



Republic of the Philippines  
**Department of Education**  
Region XII  
DIVISION OF SOUTH COTABATO

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**NOTICE OF AWARD**

APR 02 2019  
(Date)

**THE MANAGER**  
Surallah North District PST MPC  
Surallah, South Cotabato


Dear Sir/Madam:

We are happy to notify you that the **Supply and Delivery of Meals and Snacks for the conduct of Seminar-Workshop on Understanding and Defining Organization Performance** with reference no. DSC-19-03-044/6122739 is hereby awarded to you as the supplier with the Lowest Calculated and Responsive Quotation.


Contract Price: **One Hundred Thousand Fifty Pesos (Php 100,050.00).**

You are therefore required, within Three (3) days from the receipt of this Notice of Award, to formally enter into contract with us, and to submit the Omnibus Sworn Statement in prescribed form stipulated in Section 25.3 of the IRR of RA 9184.

Very truly yours,

  
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent  
Head of Procuring Entity

Conforme:

  
Glorita Ledesma  
(Name of Bidder or Representative)

Date: 04-02-19





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**Department of Education**  
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**NOTICE TO PROCEED**

APR 02 2019  
(Date)

**THE MANAGER**

Surallah North District PST MPC  
Surallah, South Cotabato

Dear Sir/Madam:

The attached Purchase Order having been approved, notice is hereby given to **Surallah North District PST MPC** that delivery may proceed on **Supply and Delivery of Meals and Snacks for the conduct of Seminar-Workshop on Understanding and Defining the Organization Aspirations Performance** with reference no. DSC-19-03-044/6122739.

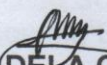
Contract Price: **One Hundred Thousand Fifty Pesos (Php 100,050.00).**

Contract Time: Five (5) Calendar Day

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return other to the **DepEd South Cotabato Division, Koronadal City.**

Very truly yours,

Date to Start: APR 08 2019  
Date of Completion: APR 12 2019

  
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent  
Head of the Procuring Entity

I acknowledge receipt of this notice \_\_\_\_\_ 04-03-19

(date)

Name of the Representative of the Bidder: GLORIA LEMESMA

Authorized Signature:  \_\_\_\_\_



# PURCHASE ORDER

## DepEd-South Cotabato

<i>Supplier:</i>	SURALLAH NORTH DISTRICT PST MULTI- PURPOSE COOPERATIVE	<i>P.O No.</i>	19-025
		<i>Date:</i>	APR 02 2019
<i>Address:</i>	Surallah, South Cotabato	<i>Reference/PR No.</i>	DSC-19-03-044
<i>TIN No.</i>		<i>Mode of Procurement:</i>	NP-SVP

*Gentlemen:*

*Please furnish this office the following articles subject to the terms and conditions therein.*

<i>Place of Delivery:</i>	Supply Office-DepEd- So. Cot.	<i>Delivery Term:</i>	5 CD
<i>Date of Delivery:</i>	On April 8-12, 2019	<i>Payment Term:</i>	15 Days


Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Supply and Delivery of Meals and Snacks for the conduct of Seminar-Workshop on Understanding and Defining Organization Performance on April 8-12, 2019 at DepEd-Division of So. Cot. Conference Hall <b>Inclusions:</b> 1 Lunch 2 Snacks (a.m & p.m) with free flowing coffee Tables with table cloth good for 58 pax x-x-x-x-x  <b>Note:</b> 1. Use only Biodegradable containers/packaging 2. For Drinks: Water & Fruit Juices only (No softdrinks)	58	345.00	100,050.00
<b>TOTAL</b>					<b>PhP100,050.00</b>


**TOTAL AMOUNT IN WORDS:** **One Hundred Thousand Fifty Pesos.**

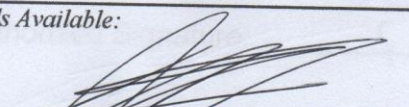
*In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday delay shall be imposed.*

*Very truly yours,*

*Conforme:*

  
**SURALLAH NORTH DISTRICT PST  
MULTI- PURPOSE COOPERATIVE**  
*Signature over Printed Name*  
04-07-19  
*Date*

  
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

<i>Funds Available:</i>	<i>ORS No.</i>
 <b>CARLO P. DIVEDOR, CPA</b> Accountant III	19-04-01707
	<i>Amount:</i>
	100,050





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**A RESOLUTION TO AWARD THE SUPPLY AND DELIVERY OF MEALS AND SNACKS TO SURALLAH NORTH DISTRICT PST MULTI-PURPOSE COOPERATIVE FOR BEING THE SUPPLIER WITH THE LOWEST CALCULATED AND RESPONSIVE QUOTATION AND RECOMMENDING FOR THE APPROVAL OF THE HEAD OF THE PROCURING ENTITY (HOPE)**

**RESOLUTION NO.:2019-04-019**

**WHEREAS**, the Department of Education, Division of South Cotabato requested for the procurement of **Supply and Delivery of Meals and Snacks for the conduct of Seminar-Workshop on Understanding and Defining the Organization Performance** (DSC-19-03-044/6122739) with the approved budget for the contract (ABC) amounting to **One Hundred One Thousand Five Hundred Pesos (Php 101,500.00)**.

**WHEREAS**, the Bids and Awards Committee (BAC) thru its Secretariat posted the request for quotation at the Philippine Government Electronic Procurement System (PhilGEPS) website on March 28, 2019 and posted the same at the conspicuous place at the premises of the division office;

**WHEREAS**, the BAC invited four (4) suppliers of known qualifications to submit quotation;

**WHEREAS**, the BAC received three (3) quotations and opened the same on April 1, 2019, 8:00 a.m.;

**WHEREAS**, the BAC, upon careful deliberation and evaluation of the submitted price quotations, found the offer of **Surallah North District PST Multi-Purpose Cooperative** as the lowest calculated and responsive quotation detailed as follows;

Item/Lot No.	ABC	No./Unit	Item	Price	Awarded To
Lot 1	101,500.00		Supply and Delivery of Meals and Snacks for the conduct of Seminar-Workshop on Understanding and Defining the Organization Performance – 58 pax	345.00 (per day) 100,050.00	Surallah North District PST Multi-Purpose Cooperative
<b>TOTAL</b>	<b>P 101,500.00</b>			<b>P 100,050.00</b>	

**WHEREFORE**, premises considered and upon the unanimous sponsorship by the BAC members let it be;





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**RESOLVED** as it is hereby **RESOLVED** to recommend the award of the contract for the above-stated procurement to **Surallah North District PST Multi-Purpose Cooperative** as the supplier with the Lowest Calculated and Responsive Quotation;

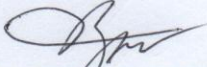
**RESOLVED FURTHER**, to recommend to the Head of the Procuring Entity (HOPE) of the Department of Education, Division of South Cotabato the approval of the said procurement;

**PASSED** and **CARRIED** this 2<sup>nd</sup> day of April 2019, at the BAC Office, Division of South Cotabato, City of Koronadal.

Prepared by:

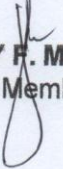
  
**MARY JANE C. SUNGA**  
BAC Secretariat Chairperson


(OB-Gensan)  
**MAY GRACE T. DUPA**  
BAC Member


  
**MILROSE P. CASERES**  
BAC Member

(OB - Surallah)  
**ROSELYN G. DARDO**  
BAC Member


  
**JUBERTO E. JUMANTOC**  
BAC Member

  
**FELLY F. MARU**  
BAC Member

  
**DAISY I. DARROCA**  
BAC Vice Chairperson

  
**LALAINÉ S.J. MANUNTAG, Ph.D**  
CID Chief  
BAC Chairperson -AMP

APPROVED:

  
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent  
Head of the Procuring Entity (HOPE) 