



**Republic of the Philippines**  
**Department of Education**  
**DIVISION OF SOUTH COTABATO**

Date: January 16, 2020  
RFQ No.: DSC-20-01-025  
Mode of Procurement: NP-SVP

**Request for Quotation (RFQ)**

**I.** Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submission of this duly signed quotation with your eligibility documents is not later than **1:00 p.m. of** \_\_\_\_\_ at Bids and Awards Committee Office (BAC), DepEd South Cotabato Division, Alunan Ave., Koronadal City. Open quotation may be submitted, manually or through facsimile-083 228 3742 or email at **bac.southcotabato@deped.gov.ph**. Quotation that exceeds the approved budget for the contract (ABC) (per item/**per lot**) shall be rejected. Evaluation and award shall be done on a (per item/**per lot**) basis. For more information please call us at Telephone Nos.: (083) 228-9224, c/o **Ms. Mary Jane C. Sunga**, BAC-Secretaria Chairperson. Prospective supplier shall be responsible to verify herein items from DepEd.- So. Cot. Division, Property and Supply Unit c/o **Mr. Ray O. Lloren**, Administrative Officer IV - Supply Officer at Telephone No. (083) 228-5269.

**LALAINÉ S.J. MANUNTAG, Ph.D**

Chief, CID

Bids and Awards Committee - Chairperson

**Instructions:**

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
- 3 Technical Specifications with asterisks (\*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

**Legend:**

**\* Mandatory Requirements. Failure to comply with any of the mandatory requirements will disqualify your quotation.**

**II. Particulars**

Lot No.	Item Description / Technical Specification	Approved Budget for the Contract (ABC) in Php.	Quantity	Unit of Issue	Unit price	Brand / Model	TOTAL PRICE in Pesos (Qty x Unit Price)
1	<b>Supply and delivery of Fuel, Oil and Lubricants with Servicing</b>	<b>416,000.00</b>					
	Diesel		7,056	liters			
	Gasoline		200	liters			
	<b>Change Oil:</b>		1	lot			
	Motor Engine Oil						
	ATF						
	Gear Oil						
	Coolant						
	Brake Fluid						
	x-x-x-x-x-x-x-x-x-x-x-x-x-x						

For DepeEd Vehicles: Isuzu Crosswind SKX 778/Foton Blizzard SKR 316/Mitsubishi Pajero SJB 876/BJ 1015

**TOTAL AMOUNT IN FIGURES:**

**TOTAL AMOUNT IN WORDS:**

1 2 3 4 5 6 7

**Terms and Conditions:**

1. Contract Duration: **11 months- February 1, 2020 to December 31, 2020**
2. Price Validity: **120 days from submission of quotation**
3. The amount to be paid by DepEd for Fuel shall be the Pump Price per transaction with no additional cost.

**This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.**

**Supplier's Business Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **TIN** \_\_\_\_\_

**Tel. No.:** \_\_\_\_\_ **Fax No.:** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Supplier's signature over printed name:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Canvasser:** IRA KEVIN H. OREGANO

**NOTE: Please attach the following eligibility requirements upon submission of quotation.**

- |                                                       |                                                                   |
|-------------------------------------------------------|-------------------------------------------------------------------|
| ___ 1 PhilGeps Registration No.: _____                | ___ 6 Certificate of Tax Exemption (for Cooperatives)             |
| ___ 2 Mayor's Permit/ Business Permit                 | ___ 7 Certificate of Compliance/ Good Standing (for Cooperatives) |
| ___ 3 DTI (if sole proprietorship)                    | ___ 8 Omnibus Sworn Statement (for lowest bidder for NP-SV        |
| Income & Business Tax Returns (for ABCs above         | with ABCs above 50k and Emergency Cases with ABCs above 500k)     |
| ___ 4 500K)                                           |                                                                   |
| ___ 5 BIR Certificate of Registration (BIR Form 2303) |                                                                   |