

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

**Introduction:**  
 Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Procurement System (MGPPS).

**Instructions:**  
 1. Download the worksheet file APP-CSE 2021 FORM at [www.pps.philgeps.gov.ph](http://www.pps.philgeps.gov.ph)  
 2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.  
 3. The agency should indicate zero (0) if an item is not being purchased by the agency or purchased for a particular month.  
 4. Agency CSE is not considered incorrect or invalid if:  
 a. An APP-CSE is considered incorrect or invalid if  
 a. Form used is other than the prescribed format which can be downloaded only at [www.pps.philgeps.gov.ph](http://www.pps.philgeps.gov.ph) and  
 b. correct format is used but fields were deleted and/or inserted in PART I of the template  
 5. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.  
 7. Once accomplished and finalized, the APP-CSE 2021 form should be:  
 a. Saved using this format: APP2021\_ Name of Agency, Main or Regional Office (e.g. APP2021\_DBM\_Central Office, APP2021\_DBM\_Region 1VA).  
 b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.  
 8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)  
 9. An agency may revise the APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.  
 10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no. 8-290-6300; 8290-6400 Local 8006-8010

*Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020 issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.*

Department/Bureau/Office: Daniel S. Schools Division Office Agency Account Code: \_\_\_\_\_ Contact Person: KIER ALELL C. PANTALIANO  
 Region: XII Address: Alibon Avenue, Koroanad, Cebu, South Cebu (6505) Organization Type: \_\_\_\_\_ Position: Administrative Assistant III  
 Email: the.southcebu@doe.dswd.gov.ph Telephone/Mobile Nos: (083) 228-9224

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE				Oct	Nov	Dec	Q4 AVERAGE				
<b>PART I. AVAILABLE AT PROCUREMENT SERVICE STORES</b>																								
<b>PESTICIDES OR PEST REPELLENTS</b>																								
1. 10191509-N-401 INSECTICIDE, aerosol type, net content: 600ml/min	can	17	2	0	19	2,647.84	14	0	2	16	2,229.76	17	0	0	17	2,369.12	14	0	2	16	2,229.76	68.00	139.36	9476.48
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																								
2. 53131628-HS-501 HAND-SANITIZER, 500 ml	bottle	60	14	19	93	14,082.99	42	19	14	75	11,537.25	55	14	19	88	13,235.94	46	14	14	74	11,205.82	380.00	151.43	49971.90
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																								
3. 12191601-AL-601 ALCOHOL, ethyl, 68%-72%, scented, 500ml (50ml)	bottle	143	6	22	171	7,452.18	122	6	22	150	6,537.00	128	6	22	156	6,798.48	121	5	13	139	6,057.62	616.00	43.56	26865.28
4. 12191601-AL-602 ALCOHOL, ethyl, 68%-72%, scented, 3,785 liters	gallon	10	2	2	14	6,906.40	3	1	3	7	3,203.20	6	2	3	11	5,033.60	3	4	1	8	3,660.80	40.00	457.60	18394.00
5. 51471901-AL-101 ALCOHOL, isopropyl, 68%-72%, scented, 500ml (50ml)	bottle	5	0	0	5	217.90	5	0	0	5	217.90	5	0	0	2	217.90	5	0	0	5	217.90	20.00	43.56	871.60
6. 51471901-AL-102 ALCOHOL, isopropyl, 68%-72%, scented, 3,785 liters	gallon	4	0	0	4	1,820.00	4	0	0	4	1,820.00	2	0	0	2	910.00	2	0	0	2	910.00	12.00	455.60	5460.00
7. 51471505-PO-101 PONDICONE DOORIE, 10 % solution, 120 ml	gallon	2	0	0	2	415.50	1	0	0	1	207.75	0	0	0	0	0.00	1	0	0	1	207.75	4.00	207.75	831.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																								
8. 12171703-SF-101 STRIPE PAINT (INK, purple or violet, 50ml (min.))	bottle	41	0	0	41	1,292.32	20	0	0	20	620.40	33	0	0	33	1,040.16	19	0	0	19	598.88	113.00	31.52	3561.76
<b>FILMS</b>																								
9. 1311103-AC-R1 ACETATE, thickness: 0.075mm min (Gauge #3)	roll	2	0	0	2	1,695.64	2	0	0	2	1,695.64	2	0	0	2	1,695.64	2	0	0	2	1,695.64	8.00	847.82	6782.56
10. 1311101-CF-R1 CARBON FILM, PE, black, size 210mm x 297mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11. 1311101-CF-R2 CARBON FILM, PE, black, size 210mm x 330mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	208.52	0.00
<b>PAPER MATERIALS AND PRODUCTS</b>																								
12. 1411155-CA-M1 CARTON, uncoated, colored	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	83.72	0.00
13. 1411156-CF-L11 CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00
14. 1411156-CF-L12 CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00
15. 1411156-CF-L22 CONTINUOUS FORM, 2 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00
16. 1411156-CF-L21 CONTINUOUS FORM, 2 PLY, 280mm x 241mm, carbonless	box	2	2	1	5	4,531.80	2	2	1	5	4,531.80	2	2	1	5	4,531.80	2	2	1	5	4,531.80	20.00	906.36	18127.20
17. 1411156-CF-L31 CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00
18. 1411156-CF-L32 CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00





59	4713183-7B-C01	CLEANER, TOILET BOWL, AND URINAL, 900ml-1000ml cap	bottle	49	4	5	58	2,412.80	49	4	5	52	2,163.20	49	4	5	58	2,412.80	49	4	5	52	2,163.20	49	4	5	58	2,412.80	220.00	41.60	912.00			
60	47131895-C4-Q01	CLEANER, SCOURING POWDER, 350g mini/can	can	13	1	1	15	358.80	13	1	1	15	358.80	13	1	1	15	358.80	13	1	1	15	358.80	13	1	1	15	358.80	60.00	23.92	1455.20			
61	47131811-10E-002	DEFERMENT MARK, 140 grams as packed	piece	33	10	12	55	496.65	27	10	12	49	442.47	27	10	12	49	442.47	27	10	12	49	442.47	27	10	12	49	442.47	200.00	9.03	1824.06			
62	47131811-0E-002	DEFERMENT POWDER, all purpose, 1kg	pack	26	5	5	36	1,347.48	23	5	5	33	1,235.19	24	5	5	34	1,272.62	23	5	5	33	1,235.19	24	5	5	33	1,235.19	136.00	37.43	5090.48			
63	47131803-05-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	46	1	3	50	6,498.00	34	1	3	38	4,900.48	34	1	3	38	4,900.48	34	1	3	38	4,900.48	34	1	3	38	4,900.48	164.00	128.96	2149.44			
64	47131801-04-U01	DELT PAL, non-rigid plastic, w/ detachable handle	piece	4	0	1	1	146.88	2	0	0	2	46.66	2	0	1	3	74.49	2	0	1	3	74.49	2	0	1	3	74.49	13.00	24.83	322.79			
65	5241552-4S-001	SODIUM HYPOCHLORITE, 3.765 liters	gallon	7	1	1	9	1,181.25	6	0	0	6	787.50	7	0	0	6	916.75	7	0	0	6	916.75	7	0	0	6	916.75	29.00	131.25	3865.25			
66	73101612-4S-101	HAND SOAP, Liquid, 500ml	bottle	33	4	6	43	4,417.28	21	4	6	31	3,191.76	29	7	6	42	4,324.32	19	4	6	29	2,985.84	145.00	102.96	1492.920	29	7	6	42	4,324.32	3.00	309.76	929.28
67	47131802-FW-R02	FLOOR WAX, PEGITE, RED	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	309.76	929.28			
68	47131830-FC-Q01	PANTRY/CLEANER, aerosol type, 300ml mini per can	can	9	0	0	9	1,039.77	9	0	0	9	1,039.77	9	0	0	9	1,039.77	9	0	0	9	1,039.77	9	0	0	9	1,039.77	36.00	115.53	4159.08			
69	47131804-4P-R01	WAX, heavy duty, aluminum, screw type	unit	3	0	1	4	9,152.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	2288.00	912.200			
70	47131613-4P-R02	NON-HANDLE, heavy duty, aluminum, screw type	piece	4	0	0	4	582.40	1	0	0	1	123.76	6	0	0	1	145.60	1	0	0	1	145.60	1	0	0	1	145.60	7.00	345.60	1019.20			
71	47131613-4P-R01	NON-HANDLE, medium of rayon, weight: 400 grams min	piece	20	0	0	20	2,475.20	1	0	0	1	123.76	6	0	0	6	742.56	6	0	0	6	742.56	6	0	0	6	742.56	33.00	123.76	4084.08			
72	47131501-4G-Q01	WAXES, all cotton, 32 pieces per kilogram min	bundle	11	0	3	14	753.48	0	0	3	3	161.46	0	0	3	3	161.46	0	0	3	3	161.46	0	0	3	3	161.46	23.00	53.82	1227.96			
73	47131602-SC-Q01	SCOURING PAD, 5 pieces per pack	pack	5	0	0	5	535.60	5	0	0	5	535.60	6	0	0	6	642.72	5	0	0	5	535.60	21.00	107.12	2294.52	5	0	0	5	535.60	95.00	134.68	12794.60
74	47121701-7B-P04	WASTEBASKET, 999 pieces, black, 340mmx1016mm	pack	26	1	2	29	3,905.72	21	1	1	23	3,097.64	20	1	1	23	3,097.64	18	1	1	20	2,693.60	95.00	134.68	12794.60	26	1	2	29	3,905.72	26.00	27.96	726.96
75	47121702-7B-P01	WASTEBASKET, non-rigid plastic	piece	20	0	4	24	671.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	27.96	726.96			
<b>PERSONAL PROTECTIVE EQUIPMENT</b>																																		
76	4618193-3C-K01	COVERALL, non-sterile, protective, medical grade	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1144.00	0.00			
77	46181702-FS-H01	FACE SHIELD, direct splash protection	piece	7	0	24	31	3,868.80	2	0	24	26	3,244.80	2	0	24	26	3,244.80	2	0	24	26	3,244.80	2	0	24	26	3,244.80	109.00	124.80	13603.20			
78	46181804-GG-Q01	PROTECTIVE SAFETY GOGGLES	piece	6	0	0	6	936.00	2	0	0	2	312.00	2	0	0	2	312.00	2	0	0	2	312.00	2	0	0	2	312.00	12.00	156.00	1872.00			
79	42131601-4P-R01	Polyethylene Apron (59g)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	15.08	0.00			
80	42131702-SC-Q1	SURGICAL GOWN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	299.52	0.00			
81	42131711-4C-H01	HEAD COVER, disposable	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.60	0.00	0.00			
82	42131609-SC-S01	SHOE COVER, disposable	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8.32	0.00			
83	42132303-4G-S01	NITRILE GLOVES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.07	0.00	0.00			
84	42132303-4G-G02	FREQUENT LATEX GLOVES	piece	205	0	0	205	1,029.10	200	0	0	200	1,004.00	200	0	0	200	1,004.00	200	0	0	200	1,004.00	200	0	0	200	1,004.00	865.00	5.02	4041.10			
85	42131713-5M-H01	SURGICAL MASK, 3-ply	piece	620	100	100	820	11,512.80	517	100	100	717	10,056.68	417	100	100	617	8,642.68	420	100	100	620	8,704.80	2,774.00	14.04	3894.96	620	100	100	820	11,512.80	14.04	3894.96	
86	46182008-4M-Q01	KN95 FACE MASK	piece	100	100	40	240	24,960.00	50	0	40	90	9,360.00	50	0	40	132	15,808.00	50	0	40	90	9,360.00	572.00	104.00	5948.00	100	100	40	240	24,960.00	104.00	5948.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																																		
87	43211507-05M-Q01	WIFI, DESKTOP, basic	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	24,793.60	0.00			
88	43211507-05M-Q02	WIFI, DESKTOP, mid-range	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	42,390.40	0.00			
89	43211503-4P-R01	WIFI, LAPTOP, mid-range	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	41,392.00	0.00			
90	43201827-HC-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HD, USB 3.0	piece	66	3	0	69	182,907.27	1	0	0	1	2,650.83	1	0	0	1	2,650.83	2	0	0	2	5,301.66	73.00	2680.83	193510.59	66	3	0	69	182,907.27	167.44	2411.36	
91	43202010-4P-U01	FASH DRIVE, 16 GB capacity	piece	73	0	3	76	12,725.44	0	0	0	0	0.00	63	0	3	66	11,051.04	2	0	0	2	334.88	144.00	167.44	2411.36	73	0	3	76	12,725.44	167.44	2411.36	
92	43211708-M-Q01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in rd	unit	11	0	0	11	1,224.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	222.60	13.00	111.30	1446.90	111.30	1446.90	9856.00			
93	43211708-M-Q02	MOUSE, WIRELESS, USB	unit	32	3	0	35	5,390.00	8	0	0	8	1,232.00	13	0	0	13	2,002.00	8	0	0	8	1,232.00	64.00	154.00	9856.00	32	3	0	35	5,390.00	154.00	9856.00	
94	43212102-4R-Q01	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	38100.97	0.00	0.00			
95	43212102-4R-Q02	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	9191.52	0.00	0.00			
96	43212105-4R-Q01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	724.88	0.00	0.00			
97	43212105-4R-Q02	PRINTER, laser, colored	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7899.00	0.00	0.00			
<b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																																		
98	44121710-CH-W01	CHAIR, model, white, distress, length: 78mm min	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	29.64	0.00	0.00			
99	44122105-4P-C01	CUP, BACKPACK, all metal, clamping, 15mm (1mm)	box	7	1	1	9	81.45	6	1	1	8	72.40	6	1	1	8	72.40	6	1	1	8	72.40	5	0	0	5	45.25	30.00	9.05	271.50			
100	44122105-4P-C02	CUP, BACKPACK, all metal, clamping, 25mm (1mm)	box	6	0	0	6	91.62	5	0	0	5	76.35	5	0	0	5	76.35	5	0	0	5	76.35	5	0	0	5	76.35	21.00	15.27	320.67			
101	44122105-4P-C03	CUP, BACKPACK, all metal, clamping, 32mm (1mm)	box	13	2	2	17	353.60	7	2	2	11	228.80	7	2	2	11	228.80	7	2	2	11	228.80	7	2	2	11	228.80	50.00	20.80	1040.00			

102	4412105-BF-04	CLIP, BACKROW, all metal, clamping, 50mm (1.9m)	box	10	1	1	12	574.08	4	1	1	6	287.04	4	1	1	6	287.04	4	1	1	6	287.04	4	1	1	6	287.04	30.00	47.84	1435.20
103	44121801-CT-01	CORRECTION TAPE, film base type, UL 6m min	piece	196	50	53	299	4,191.98	183	100	53	336	4,710.72	190	50	53	293	4,107.86	178	50	53	281	3,639.62	1,209.00	14.02	16950.18					
104	44121515-0F-01	DATA FILE BOX, made of chipboard, with closed ends	piece	28	4	24	56	4,323.20	4	4	4	12	926.40	4	4	4	12	926.40	4	4	4	12	926.40	112.00	77.20	8646.40					
105	44122011-0F-01	DATA FILE BOX, made of chipboard, single lock	piece	48	0	10	58	3,981.12	20	0	0	20	1,372.80	44	0	0	20	4,038.54	3	0	0	22	1,510.08	154.00	68.64	10570.56					
106	44121506-EN-01	ENVELOPE, DOCUMENTARY, for A4 size document	box	10	0	0	10	6,200.90	3	0	0	3	2,019.27	6	0	0	6	4,038.54	3	0	0	3	2,019.27	22.00	673.09	14887.98					
107	44121506-EN-02	ENVELOPE, DOCUMENTARY, for legal size document	box	8	0	0	8	7,417.28	7	0	0	7	6,490.12	3	0	0	3	2,161.48	7	0	0	7	6,490.12	25.00	927.16	23179.00					
108	44121506-EN-03	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	13	0	0	13	9,599.20	5	0	0	5	3,892.00	6	0	0	6	4,430.40	2	0	0	2	1,476.80	26.00	728.40	19198.40					
109	44121506-EN-02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	46	0	0	46	1,402.54	3	0	0	3	914.7	42	0	0	42	1,280.58	2	0	0	2	60.98	93.00	30.49	2855.57					
110	44121506-EN-02	ENVELOPE, mailing, white, 70gsm	box	3	0	0	3	1,294.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	376.20	1134.60					
111	44121506-EN-02	ENVELOPE, mailing, white, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00					
112	44121912-RF-01	ERASER, FELT, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10.30	0.00	0.00					
113	44122118-FA-01	FASTENER, METAL, 70mm between prongs	box	42	0	1	43	3,986.63	20	0	0	20	1,688.20	30	0	0	30	2,502.30	21	0	0	21	1,751.61	134.00	83.41	9586.74					
114	44121515-FR-01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	6	0	0	6	516.24	2	0	0	2	172.08	11	0	0	11	946.44	2	0	0	2	172.08	21.00	86.04	1806.84					
115	44122018-FT-01	FILE TAB DIVIDER, physical board, for A4	set	42	0	0	42	487.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	42.00	11.13	467.46					
116	44122018-FT-02	FILE TAB DIVIDER, physical board, for legal	set	40	0	0	40	569.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40.00	14.23	569.20					
117	44122011-FR-01	FOUNDER, PAPER, for A4 size documents	bundle	28	0	4	32	8,632.80	1	0	1	2	540.80	3	0	0	3	2,163.20	2	1	0	3	811.20	45.00	276.40	12168.00					
118	44122011-FR-02	FOUNDER, PAPER, for legal size documents	bundle	46	0	4	50	15,594.00	3	0	0	3	935.64	2	1	4	7	2,163.16	3	0	0	3	935.64	63.00	311.88	10648.44					
119	44122011-FR-01	FOUNDER, PAPER, for legal size documents	pack	2	0	0	2	342.86	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	171.43	342.86					
120	44122011-FR-02	FOUNDER, PAPER, for legal size documents	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	243.24	0.00					
121	44122027-FR-01	FOUNDER, PRESSBOARD, size: 240mm x 370mm (9.5m)	box	6	0	0	6	5,715.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6.00	952.64	5715.84					
122	44122011-FR-03	FOUNDER, TAGBOARD, for legal size documents	pack	2	0	0	2	588.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	279.00	588.00					
123	44122011-FR-04	FOUNDER, TAGBOARD, for legal size documents	pack	8	0	0	8	2,570.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8.00	321.36	2570.88					
124	44122008-FT-01	INDEX TAB, self-adhesive, transparent	box	6	0	0	6	340.08	6	0	0	6	340.08	6	0	0	6	340.08	6	0	0	6	340.08	24.00	56.68	1360.32					
125	44121515-FF-02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	38	0	0	38	1,580.80	15	0	0	15	624.00	20	0	0	20	832.00	15	0	0	15	624.00	88.00	41.60	3660.80					
126	44121716-FA-01	MARKER, FLUORESCENT, 3 assorted colors per set	set	94	0	3	97	4,572.96	19	0	0	19	886.92	38	0	0	38	1,773.84	40	0	0	40	1,867.20	194.00	46.68	9065.92					
127	44121708-MW-01	MARKER, whiteboard, black, felt tip, bullet type	piece	28	1	1	30	401.40	3	1	1	5	66.80	3	1	1	5	66.80	3	1	1	5	66.80	45.00	13.38	802.10					
128	44121708-MW-02	MARKER, whiteboard, blue, felt tip, bullet type	piece	24	0	0	24	321.12	0	0	0	0	0.00	2	0	0	2	26.76	2	0	0	2	26.76	28.00	13.38	374.64					
129	44121708-MW-03	MARKER, whiteboard, red, felt tip, bullet type	piece	2	0	0	2	26.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	13.38	53.52					
130	44121708-MW-04	MARKER, PERMANENT, bullet type, black	piece	45	0	5	50	449.00	18	0	0	18	161.64	24	0	0	24	215.52	17	0	0	17	152.66	109.00	8.98	978.82					
131	44121708-MW-02	MARKER, PERMANENT, bullet type, blue	piece	15	0	5	20	179.60	9	0	0	9	80.82	2	0	0	2	17.96	11	0	0	11	98.78	42.00	8.98	377.16					
132	44121708-MW-03	MARKER, PERMANENT, bullet type, red	piece	3	0	0	3	26.94	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	17.96	5.00	8.98	44.90					
133	44122104-FC-01	PAPER, CLIP, vinyl/plastic coat, length: 30mm min	box	30	7	7	44	341.44	2	1	1	4	31.04	9	1	0	10	77.60	1	0	0	1	7.76	59.00	17.14	497.84					
134	44122104-FC-02	PAPER, CLIP, vinyl/plastic coat, length: 50mm min	box	35	1	0	36	617.04	2	1	0	3	51.42	16	1	0	17	281.38	3	0	0	3	51.42	59.00	17.14	1011.26					
135	44121706-FF-01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	62	2	0	64	1,330.56	14	2	0	16	332.64	19	0	0	19	395.01	13	0	0	13	270.27	115.00	20.79	2388.48					
136	44122027-RB-01	RING BINDER, plastic, 32mm, 84 rings	bundle	4	0	0	4	959.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	239.79	959.16					
137	44122101-RU-01	RUBBER BAND, 70mm min by 1.8mm length (#18)	box	26	0	0	26	2,847.00	6	0	0	6	657.00	7	0	0	7	766.50	6	0	0	6	657.00	45.00	109.50	4927.50					
138	44121612-CU-01	CUTTER, knife, for heavy duty cutter	piece	13	0	0	13	454.35	4	0	0	4	139.80	4	0	0	4	139.80	4	0	0	4	139.80	25.00	34.95	873.75					
139	44121612-CU-01	CUTTER, knife, for general purpose	piece	14	0	0	14	207.48	7	0	0	7	103.74	7	0	0	7	103.74	7	0	0	7	103.74	35.00	14.82	518.70					
140	44103202-DS-01	DARTING AND STAMPING MACHINE, heavy duty	piece	20	0	3	23	768.89	7	0	0	7	234.01	7	0	0	7	234.01	7	0	0	7	234.01	44.00	33.43	1470.52					
141	44121614-9F-01	PENCIL, SHARPER, manual, single cutter head	piece	8	0	3	11	4,993.56	1	0	0	1	453.96	0	0	0	0	0.00	0	0	0	0	0.00	12.00	453.96	5447.52					
142	44121614-9F-01	PENCIL, SHARPER, manual, single cutter head	piece	14	0	3	17	3,447.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17.00	202.80	3447.40					
143	44121618-SS-01	SCISSORS, symmetrical, blade length: 65mm min	pair	52	0	3	55	2,230.80	2	0	0	2	81.12	2	0	0	2	81.12	2	0	0	2	81.12	16.00	2395.28	2395.28					
144	44121618-SS-01	SCISSORS, symmetrical, blade length: 65mm min	piece	53	0	3	56	9,000.80	6	0	0	6	1,060.80	13	0	0	13	2,298.40	5	0	0	5	884.00	80.00	176.80	14144.00					
145	44121615-5T-01	STAPLER, STANDARD TYPE, load cap: 200 staples min	unit	15	0	0	15	13,712.40	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	1,828.32	17.00	914.16	15590.72					
146	44121613-5R-01	STAPLER, BINDER TYPE, heavy duty, desktop	piece	25	0	0	25	622.80	0	0	0	0	0.00	0	0	0	0	0.00	2	0	0	2	49.80	27.00	24.90	672.30					
147	44121613-5R-01	STAPLER, BINDER TYPE, heavy duty, desktop	piece	19	0	0	19	1,219.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	19.00	64.20	1219.80					































