



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

MINUTES OF THE MEETING

Name of Event: **PRE BID CONFERENCE- SUPPLY AND DELIVERY OF OFFICE EQUIPMENT AND DEVICES, SUPPLY AND DELIVERY OF PRINTERS & DEVICES, AND SUPPLY AND DELIVERY OF PRINTERS AND DEVICES**

Date: **December 9, 2021**

Venue: **Via Zoom Teleconference (Online)/ BAC Office**

Reference: None

Presiding Officer: **JASMIN P. ISLA**

ASDS/BAC CHAIRPERSON

Time: **10:00 a.m.**

Attendance:

1. JASMIN P. ISLA, BAC Chairperson
2. LALAINE SJ. MANUNTAG, BAC Member
3. DAISY I. DARROCA, BAC Member
4. KEIR ALLELI PANTALIANO, BAC Secretariat
5. MARK LESTER CASPILLO, BAC Secretariat
6. IRA KEVIN OREGANO, BAC Secretariat
7. ROSALIE JAVING, Girl Scout of the Philippines
8. Maxcor Interventure Intl./ Noe Cereno
9. Avid Sales Corporation/ Grace Alba

Agenda	Highlights of the Discussion	Issues and Concerns	Agreements
I. Preliminaries	Roll call of participants was led by BAC Secretariat Kier Aleli Pantaliano and BAC Chairperson Jasmin P. Isla then declared the meeting in quorum.	N/A	N/A
II. Reading and Consideration of the previous minutes	N/A	N/A	N/A
III. Presentation of Agenda	Presiding Officer (PO) Jasmin P. Isla presented the following agenda: a.) Pre-Bid conference of – Supply and Delivery of Office Equipment and Devices	N/A	N/A

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	<p>(Provision of Quarter 1 & 2 of Learning Resources Implementation of BE-LCP);</p> <p>b.) Supply and Delivery of Printers and Devices (Printing of SY 2021-2022 SLMs); and</p> <p>c.) Supply and Delivery of Printers and Devices (Printing of SY 2021-2022 SLMs)</p>		
<p>IV. Business Proper</p> <p>a. Pre-Bid conference of – Supply and Delivery of Office Equipment and Devices (Provision of Quarter 1 & 2 of Learning Resources Implementation of BE-LCP)</p>	<p>PO presented the following documents Supply and Delivery of Office Equipment and Devices (Provision of Quarter 1 & 2 of Learning Resources Implementation of BE-LCP), total amount on ABC of P7,541,350.00 with the following description and specifications:</p> <p>Lot 1: Supply and Delivery of Printers and Devices</p> <p>Item 1: Printer- 263 units Print: Heat Free Technology 4-color (CMYK) Up to 5760 dpi x 1440 dpi optimized on various paper type.</p>	<p>Avid Sales Corporation/ Grace Alba negotiated if the delivery period can be adjusted to 45 days.</p> <p>Maxcor Interventure Intl. / Noe Cereno asked as to where will be the delivery place.</p> <p>BAC Chairperson replied at the Schools Division of South Cotabato (one stop delivery)</p> <p>Ms. Pantaliano also added that in addition to the checklist is authorized distributorship/Certificate of Dealership.</p>	<p>-BAC Chairperson Isla agreed and to issue a bid bulletin for 45 days delivery.</p>

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	<p>(Please see specification at PR No.: DSC-21-11-354.</p> <p>Cost per Unit: P11,490.00 Total Amount: P3, 021, 870.00 30 calendar days delivery</p> <p>Item 2: Silicon Power 1TB Rugged portable External Hard Drive-1piece Armor A30 Shock Proof USB 3.0 for PC.</p> <p>Cost per unit: P4,000.00 Amount: P4,000.00 30 calendar days delivery</p> <p>This will be used for printing of SY 2021-2022 Quarter 1 & 2 Self-learning Modules.</p> <p>Lot 2: Supply and Delivery of Tablet Computers:</p> <p>Tablet Computer- 452 units</p> <p>GSM/HSPA/LTE; 212.5x 124.7x8mm; 366 (wi-fi), 371g (LTE); Glass front, aluminium back, aluminium frame, plastic ends; nano SIM; TFT 8.7", 214.7 cm2,</p>		
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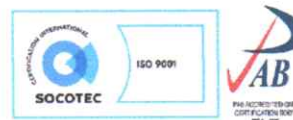
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<p>b. Supply and Delivery of Printers and Devices (Printing of SY 2021-2022 SLMs)</p>	<p>800x1340 pixels, 5:3 ratio; PowerVR GE8320;Micro SDXC 32GB 3GB RAM, 8 MP AF 1080p@30fps; Loud Speaker with stereo; Wi-fi 802.11 a/b/g/n/ac, dual band, Wi-fi direct, hotspot; 5.0, A2DP, LE Bluetooth; with A-GPS, GLONASS, BDS, GALILEO, USB Type-C 2.0; Accelerometer, Compass, Li-Po 5100mAh, non-removable Fast charging 15W.</p> <p>Cost per unit: P9,990.00 Amount: P4,515,480.00 30 calendar days delivery</p> <p>This will be used for online classes and access to video lessons.</p> <p>Presiding Officer then proceed to the presentation of documents on Supply and Delivery of Printers and Devices (Printing of 2021-2022 SLMs), with a total amount of P1,557,730.00, with the following specifications:</p> <p>Lot 1: Item 1- Printer 135 units</p>		
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<p>c. Supply and Delivery of Printers and Devices (Printing of SY 2021-2022 SLMs)</p>	<p>Print: Heat Free Technology 4-color (CMYK) Up to 5760 dpi x 1440 dpi optimized on various paper type Copy: 720 dpi x 720 dpi 1-20 copies w/oPC A4 and letter, etc. (See specifications on PR no. DSC-21-11-358)</p> <p>Cost per unit: P11,490.00 Amount: P1,551,150.00 30 calendar days delivery</p> <p>Item 2- USB Flash Drive 64G 5 units Cost per unit: P1,200.00 Amount: P6,000.00 30 calendar days delivery</p> <p>Item 3- USB Flash Drive 32G 1 unit Cost per unit: P580.00 Amount: P580.00 30 calendar days delivery</p> <p>This will be used for printing of SY 2021-2022 Quarter Self-Learning Modules (SLMs)</p> <p>And the last item is on Supply and Delivery of Printers and External Drive with a total</p>		
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	<p>amount of P636,550.00, with the following specifications:</p> <p>Lot 1: Item 1- Printer 55 units</p> <p>Print: Heat Free Technology 4-color (CMYK) Up to 5760 dpi x 1440 dpi optimized on various paper type. Copy: 720 dpi x 720 dpi 1-20 copies w/o PC, A4 and letter. Etc.(See specification on PR No. 21-11-356)</p> <p>Cost per unit: P11,490.00 Amount: P631,950.00 30 calendar days delivery</p> <p>Item 2- 1TB External Drive Storage Device Shock Proof 1 piece</p> <p>Cost per unit: P4,000.00 Amount: P4,000.00 30 calendar days delivery</p> <p>Item 3- 32G USB Flash Drive 1 piece</p> <p>Cost per unit: P600.00</p>		
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	<p>Amount: P600.00 30 calendar days delivery</p> <p>This will be used for printing of SY 2021-2022 Quarter Self-Learning Modules.</p> <p>PO emphasized that there will be three copies (1 original, copy 1, and copy 2) properly labelled.</p> <p>On the checklist added also as one of the requirement that Bidders must be an Authorized Distributor of the brand being carried or to be provided and a copy of the Certificate of Dealership and include actual pictures in conformity for technical specifications, financial documents, and Financial component envelop which must be protected as she emphasizes. She also announces that the submission of Bid Doc will be on December 21, 2021, 10:00am at BAC Office.</p>		
V. Closing	N/A	N/A	The meeting adjourned at 10:30am.

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Prepared by:


KIER ALELI PANTALIANO
BAC Secretariat

ATTESTED:


JASMIN P. ISLA
BAC Chairman / Presiding Officer

CDMF/MoM-Pre Bid Conference
/December 9, 2021

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