

### Department of Education

**REGION XII** SCHOOLS DIVISION OF SOUTH COTABATO

#### MINUTES OF THE MEETING Name of Event: PRE-BID CONFERENCE- REPAIR AND REHABIILITATION OF SCHOOL BUILDING AND SCHOOL ELECTRIFICATION UPGRADING Date:

Time:

#### November 24, 2021

**BAC Office and Via Zoom Teleconferencing (Online)** Venue:

Reference: None

#### Presiding Officer: JASMIN P. ISLA

ASDS/BAC CHAIRPERSON

10:13 a.m.

Attendance:

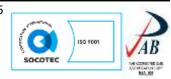
- JASMIN P. ISLA, BAC Chairperson 1.
- 2. LALAINE SJ. MANUNTAG, BAC Vice Chairperson
- 3. DAISY I. DARROCA, BAC Member
- 4. ANA P. FACURA, Alternate BAC Member
- 5. RONALD JIM SOMERA, Alternate BAC Member
- **KIER ALELI PANTALIANO, BAC Secretariat** 6.
- MARK LESTER CASPILLO, BAC Secretariat 7.
- 8. IRA KEVIN OREGANO, BAC Secretariat
- 9. ENGR. RONALD B. PANIMABATAN, Program Holder
- 10. ENGR. EFREN BASCON RDO Electrical Engr.
- 11. ENGR. MONIQUE DOCTOLERO SDO Engr.
- 12. RC CAPA Engineering Works and Construction
- 13. CCO Engineering Construction & Supply

Agenda	Highlights of the	Issues and	Agreements
3	Discussion	Concerns	
I. Preliminaries	Prayer was led by	N/A	N/A
	Alternate BAC Member		
	Daisy Darroca followed by		
	roll call of participants by		
	BAC Secretariat Kier Aleli		
	Pantaliano and BAC		
	Chairperson Jasmin P.		
	Isla then declared the		
	meeting in quorum.		
II. Reading and	N/A	N/A	N/A
Consideration of the			
previous minutes			
III. Presentation of	Presiding Officer (PO)	N/A	N/A
Agenda	Jasmin P. Isla presented		
	the following agenda:		

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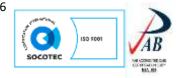
SCHOOLS DIVISION OF SOUTH COTABATO

a.) Pre-Bid conference on Repair and Rehabilitation of Six Classrooms School Building at San Jose ES, Banga, South Cotabato; and	
b.) School Electrification Upgrading at Tampakan NHS	
IV. Business Proper	
a)Pre-Bid conference on Repair and Rehabilitation of Six Classrooms School Building at San Jose ES, Banga, South Cotabato.Engr. Ronald Panimbatan presentedJohn Rey asked on the materials to be use for the steel roofingBuilding at San Jose ES, Banga, South Cotabato.Engr. Ronald Panimbatan presentedJohn Rey asked on the materials to be use for the steel roofingBuilding at San Jose ES, Banga, South Cotabato.Building at San Jose ES, Banga, South Cotabato, total amount on ABC is Php 2, 115,777.04 with 90 calendar Days Contract Duration including Saturdays, Sundays and holidays.John Rey asked on the materials to be use for the steel roofing of the building.	
b) School Electrification Upgrading at Tampakan NHS; He also presented the specifications on Lot 1 School Electrification Upgrading at Tampakan NHS, Tampakan, South Cotabato, total amount on ABC is Php 2, 752, 186.87 with 90 calendar Days Contract Duration. General requirement was read by Engr. Panimbatan and he put emphasis that it is needed to be	

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considered on the two		
projects.		
projector		
M. D. (11)		
Ms. Pantaliano presented		
the checklist of technical		
and financial documents		
of Repairs and		
Electrification under the		
civil and electrical works,		
and continued later on by		
BAC Chairman Jasmin P.		
Isla. It includes the		
following:		
-Legal Documents		
-		
-Technical Documents		
She emphasized the		
original copy of notarized		
Bid Securing Declaration,		
and organizational chart		
for the contract to be bid.		
-Financial Component		
Envelope		
She put emphasis on the		
Original of duly signed		
and accomplished		
Financial Bid Form.		
Fillalicial Blu Folill.		
She added on the checklist		
under the financial		
component envelope:		
(s) Electronic Copy of		
Detailed Estimates		
She also instructed Ms.		
Pantaliano to include on		
the Legal Document:		
(d) Electronic copy of bill of		
Quantities save in a flash		
Drive to be place on the		
original envelop, and that		
they will secure an extra		
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copy for future reference. Will return the flash drive after the opening of the BID Docs.		
In addition, in case of electronic submission, potential bidders may email provided that Financial Component Envelop is password protected.		
Bid documents are readily available. Worth of each Bid Docs is Php 5,000 each, payment may be through bank deposit and secure a copy of receipt as proof of payment.		
Site inspection is not necessary, potential bidders should check and visit the location (San Jose ES and Tampakan NHS) prior to placement of Bid.		
Dropping of Bid Documents is on December 6, 2021 (Monday) at 10:00am including electronic documents.		
Ms. Chairman extended her word of thanks to all the members who are present.	DSDS DIO MI A 112 0r0 0 office	

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V. Closing	N/A	N/A	The meeting was
			moved to close by
			BAC Chairman
			Isla at 11:04am.

Prepared by:

#### **KIER ALELI PANTILLANO**

ADAS II, BAC Secretariat

ATTESTED

N P. ISLA BAC Chairman/ Presiding Officer

CDMF/MoM-Pre Bid Conference /November 24, 2021

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