

Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

Date: April 13, 2022 RFQ No.: DSC-22-04-065 Mode of Procurement: NP-SVP

Request for Quotation (RFQ)

| I. Please quote your lowest | price inclusive of VAT on | the item(s) listed | below, subject | to the Terms and |
|----------------------------------|-----------------------------------|---------------------------|-----------------------------|-----------------------------|
| Conditions of this RFQ. Seale | ed quotations with docume | ntary requirements | must be submi | tted not later than |
| of | at Bids and Awards Com | mittee Office (BAC) | DepEd-Schools | Division of South |
| Cotabato, Alunan Avenue, Ko | ronadal City. Quotation th | at exceeds the appr | oved budget for | the contract (ABC) |
| (per item/per lot) shall be reje | ected. Evaluation and awar | d shall be done on a | a (per item/ per l e | ot) basis. For more |
| information please call us at | Telephone Nos.: (083) 22 | 28-9224, c/o Mr. I | Rodel H. Catuba | y ,BAC-Secretariat |
| Head. Prospective supplier sh | all be responsible to verify | herein items from | DepEd So. Cot. | Division, Property |
| and Supply Unit c/o Mr. Ray | O. Lloren , Administrative | Officer IV - Supply | Officer at Teleph | one No. (083) 228- |
| 5269. | | | | |

Instructions:

- 1. Accomplish this RFQ correctly and accurately. Entries must be written legibly.
- 2. Do not alter the contents of this form in any way.
- 3. All bids and attached documents shall be in a sealed envelope.
- 4. Failure to follow these instructions wil disqualify your entire quotation.

II. Particulars

| Lot No. | Item Description / Technical Specification | Approved Budget for the Contract (ABC) in Php. | Quantity | Unit of Issue | Unit price | Brand / Model | TOTAL PRICE in Pesos (Qty x Unit Price) |
|---------|--|---|----------|------------------|------------|---------------------|--|
| 1 | Supply and delivery of: | 82,500.00 | | | | | |
| | Polo Shirt | | 150 | pc | | | |
| | x-x-x-x-x Nothing Follows x-x-x-x-x | | | | | | |
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| | duct of Regional Seminar-Workshop on the preparation of CY uarter financial report on April 27-28, 2022 | | | | | | |
| TOTAL | AMOUNT IN FIGURES: | | | | | | |

Terms and Conditions:

TOTAL AMOUNT IN WORDS:

1. Delivery Period: Ten (10) Calendar days from Supplier's receipt of Purchase Order

- 2. Delivery Site: Supply Office, DepEd-Division of South Cotabato, Alunan Ave., Koronadal City
- 3. Price Validity: 120 days from submission of quotation
- 4. Warranty: 6 months for supplies & materials; 1 year for equipment, from the date of acceptance by the procuring entity.
- 5. Payment Term: 15 Days
- 6. Price is inclusive of all costs and applicable taxes.

| Supplier's Business Name: | | | PhilGEPS Reg. no | | |
|--|--|---|---|---|--|
| Address: | | | TIN | | |
| Tel. No.: | Fax No.: | E-Mail | Vat | Non-Vat_ | |
| Supplier's signature | over printed name: | | Date | | |
| | | | | | |
| Canvasser: | | | | | |
| NOTE: Please att | ach the following eligibi | ility requirements upon sub | | | |
| NOTE: Please att | t ach the following eligibi Registration No.: | 6 Certificate of Ta | x Exemption (for Cooper | atives) | |
| NOTE: Please att | t ach the following eligibi Registration No.: | | x Exemption (for Cooper | atives) | |
| NOTE: Please att1 PhilGeps R2 Mayor's Pe | t ach the following eligibi Registration No.: | 6 Certificate of Ta 7 Certificate of Com | x Exemption (for Cooper | ratives) r Cooperatives) | |
| NOTE: Please att1 PhilGeps R2 Mayor's Pe3 DTI (if sole | t ach the following eligibi Registration No.: ermit/Business Permit | 6 Certificate of Ta 7 Certificate of Com utions)8 Omnibus Sworn with ABCs above 50k an | x Exemption (for Cooper pliance/Good Standing (for | ratives) r Cooperatives) idder for NP-SVF | |