



Republic of the Philippines  
**Department of Education**  
 REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

**MINUTES OF THE MEETING**

Name of Event: **PRE-BID CONFERENCE- SUPPLY AND DELIVERY OF VARIOUS OFFICE AND JANITORIAL SUPPLIES OF SCHOOLS DIVISION OF SOUTH COTABATO FOR SECOND-FOURTH QUARTER FOR YEAR 2022 AND OPENING OF QUOTATION FOR AMP-VARIOUS**

Date: **June 14, 2022**

Venue: **Bids and Awards Committee Office/ Zoom Meeting (Online)**

Reference: None

Presiding Officer: **JASMIN P. ISLA**  
 ASDS/BAC CHAIRPERSON

Time: **10:18 a.m.**

Attendance:

1. JASMIN P. ISLA, BAC Chairperson
2. ATTY. IRELAN B. DITCHON, BAC Member – via Zoom
3. CRISTOPHER T. FRUSA, BAC Member- Via Zoom
4. DAISY I. DARROCA, BAC Member
5. ROSALIE JAVING, Girls Scout of the Philippines
6. RAY O. LLOREN, Supply Officer/End-User
7. CHARMAINE DAWN M. FETALINO, BAC Secretariat
8. KIER ALELI PANTALIANO, BAC Secretariat
9. MARK LESTER CASPILLO, BAC Secretariat
10. IRA KEVIN OREGANO, BAC Secretariat
11. JERIC VILLAMOR, Mall of Ace Centerpoint
12. HAZEL BARELA, Mall of Ace Centerpoint
13. ANGEL LAMOSTE, Print Comp (Via zoom)
14. REPRESENTATIVE, Magsige MPC (Via zoom)

On Official Business:

1. LALAIN SJ. MANUNTAG, BAC Member
2. RODEL H. CATUBAY, BAC Secretariat Head

Agenda	Highlights of the Discussion	Issues and Concerns	Agreements
<b>I. Preliminaries</b>	Prayer was led by BAC Member, Daisy Darroca followed by the roll call of participants by BAC Secretariat Charmaine Dawn M. Fetalino declared the meeting in quorum.	N/A	N/A

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<b>II. Reading and Consideration of the previous minutes</b>	N/A	N/A	N/A
<b>III. Presentation of Agenda</b>	Chairperson Isla presented the agenda: a.) Pre Bid- (1) Supply and Delivery of Various Office and Janitorial Supplies of Schools Division of South Cotabato for Second-Fourth Quarter for Year 2022; b.) Opening of Quotations- AMP c.) Other matters.	N/A	N/A
<b>IV. Business Proper</b> 1. Supply and Delivery of Various Office and Janitorial Supplies of Schools Division of South Cotabato for Second-Fourth Quarter for Year 2022; and	<p>- BAC Chair Isla Read the Approved Budget for the Contract (ABC) of the said procurement amounting to Php 1, 564, 210.05, per lot.</p> <p>BAC Chair then read randomly the Item description and asked for any clarification/ comment from the potential bidders.</p> <p>The End-User Lloren emphasized that the request for Ink should be genuine/original.</p> <p>Printcomp asked on the online submission of documents.</p>	<p>N/A</p> <p>Printcomp Rep asked on the item 1 description if it is substance 16, 20, or 24.</p> <p>In addition, Printcomp also asked on the unit of measure of the following item numbers: #82, #83, #87, #99-102, #119 (Unit of Measure), #118.</p>	<p>N/A</p> <p>The BAC Agreed for item 1 description on substance 16, green, A4.</p> <p>The BAC instructed the End-User to review the items on the Purchase Request and requested BAC Secretariats to issue Bid Bulletin Supplemental on the changes of the Purchase Request.</p>

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<p>2. Opening of Quotations- AMP</p>	<p>BAC Chair allowed online submission on/before 1:00pm, late submission shall not be entertained. Online submission should be password protected.</p> <p>Original bid docs shall be requested upon post qualification and items to be delivered shall also be presented to BAC TWG.</p> <p><b>Submission/Eligibility Check/Opening of Bids:</b> June 27, 2022 1:00pm</p> <p><b>Delivery Term:</b> 30 DAYS</p> <p><b>Bid Docs Amount:</b> 5,000.00</p> <p>BAC presented the checklist to the body.</p> <p>The body then agreed on the guidelines presented on the checklist.</p> <p>1. DSC-22-05-105- procurement of Standard Blood Chemistry etc., ABC: 343,400, per lot, NP-SVP</p> <p>Invited:3 Submitted:3</p> <p>Bidder 1: Koronadal Diagnostic Center, Inc. Amount: 343,400.00</p>	<p>Low Cost per item: #88, #3, #5, #64-69, #73-74, #78-79, and #99-103</p>	
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	<p>Bidder2: Davao Specialist Clinic and Diagnostic Lab, Inc.  Amount: 341, 380.00</p> <p>Bidder 3: Quality Health Diagnostic Laboratory  Amount: 343, 400.00  Remarks: Disqualified; noncompliance with the requirement- on the instruction stated in the Request for quotation.</p> <p>BAC Recommendation:  Awarded to Davao Specialist Clinic and Diagnostic Lab, Inc., subject for Post Qualification.</p> <p>2. DSC-22-05-096  Supply and delivery of Meals and Snacks for the conduct of Nutritional Status Assessment and Advocacy on Food Safety and DO 13, s. 2017 on July 21 2022</p> <p>Invited:3  Submitted:1</p> <p>Bidder 1: Aurora's Foodhauz  Amount: 5,850.00</p> <p>BAC Recommendation:  Awarded to Aurora's Foodhauz as the single responsive bidder.</p> <p>3. DSC-22-05-097</p>		
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	<p>Supply and Delivery of Snacks for the Herbal Preparation for School Nurses on June 30, 2022</p> <p>Invited:3 Submitted:1</p> <p>Bidder 1: Aurora's Foodhauz Amount: 6,825.00</p> <p>BAC Recommendation: Awarded to Aurora's Foodhauz as the single responsive bidder</p> <p>4. DSC-22-06-108 Supply and delivery of Meals and Snacks for the conduct of Adolescent Reproductive Health Day Celebration on August 12, 2022</p> <p>Invited:3 Submitted:1</p> <p>Bidder 1: Aurora's Foodhauz Amount: 6,000.00</p> <p>BAC Recommendation: Awarded to Aurora's Foodhauz as the single responsive bidder</p> <p>5. DSC-22-05-099 Supply and Delivery of Meals and Snacks for Advocacy on Tobacco Control on Augst 18, 2022</p> <p>Invited:3</p>		
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	<p>Submitted: 1</p> <p>Bidder 1: Aurora's Foodhauz Amount: 6,000.00</p> <p>BAC Recommendation: Awarded to Aurora's Foodhauz as the single responsive bidder</p> <p>6. DSC-22-06-107 Supply and Delivery of Snacks for the conduct of SPJ and SPS Teachers on July 5, 2022</p> <p>Invited:3 Submitted:3</p> <p>Bidder 1: Aurora's Foodhauz Amount: 1,500.00</p> <p>Bidder 2: A-Chef Catering and Event Concept Amount: 1,450.00</p> <p>Bidder 3: Chikacoy Restaurant Amount: 2,000.00 Remarks: DQ; exceeded to ABC.</p> <p>BAC Recommendation: Awarded to : A-Chef Catering and Event Concept as the lowest calculated/responsive bidder</p> <p>7. DSC-22-05-094 Supply and Delivery of Tarpaulin 4x8 For</p>		
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Other matters	Division Training Workshop for Kindergarten, etc. on August 10-12, 2022  Invited:3 Submitted:3  Bidder 1: Jeika Advertising Ent. Amount: 650.00  Bidder 2: Perfect Strokes Amount: 650.00  Bidder 3: Jera BM Advertising Amount: 645.00  BAC Recommendation: Awarded to : Jera BM Advertising as the lowest calculated/responsive bidder  The BAC review the report on APCPI CY 2021 for submission.		Approved and no other changes.
<b>V. Closing</b>	N/A	N/A	The meeting was moved to close by Chairperson Isla at 11:24 am.

Prepared by:

**CHARMAINE DAWN M. FETALINO**  
 AO II, BAC Secretariat

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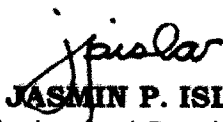




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ATTESTED:

  
**JASMIN P. ISLA**  
BAC Chairman/ Presiding Officer

CDMF/MoM- pre-bid conference- supply and delivery of various office and janitorial supplies of schools division of south cotabato for second-fourth quarter for year 2022 and opening of quotation for amp-various /June 17, 2022

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