



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO
MEMORANDUM
04 November 2019

For: **Regional Directors and BARMM Education Minister
Education Support Services Division Chiefs**

Subject: **CONDUCT OF THE NATIONAL ORIENTATION OF YOUTH FOR
ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O)
VISAYAS/MINDANAO CLUSTER**

The Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD), will conduct the National Orientation of Youth for Environment in Schools Organization (YES-O) from 28 November – 02 December 2019 at the Top Plaza Hotel, Echaves St. Corner Quezon Avenue, Dipolog City.

Participants will be the recipients of the School Inside A Garden (SIGA) Program funds preferably an SPG/SSG Adviser and **has not attended any YES-O Camps**. They will lead and oversee the conduct of YES-O activities and the Pilot Implementation of the SIGA Program in their respective regions after the conduct of the YES-O National Orientation. In this connection,

Please submit the consolidated list of regional participants for the National Orientation of the YES-O to blss.yfd@deped.gov.ph on or before 18 November 2019 using the template in **enclosure 1**, based on the allocation below:

Region	Number of Participants	Region	Number of Participants	Region	Number of Participants
VI	20	IX	9	XII	10
VII	19	X	14	CARAGA	13
VIII	13	XI	11	BARMM	10

Transportation expenses will be charged to LSP Continuing Funds 2019 subject to the usual accounting and auditing rules and regulations.

Participants are expected to **check-in at 4:00pm on 27 November 2019 (Wednesday)** at Top Plaza Hotel, Echaves St. Corner Quezon Avenue, Dipolog City for the registration. First meal to be served is dinner of **27 November** and last meal



Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS),
Disaster Risk Reduction and Management Service (BLSS), Bureau of Learner Support

is lunch of **02 December**. The training program is found in **enclosure 2** for reference.

Participants, trainers, and management staff will be entitled to service credits in accordance with DepEd Order No. 53, s. 2003. Likewise, non-teaching personnel and management staff, will be provided with Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.

For more information, all concerned may contact Ms. Divine David at telephone number (02) 637-9814 or through email blss.yfd@deped.gov.ph.

Immediate dissemination of this Memorandum is desired.



ALAIN DEL B. PASCUA
Undersecretary

Enclosure 1 - Regional List of Participants

YOUTH FOR ENVIRONMENT IN SCHOOLS ORGANIZATION (YES-O) NATIONAL ORIENTATION – VISAYAS / MINDANAO CLUSTER

Region	Division	Name of Participants	Male/Female	Designation
<i>All regions shall include in the no. of participants the Regional Coordinator.</i>				

Certified correct:

 Regional Director/OIC
 Signed Over Printed Name