



Republic of the Philippines
Department of Education
DIVISION OF SOUTH COTABATO

MEMORANDUM to -

NOV 25 2019

Public Schools District Supervisors/Principals In-Charge
Elementary and Secondary School Heads Concerned
All Others Concerned

**JOINT MEETING OF SPECIAL PROGRAM IN THE ARTS (SPA) AND CULTURE
AND ARTS DISTRICT (ELEMENTARY) AND SECONDARY COORDINATORS**

1. In line with the conduct of the **Nightly Presentation and Thematic Lights Competition** as one of the major activities of the December Fest' 2019 of the Province of South Cotabato there will be a joint meeting of SPA and Culture and Arts District (Elementary) and Secondary Coordinators.
2. This meeting aims to discuss the following:
 - a. Theme, Guidelines and Mechanics of Thematic Lights Competition;
 - b. Nightly Presentation and schedule of rehearsals; and
 - c. Other Matters.
3. Participants to this meeting are the thirty-five (35) district (Elementary), all Secondary Culture and Arts, and SPA Coordinators. They are directed to report to the Division Conference Hall on November 27, 2019 at 8:00 a.m.
4. For any inquiry regarding the conduct of the meeting, personnel concerned are advised to contact SALLY A. JABIDO, Culture and Arts and SPA Focal Person through telephone no. 228-3801.
5. Travel, food, and other incidental expenses are chargeable against School MOOE subject to the usual accounting and auditing rules and procedures.
6. Immediate dissemination of this memorandum is directed.

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ISAGANI S. DELA CRUZ, CESO V
Schools Division Superintendent

SAJUM-meeting of the culture and arts and SPA coordinators
November 22, 2019

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