



Republic of the Philippines

Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

Date: August 7, 2020

RFQ No.: DSC-20-08-148

Mode of Procurement: NP-SVP

Request for Quotation (RFQ)

I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submission of this duly signed quotation with your eligibility documents is not later than _____ of _____ at Bids and Awards Committee Office (BAC), DepEd South Cotabato Division, Alunan Ave., Koronadal City. Open quotation may be submitted, manually or through facsimile-083 228 3742 or email at **bac.southcotabato@deped.gov.ph**. Quotation that exceeds the approved budget for the contract (ABC) (per item/**per lot**) shall be rejected. Evaluation and award shall be done on a (per item/**per lot**) basis. For more information please call us at Telephone Nos.: (083) 228-3742, c/o **Ms. Mary Jane C. Sunga**, BAC-Secretariat Chairperson. Prospective supplier shall be responsible to verify herein items from DepEd.- So. Cot. Division, Property and Supply Unit c/o **Mr. Ray O. Lloren**, Administrative Officer IV - Supply Officer at Telephone No. (083) 228-5269.

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LALAINÉ S.J. MANUNTAG, Ph.D
 Chairperson, BAC-AMP

Instructions:

1. Accomplish this RFQ correctly and accurately.
2. Do not alter the contents of this form in any way.
- 3 Technical Specifications with asterisks (*) are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

Legend:

*** Mandatory Requirements. Failure to comply with any of the mandatory requirements will disqualify your quotation.**

II. Particulars

Lot No.	Item Description / Technical Specification	Approved Budget for the Contract (ABC) in Php.	Quantity	Unit of Issue	Compliance (Please Check)		TOTAL PRICE in Pesos (Qty x Unit Price)
					YES	NO	
1	Supply and Delivery of Meals and Snacks	81,450.00	181	pax			
	for the conduct of the Required Health Standards in Basic Education Offices and Schools Orientation Program on August 20, 2020 at Division Conference Hall	(450/pax)					
Page 2 follows							

Inclusion:							
AM Snacks: Pichi Pichi & Kutsinta and Hot Chocolate*							
Lunch: Rice, Chicken Afritada, Paa ng Baboy with Langka and Kadyos, Seafood Chopsuey with Quail Eggs, Sinugbang Tilapia, Fresh Tropical Fruits*							
PM Snacks: Fried Vegetable Lumpia, Chilled Taho*							
Inclusion: Free Flowing Coffee and Chocolate Drink *							
Note:							
1. Use only Biodegradable containers/packaging							
2. For Drinks: Fruit Juices only (No Softdrinks)							
3. Use of crystal drinking glass and small cups for coffee and milo							
TOTAL AMOUNT IN FIGURES:							
TOTAL AMOUNT IN WORDS:							

Terms and Conditions:

1. Delivery Period: **Three (3) Calendar days from Supplier's receipt of Purchase Order (PO)**
2. Delivery Site: **Conference Hall, DepEd-Division of South Cotabato, Alunan Ave., Koronadal City**
3. Price Validity: **120 days from submission of quotation**
4. Warranty: **6 months for supplies & materials; 1 year for equipment, from the date of acceptance by the procuring entity.**
5. Payment Term: **15 Days**

This is to submit our price quotations as indicated above subject to the terms and conditions of this RFQ.

Supplier's Business Name: _____

Address: _____ **TIN** _____

Tel. No.: _____ **Fax No.:** _____ **E-Mail** _____

Supplier's signature over printed name: _____ **Date** _____

Canvasser: _____

NOTE: Please attach the following eligibility requirements upon submission of quotation.

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|---|---|
| ___ 1 PhilGeps Registration No.: _____ | ___ 6 Certificate of Tax Exemption (for Cooperatives) |
| ___ 2 Mayor's Permit/ Business Permit | ___ 7 Certificate of Compliance/ Good Standing (for Cooperatives) |
| ___ 3 DTI (if sole proprietorship) | ___ 8 Omnibus Sworn Statement (for lowest bidder for NP-SV |
| ___ 4 Income & Business Tax Returns (for ABCs above | with ABCs above 50k and Emergency Cases with ABCs above 500k |
| ___ 5 BIR Certificate of Registration (BIR Form 2303) | |

1 ___ 2 ___ 3 ___ 4 ___ 5 ___ 6 ___ 7 ___