



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**24 Dec 2020**

DIVISION MEMORANDUM  
OSDS No. **202**, s. 2020

**IMPLEMENTATION OF DEPED OUA MEMORANDUM 00-0720-0063**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
Designated District ICT Coordinators  
School ICT Coordinators  
All Others Concerned

1. The Office of the Undersecretary for Administration (OUA) has released a memorandum allowing the School Heads to release/lend the ICT devices to the learners. OUA Memorandum 00-0720-0063 provided the guidelines enabling the learners to borrow the tablets from their schools for use during the pandemic. The Learner Enrollment and Survey Form (LESF) will be the primary basis for identifying learners who may borrow the devices for SY 2020-2021. This will allow the learners to have access to the resources in the school even without the face-to-face interaction, ensuring that the school resources are fully utilized.
2. To support the initiative, all school heads of the identified schools, together with their respective School ICT Coordinators, are requested to facilitate and implement the activity, especially those schools with blended online learning modalities. A Memorandum of Understanding (MOU) is needed between the schools and parents to support the lending of IT devices. This will ensure that parents fully understand the responsibilities of keeping the devices safe. Through this, the Schools Division of South Cotabato can explore additional means in the implementation of the different learning modalities amidst this COVID-19 pandemic.
3. The activity will be monitored by the division monitoring teams through its School Management Monitoring and Evaluation Section and Information and Communications Technology Unit.
4. All personnel concerned are advised to refer to Enclosure No. 1 for the List of Schools with deployed tablet PC's, and Enclosure No. 2 for the template of the Memorandum of Understanding Between the Schools and Parents (MOU).

*SDOSC-OSDS-DIO-NM-v3.0r0.0.effective04/06/2020*



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
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5. For any inquiry, personnel concerned may contact the ICT Unit staff through telephone number 228-2396 or Mr. Vincent P. Celda, ITO, at mobile number 09472275193 or email: [ictu.southcotabato@deped.gov.ph](mailto:ictu.southcotabato@deped.gov.ph)
6. Immediate dissemination of this memorandum is directed.

**RUTH L. ESTACIO PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encls.: As stated  
Reference: OUA MEMORANDUM 00-0720-0063  
To be indicated in the Perpetual Index  
under the following subjects

COMPETENCIES                      LEARNING RESOURCES  
TRAINING PROGRAMS

VPC/DM- implementation of oua memo 00-0720-0063  
0000/December 24, 2020

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