



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

January 21, 2021

REGION MEMORANDUM
AD No. 3, s. 2021

**OVER THE COUNTER PAYMENT OF GSIS MULTI-PURPOSE LOAN (MPL) AND
COMPUTER LOAN (CPL)**

TO: Schools Division Superintendents
Assistant Schools Division Superintendents
Administrative Officers V, IV and II

1. Due to on-going upgrading of the department's payroll system particularly the newly approved code of the GSIS Multi-purpose Loan (MPL) and Computer Loan (CPL), the due deductions for the said accounts for the month of January 2021 were not deducted through the APDS.
2. In order not to accrue surcharge for the said deductions particularly to the borrower, **all teachers and employees with loan for the said accounts are directed to follow the over-the-counter payment at GSIS General Santos City during Monday to Thursday at 9:00AM to 3:00PM.**
3. Likewise, AO V, AO IV-Personnel and AO II- Payroll In charge are directed to inform the concerned and ensure that payment of the teachers and employees shall be made **on or before the 10th day of February 2021.**
4. Attached are the list of concerned teachers and personnel with MPL and CPL loans for tracking purpose.
5. For guidance and compliance of all concerned.


ALLAN G. FARNAZO
Director IV

Encl.: None
Reference: GSIS Letter from the Branch Manager
Allotment:
To be included in the Perpetual Index under the following Subjects:
LOAN PAYMENT

KHL/AD-P/RM- OVER THE COUNTER PAYMENT OF GSIS MULTI-PURPOSE LOAN (MPL) AND COMPUTER LOAN (CPL) 001/January 21, 2021



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