



Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

April 16, 2021

REGION MEMORANDUM
 HRDD No. 18 s. 2021

RE-ORIENTATION ON THE ENHANCED RECOGNITION EVALUATION TOOL IN THE CENTRAL OFFICE AND REGIONAL OFFICES FOR NEAP-R AND RECOGNITION EVALUATION COMMITTEE (REC) MEMBERS

TO: Schools Division Superintendents

1. This has reference to DepEd Order No. 1 s. 2020: Guidelines for NEAP Recognition of Professional Development Programs and Courses for Teachers and School Leaders. The National Educators Academy of the Philippines (NEAP) shall conduct a **Re-Orientation on the Enhanced Recognition Evaluation Tool in the Central Office and Regional Offices for NEAP-R and Recognition Evaluation Committee (REC) Members on May 4-6, 2021 (Batch 1) and May 11-13, 2021 (Batch 2) via Online.**

2. The activity aims to:

- a. inform the NEAP-R and REC Members on the progress of DepEd order No. 001, s. 2020 implementation and its recent developments;
- b. equip the REC Members on the evaluation of professional development programs and courses for teachers and school leaders submitted to NEAP Central Office and Regional Offices by the DepEd Service Providers (DSPs) and Authorized Learning Service Providers (LSPs) for Recognition; and
- c. guide the REC Members in utilizing the enhanced FORM R.1 Recognition Application Form and Form R.2 Recognition Evaluation Tool.

3. The participants and the schedule of the activities for both Central Bureaus/Services and Regional Offices are provided in the table below. The deadline for the submission of the list of participants is on or before April 16, 2021 (Friday).

Concerned Offices	Participants	Participants	Date
Batch 1	Regions I, III, IV-B, VI, VIII, X, XII, CAR, CO	<ul style="list-style-type: none"> • NEAP-R, SEPS, and EPS II • Review Evaluation Committee (REC) members in the Central Office and Regional Offices identified as Content Experts 	May 4-6, 2021 (Tues-Thurs) 9:00-11:00 A.M.
Batch 2	Region II, Region-IV-A, Region V, Region VII, Region IX, Region XI, CARAGA, NCR, CO	<ul style="list-style-type: none"> • 5 select NEAP Assessors 	May 11-13, 2021 (Tues-Thurs) 9:00-11:00 A.M.



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4. The participants shall register to this link <https://cutt.ly/Ix0byO6> on or before April 20, 2021 (Tuesday). Enclosed are the following documents:
 - 4.1 Program of Activity; and
 - 4.2 List of Participants
5. The SDOs HRTD SEPS are enjoined to oversee the timely registration of the identified participants.
6. For clarifications and queries, please contact Myzyrhyll May L. Lastimososa, EPS II, HRDD through (083) 228-2022 or email myzyrhyllmay.lastimososa@deped.gov.ph
7. Immediate dissemination of and compliance to this memorandum is directed.


CARLITO D. ROCAFORT

Director III

OIC – Office of the Regional Director

Enclosure: As stated

Reference: DepEd Order No. 001, s. 2020; Region Memorandum HRDD No. 12 s. 2020

Attachment: None

To be included in the Perpetual Index under the following Subjects:

TRAINING EVALUATION

MMLL/HRDD/RM - RE-ORIENTATION ON THE ENHANCED RECOGNITION EVALUATION TOOL IN THE CENTRAL OFFICE AND REGIONAL OFFICES FOR NEAP-R AND RECOGNITION EVALUATION COMMITTEE (REC) MEMBERS/018/April 16, 2021



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Enclosure 1 to Region Memorandum HRDD No. 18, s. 2021

PROGRAM OF ACTIVITY

Re-Orientation of NEAP R and the Recognition Evaluation Committee (REC) Members on the Enhanced Program Recognition Tool in the Central Office and Regional Offices

Batch 1 : May 04-06, 2021 (Tuesday - Thursday)

Batch 2 : May 11-13, 2021 (Tuesday - Thursday)

Day	Time	Discussion Points
Morning Day 1 8:30-11:00 A.M	8:30 – 9:00 (30 Minutes)	Opening Program <ul style="list-style-type: none"> ● Preliminary ● Introduction of Participants ● Welcome Message ● Expectation Setting ● Purpose and Overview of the Activity
	9:00 – 9:20 (20 Minutes)	DepEd Order No. 001, s. 2020 <ul style="list-style-type: none"> ● Implementation of DO No. 001, s. 2020 ● Milestones
	9:20 – 9:50 (30 Minutes)	Recognition Process Map and Terms of Reference <ul style="list-style-type: none"> ● Central Office ● NEAP-R (as the program owner in the Regional Offices) ● Communications Team, Secretariat, REC, RAC
	9:50 – 10:00 (10 Minutes)	HEALTH BREAK
	10:00 – 10:25 (25 Minutes)	Question and Answer Portion
	10:25-10:40 (15 minutes)	Professional Development Priorities vis-à-vis Recognition of Professional Development Program
	10:40-11:00 (20 Minutes)	Wrapping Up and Reminders *Remind the participants to read the mock proposal/s for Recognition.
	Morning Day 2 9:00-11:00 A.M	9:00-9:10 (15 minutes)
9:10-10:10 (45 minutes)		Short Presentation of Program Recognition Forms and Tool <ul style="list-style-type: none"> ● Recognition Checklist ● FORM R.1 Recognition Application Form



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		<ul style="list-style-type: none"> ● FORM R.2 Recognition Evaluation Tool ● FORM R.3 Recognition Endorsement ● FORM R.4 Recognition Recommendation ● Recognition Approval Form ● Recognition Certificates ● Recognition - Letter of Notice
	10:10-10:30 (20 minutes)	Discussion on how to use FORM R.2 Recognition Evaluation Tool
	10:30-10:45 (15 Minutes)	Question and Answer Portion
	10:45-11:00 (15 minutes)	Wrapping Up and Reminders
		Reminders for the Deliberation on the Next Day *Remind the participants to work on the evaluations of the mock proposals
Morning Day 3 9:00 A.M.-12:00 NN	9:00-9:10 (10 minutes)	Attendance Checking Recap of previous activity
	9:10-9:50 (40 Minutes)	Deliberation Meeting as a Team (Triad)
	9:50-10:00 (10 minutes)	HEALTH BREAK
	10:00-11:00 (60 Minutes)	Select Group Presentation of the Deliberated Recognition Evaluation Results
	11:00 – 11:30 (30Minutes)	Question and Answer Portion
	11:30 – 11:45 (15 minutes)	Wrapping Up, Next Steps and Reminders
	11:45-12:00 (15 minutes)	Closing
	THE END	



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Enclosure No. 2 to Region Memorandum HRDD No. _____, s. 2021

List of Participants to the Re-Orientation of NEAP R and the Recognition Evaluation Committee (REC) Members on the Enhanced Program Recognition Tool in the Central Office and Regional Offices

No.	Names of Participants	Division/Office	Position
1	Mervie Y. Seblos	Regional Office	CES-HRDD
2	Dave C. Podrigo	Regional Office	SEPS-HRDD NEAP
3	Myzyrhyll May L. Lastimosa	Regional Office	EPS II-HRDD NEAP
4	Donna S. Panes	SDO Sarangani	CES-CID, REC Member
5	Carlo C. Melendres	SDO Koronadal City	EPS-CID, REC Member
6	Ma. Lourdes A. Sanchez	Regional Office	CES-Finance, REC Member
7	Ma. Jeanette N. Delima	Regional Office	SAO-Finance, REC Member
8	Nerissa A. Alfafara	SDO Sarangani	ASDS, REC Member
9	John Michael Castino	SDO General Santos City	SEPS-HRD, REC Member
10	Marcelo A. Bocatera	SDO Cotabato Province	EPS-CID, REC Member
11	Gilda A. Orendain	Regional Office	EPS-CLMD, REC Member
12	Reynaldo Pascua	SDO Kidapawan City	EPS-CID, REC Member
13	Gerardo O. Magno	Regional Office	EPS-CLMD, REC Member
14	Eden Ruth D. Tejada	SDO General Santos City	Division Coordinator-MAPEH, REC Member
15	Magdaleno Duhilag Jr.	Regional Office	EPS-CLMD, REC Member
16	Eliezer Elman	SDO Kidapawan City	EPS-CLMD, REC Member
17	Romelito G. Flores	SDO General Santos City	SDS, REC Member
18	Ruth L. Estacio	SDO South Cotabato	SDS, REC Member
19	Cynthia G. Diaz	Regional Office	EPS-CLMD, REC Member
20	Peter Van C. Ang-ug	Regional Office	EPS-CLMD, REC Member, NEAP Assessors
21	Emily F. Enolpe	Regional Office	EPS-CLMD, REC Member, NEAP Assessors



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