



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of Schools Division  
Superintendent**

**05 October 2021**

DIVISION MEMORANDUM  
OSDS No. **184**, s. 2021

**MONITORING OF SCHOOLS' ONLINE DISTANCE LEARNING AND SLM  
DIGITIZATION INITIATIVE**

To: Public Schools District Supervisors/Principals In-Charge  
Public Elementary and Secondary School Heads  
District/School ICT Coordinators  
All Others Concerned

1. In reference to Division Memorandum No. 178, s. 2021 on the **Issuance of DCP Tablet PC's and Android Tablets to Learners for School Year 2021-2022**, the Schools Division Office will conduct an on-site monitoring, thru the ICT Unit and SMME Section, of all the schools that are implementing the Online Distance Learning as well as SLM digitization of the schools, this month of October, 2021, to ensure that all tablets and tablet PCs are properly utilized to support the initiative.
2. Anent this, all School Information and Communications Technology (ICT) Coordinators are directed to prepare for the monitoring by preparing a list containing the name of students who borrow a tablet/tablet PCs and their serial number together with the memorandum of agreement/understanding. An online survey form is also provided to ensure that all activities are properly documented using the link: [https://bit.ly/SDSC\\_ODL2021](https://bit.ly/SDSC_ODL2021)
3. Further, to make sure that the students/pupils are using the ICT devices for its intended purpose, concerned school ICT coordinators are also directed to provide a schedule of monitoring for the tablets/tablet PCs. This should be done in weekly or monthly basis.
4. The list of learners, memorandums of agreements in compressed format and the schedule of monitoring shall be uploaded in the survey form. Template for list of learners is available in the division website [www.depedsouthcotabato.org](http://www.depedsouthcotabato.org) in the downloads/ICT menu.
5. For any inquiry regarding the implementation of the program, personnel concerned are advised to contact Mr. Vincent P. Celda, IT Officer I through telephone no. 228-2396 from 8:00 am to 5:00 pm only or send email using the email add: [ictu.southcotabato@deped.gov.ph](mailto:ictu.southcotabato@deped.gov.ph)

*SDOSC-OSDS-DIO-NM-v3.0r0.0,effective04/06/2020*



**Address:** Alunan Avenue, Koronadal City, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)





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6. Immediate dissemination of this memorandum is directed.

**RUTH L. ESTACIO PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

Encl.: N o n e

Reference: Division Memorandum No. 178, s. 2021

To be indicated in the Perpetual Index  
under the following subjects:

INFORMATION TECHNOLOGY  
MONITORING AND EVALUATION

LEARNING RESOURCES  
REPORTS

VPC/DM-od1/slm monitoring  
0000/October 05, 2021

*SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020*



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