



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Notice of Vacancy**  
**May 30, 2022**  
**NV No. 2022-008**

<b>Position Title</b>	<b>Plantilla Item No.</b>	<b>Place of Assignment</b>
Fifty (50) Senior High School Teacher II <b>(Academic Track)</b>	OSEC-DECSB-TCH2-840610-2022 TO OSEC-DECSB-TCH2-840660-2022	Schools Division of South Cotabato
Forty two (42) Senior High School Teacher II <b>(TVL Track)</b>	OSEC-DECSB-TCH2-840661-2022 TO OSEC-DECSB-TCH2-840702-2022	

➤ **Qualification Standards Bases:**

**ACADEMIC TRACK AND CORE SUBJECTS (D.O. 3, 2016)**

<b>Position Title &amp; Salary Grade</b>	<b>Education</b>	<b>Experience</b>	<b>Training</b>	<b>Eligibility</b>
Senior High School Teacher II <b>(Academic Track)</b> ; SG 12  Php 27,608.00	Academic Track: Bachelor's degree with a major in the relevant strand / subject ; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand / subject	None Required	None Required	RA 1080 (Teacher); If not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring

SDOSC-OSDS-HRMPSB-NV-v2.0r0.1, effective 10/05/2020



**Address:** Alunan Avenue, Koronadal City, South Cotabato  
**Telephone Number:** (083) 228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)





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**TECHNICAL-VOCATIONAL LIVELIHOOD (TVL) TRACK**  
**(Amended QS for SHS TVL Track)**

Position Title & Salary Grade	Education	Experience	Training	Eligibility Requirements
Teacher II; SHS (TVL); SG 12  Php 27,608.00	Bachelor's degree holder; or a graduate of technical-vocational course(s) in the area of specialization	None Required	At least NC* II + TMC** I  *Appropriate to the specialization	RA 1080 (Teacher); if not RA 1080 eligible, they must pass the LET within five (5) years after the date of first hiring

Additional Requirements for TVL Teacher Applicants	<ul style="list-style-type: none"> <li>Technical Education and Skills Development Authority (TESDA) National Certificate (NC) of at least one level higher than course to be taught in subject to be taught (e.g. NC-III in SMAW to teach SMAW-NC-II) or same level if there is no NC level higher. Exceptions are given to applicants for courses with no National Certificates (e.g. Handicraft courses)</li> <li>Certified photocopy of Trainers Methodology Certificate (TMC), if available</li> </ul>
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**Duties and Responsibilities of Senior High School Teacher II**

Provide basic education to learners.

Teaches grades/levels using appropriate and innovative teaching strategies.

<b>KEY RESULT</b>	<b>DUTIES AND RESPONSIBILITIES</b>
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AREA/S	
Content Knowledge & Pedagogy	<ol style="list-style-type: none"> <li>1. Apply knowledge of content within and across curriculum teaching areas.</li> <li>2. Use a range teaching strategies that enhance learner achievement in literacy and numeracy skills.</li> <li>3. Apply range of teaching strategies to develop critical and creative thinking as well as other higher-order thinking skills.</li> </ol>
Learning Environment and Diversity of Learners	<ol style="list-style-type: none"> <li>1. Manage classroom structure to engage learners individually or in groups in meaningful exploration, discovery and hands-on activities within a range of physical learning environment.</li> <li>2. Manage learner's behavior constructively by applying positive and non-violent discipline to ensure learning focus environment.</li> <li>3. Use differentiated, developmentally appropriate leaning experiences to address learner's gender, needs, strengths, interest and experiences.</li> </ol>
Curriculum and Planning	<ol style="list-style-type: none"> <li>1. Plan, manage and implement developmentally sequence teaching and learning processes to more curriculum requirements and varied teaching context.</li> <li>2. Participate in collegial discussion that use teacher and learner feedback to enrich teaching practice.</li> <li>3. Select, develop, organize and use appropriate teaching and learning resources including ICT to address learning goals.</li> </ol>
Assessment and Reporting	<ol style="list-style-type: none"> <li>1. Design, select, organize and use diagnostic, formative and summative assessment strategies consistent with curriculum requirements.</li> <li>2. Monitor and evaluate learner's progress and achievement using learner attainment data.</li> <li>3. Communicate promptly and clearly the learner's needs, progress and achievement to key stakeholders including parents/guardians.</li> </ol>

The DepEd Schools Division of South Cotabato highly encourages all interested and qualified applicants including persons with disability (PWD) and members of indigenous communities irrespective of sexual orientation and gender identities (SOGI) to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below.

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➤ **Documentary Requirements:**

- a. Application Letter;

Address to: **RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent  
Schools Division of South Cotabato  
Alunan Avenue, City of Koronadal

Thru: **JASMIN P. ISLA**  
Asst. Schools Division Superintendent  
HRMPSB Chairman

- b. Personal Data Sheet (PDS Revised March 2017);
- c. Certified Photocopy Copy of Official Transcript of Records w/ Special Order and Original Copy of CHED Certification, Authentication and Verification;
- d. Performance Rating for the Last Three Rating Period (at least Very Satisfactory (VS) with Numerical Equivalent);
- e. Certificates of Training/Awards/Recognition/Outstanding Accomplishments;
- f. Service Record / Employment Certificate; and
- g. Other documents to support credits points under innovations (attach means of verification), research and development projects (attached photocopy of research), publication/authorship (attach photocopy of your certificate as writer and photocopy of newsletter, journal, manual, SLM or book appearing author's name/s) & consultancy.
- h. Original Copy of Notarized Omnibus Certification of Authenticity and Veracity of Documents.

Pertinent papers of applicants shall include table of contents and should be properly **earmarked and sequentially arranged** in a fastened (use fastener) folder.

- Pursuant to DepEd Order No. 32, s. 2016 “addendum to DepEd Order No. 3, s. 2016” and DepEd Order No. 29, s. 2002 “Merit and Selection Plan of the Department of Education”:

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- a. For appointment by promotion, the performance rating of the appointee for the last three (3) rating periods prior to the effectivity of the appointment should be at least Very Satisfactory.
  - b. For appointment by transfer, the performance rating for the last three (3) rating periods immediately preceding the transfer from the former office should be at least Very Satisfactory.
- **Criteria for Evaluation:**  
Please be guided that as per DepEd Order No. 3, s. 2016, applicants who are already teaching with the DepEd either in elementary or junior high schools (JHS), DepEd Order No. 66, s. 2007 on the “Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions” shall apply, except for “Part III. Computation of Points” of said DepEd Order. “Part VII. Evaluation Criteria and Computation of Points” of this DOno.3, s. 2016 shall apply instead.
- **Deadline for submission of pertinent documents: June 16, 2022** No pertinent papers shall be accepted thereafter.
- **Date and Venue of Interview:** To be announced.
- **Qualified Applicants** are advised to submit their pertinent documents to DepEd Division of South Cotabato Records Section. In addition, kindly access this link [bit.ly/SDOSC-ORF-NTPA-HRMPSE](https://bit.ly/SDOSC-ORF-NTPA-HRMPSE) for your online registration.

**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

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