



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

September 15, 2022

REGION MEMORANDUM
PPRD No. 38, s. 2022

**WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRING-UP
OF CY 2024 BUDGET PROPOSAL AND ANNUAL INVESTMENT PLAN**

To: Schools Division Superintendents
Division Planning Officers & Budget Officers

1. This has reference to the issued memorandum of Regional Development Council dated August 24, 2022 titled "Orientation on CY 2024 AIP Preparation".
2. The Policy, Planning, and Research Division shall conduct the **Workshop in the Formulation, Consolidation, and Firing-Up of CY 2024 Budget Proposal and Annual Investment Plan (AIP)** on October 3-5, 2022 in General Santos City. This activity aims to prepare and craft a well-planned and reliable CY 2024 AIP and Budget Proposal.
3. To have an effective and efficient budget preparation, the concerned personnel are instructed to bring the following data necessary for this workshop:
 - a. Needs Analysis (School Building New Construction, School Building Repair, Furniture, Teacher, Electrification, MOOE);
 - b. School Health Data (Wasted and Severely Wasted);
 - c. Gabaldon;
 - d. GASTPE (ESC, Voucher System, JDVP, TSS);
 - e. Latest Teacher Inventory; and
 - f. All other data needed for the crafting of budget proposal and Annual Investment Plan.
4. Furthermore, the participants are directed to bring laptops, charges, extension wire, and Wi-Fi/modem to ensure internet connectivity. Meals and accommodation shall be charged to 2021 Continuing Fund while travel allowance and other incidental expenses incurred by the SDO participants shall be charged against division local funds, all subject to usual accounting rules and regulations.
5. See the following enclosures:
Enclosure No. 1: List Participants
Enclosure No. 2: Indicative Program of Activities



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6. For information, guidance, and immediate compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Enclosures: As stated

Reference: RDC Memorandum dated August 24, 2022

Allotment: 2021 Continuing Fund

To be indicated in the Perpetual Index under the following subject:

BUDGET WORKSHOP

GAB/PPRD/OM - WORKSHOP IN THE FORMULATION, CONSOLIDATION, AND FIRING-UP OF CY 2024 BUDGET PROPOSAL AND ANNUAL INVESTMENT PLAN /038/September 15, 2022



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Enclosure No. 1: List of Participants

	No. of Participants	
Policy, Planning, and Research Division	6	
Quality Assurance Division	2	
Budget Officer III (Regional Office)	2	
Office/SDO	Planning Officers	Budget Officers
Cotabato Province	2	3
Sultan Kudarat	2	2
South Cotabato	2	2
Sarangani	2	2
Kidapawan	1	1
General Santos	1	2
Tacurong	1	1
Koronadal	1	1
Total No. of Participants	36	



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Enclosure No. 2: Indicative Program of Activities

Workshop in the Formulation, Consolidation, and Firming-up of CY 2024 Budget Proposal and Annual Investment Plan		
October 3 – 5, 2022 General Santos City		
Day 1: October 3, 2022		
Preliminaries		8:30 AM – 9:00 AM
Attendance Checking	PPRD Personnel	9:00 AM – 9:05 AM
Welcome Message	Shirley G. Saur, EPS	9:05 AM – 9:10 AM
Statement of Purpose	Dr. Glenn A. Bisnar, Chief	9:10 AM – 9:20 AM
Workshop Proper	PPRD and SDO Planning / Budget Officers	9:20 AM – 12:00 NN
Lunch		
Continuation of Workshop	PPRD and SDO Planning / Budget Officers	1:00 AM – 4:30 PM
Next Steps and Agreements	Glenn A. Bisnar, Chief	4:30 PM – 5:00 PM
Dinner		
Day 2: October 4, 2022		
Management of Learning	PPRD Personnel	7:30 AM – 8:30 AM
Continuation of Workshop	PPRD and SDO Planning/Budget Officers	8:30 AM – 12:00 NN
Lunch		
Presentation of Outputs	PPRD and SDO Planning/Budget Officers	1:00 PM – 4:00 PM
Next Steps and Agreements	Glenn A. Bisnar, Chief	4:00 PM – 5:00 PM
Dinner		
Day 3: October 5, 2022		
Management of Learning	PPRD Personnel	7:30 AM – 8:30 AM
Continuation of Workshop	PPRD and SDO Planning/Budget Officers	8:30 AM – 12:00 NN
Lunch		
Presentation of Outputs	PPRD and SDO Planning/Budget Officers	1:00 PM – 3:00 PM
Snacks		
Next Steps and Agreements	Shirley G. Saur, EPS	3:00 PM – 5:00 PM
Dinner		
Day 4: October 6, 2022 -----Home Sweet Home-----		



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