



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

MINUTES OF THE MEETING

Name of Event: **PRE-BID CONFERENCE FOR THE SUPPLY AND DELIVERY OF COMPUTER TABLET (PROVISION OF LEARNING RESOURCES FOR SY 2022-2023 IN THE IMPLEMENTATION OF BE-LCP**

Date: **SEPTEMBER 29, 2022**

Venue: **Bids and Awards Committee Office**

Reference: None

Presiding Officer: **JASMIN P. ISLA**

ASDS/BAC CHAIRPERSON

Time: **10:15a.m.**

Attendance:

1. JASMIN P. ISLA, BAC Chairperson
2. LALAINÉ S.J. MANUNTAG, BAC Vice Chairperson
3. ATTY. IRELAN B. DITCHON, BAC Member – via Google Meet
4. DAISY I. DARROCA, BAC Member
5. CRISTOPHER T. FRUSA, BAC Member – via Google Meet
6. NELIDA CASTILLO, EPS-LRMS – End User
7. ROSALIE M. JAVING, GSP Representative
8. RACQUEL M. ABERGAS, Huawei Builders Representative
9. CLINT KRISTOFFER JUNSAY, IT Avenue
10. CHRISTOPHER GAMAO, Royal James Trading Representative
11. MELISSA O. BOGA, First Synergytec Co. Ltd. – via Google Meet
12. ARIK GENERAL MERCHANDISING– via Google Meet
13. THE SELFIE CORPORATION– via Google Meet
14. ANDREW COMBATE– via Google Meet
15. DARRY KIM DOMANAIS– via Google Meet
16. EDDIE SAN PENALOSA– via Google Meet
17. ERIC CUA– via Google Meet
18. GABRIEL MERCADO– via Google Meet
19. GOLDEN PEARL PRINTERS ENT– via Google Meet.
20. JANE NALUPA– via Google Meet
21. JENNIFER SABID– via Google Meet
22. JOPETTE LIBOON– via Google Meet
23. VHERTO RESTRULLO– via Google Meet
24. KIER ALELI PANTALIANO, BAC Secretariat
25. MARK LESTER CASPILLO, BAC Secretariat
26. IRA KEVIN OREGANO, BAC Secretariat

Agenda	Highlights of the Discussion	Issues and Concerns	Agreements
I. Preliminaries	Prayer was led by Ms. Daisy I. Darroca and	N/A	N/A

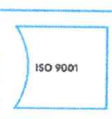
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	followed by roll call of participants by BAC Secretariat Mark Lester V. Caspillo, then declared the meeting in quorum.		
II. Reading and Consideration of the previous minutes	N/A	N/A	N/A
III. Presentation of Agenda	Chairperson Isla presented the agenda: a.) Pre-Bid Conference for the Supply and Delivery of Computer Tablet	N/A	N/A
IV. Business Proper a.) Pre-Bid Conference for the Supply and Delivery of Computer Tablet	<p>The BAC meeting will take place over face to face and Google meet and the ITB was presented to the body.</p> <p>BAC Chairperson read the ITB and discussed the technical specifications of the project Supply and Delivery of Computer Tablet with reference no. DSC-22-08-173 and the ABC of P50,008,000.00.</p> <p>The BAC Chair requested any clarifications and project-related suggestions from all prospective bidders after reading the project's technical specifications.</p> <p>The IT Avenue representative inquired as to whether the headset is branded or generic.</p> <p>The BAC Chair advised the group that as long as</p>		

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	<p>a bidder can achieve the minimal requirements on the necessary technical specifications for headsets, brand is not a requirement.</p> <p>Mr. Eric Cua specify whether a Nano cut or a normal cut will be delivered with the sim card.</p> <p>Prospective bidders were instructed by Ms. Chair to accept any type of SIM card as long as it was compatible with the computer tablet.</p> <p>Mr Liboon of Royal James Trading clarify to BAC Members to offer any brand with the higher cost will be delivered.</p> <p>Jane Nalupa, a prospective bidder, recommended to the BAC that it should allow the offered brand to be well-known in the market, particularly in countries like Japan, the United States, and the Philippines.</p> <p>Eddie Penalosa, a representative for Gap Corporation, offered changing the black case to any other color.</p>	<p>BAC Members agreed to add requirements, including the demand that the service center be located within SOCSARGEN, after Ms. Chair advised the body that the project's specification sent from the Central Office must be followed.</p>	
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	<p>The BAC Chair was instructed to utilize blue or a blue-related color.</p> <p>The James Royal Trading representative also recommended a built-in casing and a shockproof resistance.</p> <p>Eddie Penalosa from the Gap Corporation gave the body the order to include all BAC agreements and conversations in the bid bulletin supplement. He added that the tablet's case and at the back would display the two logos mentioned in the ITB specification.</p> <p>The BAC Chair also instructed to display the logo as DepEd property at the back of the unit. DepEd and SDO logos. She further stated that simply a picture and a brochure were needed when submitting the bid materials, instead of an actual computer tablet during the opening of bids.</p> <p>Eddie Penalosa suggested restrictions based on his observations to prevent any site locations from being opened.</p> <p>The BAC Chair promised there will be restrictions</p>		
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	<p>on the programs. She further stated that only the necessary requirements must be followed, regardless of the brand.</p> <p>BAC Chair asked Atty Ditchon for any additional instructions, he advised the potential bidders to attach a MADA certificate issued by Google when submitting their bid documents.</p> <p>Eric Cua asking to the body to allow a MADA Certificate without google logo.</p> <p>Mr. Junsay of IT Avenue requested a casing brand.</p> <p>Ms. Chair was advised not to require the brand of the casing.</p> <p>Royal James Trading recommended to include an IP 54 shock proof requirement in the specification.</p> <p>BAC chair advised the prospect bidders to refrain from adding any extra requirements as long as the bidder could satisfy the ITB's minimum requirements.</p> <p>Mr. Junsay of IT Avenue advised getting a</p>	<p>BAC decided to permit a MADA certificate without the Google logo.</p>	<p>BAC requested BAC Secretariat to issue a supplemental bid bulletin on the casing.</p>
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	<p>warranty certificate from the specific brand manufacturer for the bidders' computer tablets. In order to confirm the validity of the brand offer that fits on the brand unit</p> <p>Ms. Chair gave clear instructions to adhere to the basic requirements as stipulated in the ITB.</p> <p>Jane Nalupa had instructed to include on the specification requirement the NTC Certificate.</p> <p>Ms. Chair gave the directive that NTC staff should be contacted for the certificate's verification throughout the post-qualification period.</p> <p>Mr. Junsay stated that the successful bidder may offer a free SIM card from any network that is available.</p> <p>BAC Chair allows freebies from the winning bidder.</p> <p>BAC chair announced that there will be a 45-day delivery period and to allow request for extension</p>	<p>BAC agreed for 45 calendar days and to allow winning bidder a request of extension for delivery.</p>	
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	<p>Prospective bidders commonly proposed 60 calendar days.</p> <p>Mr. Cua recommended keeping the 45 calendar days and asking for an extension.</p> <p>All prospective bidders were advised by Ms. Chair that the deadline for submission is October 11, 2022, at 10:00 a.m.; any late submissions would not be accepted. She also mentioned that submissions through email are allowed and that financial documents will be password-protected and only accessible upon request from BAC Members. Bidding documents cost P50,000.00, and payment is made by bank deposit..</p> <p>A Huwaie representative asked the body if joint ventures were allowed.</p> <p>Ms. Chair also informed to separate each document on different folders for joint ventures. She added that absence of one document declared as failure.</p> <p>Ms. Chair also informed to allow 50% of the SLCC.</p>		
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	Mr. Cua add to ask on the logo if laser logo. BAC Chair specifically said that logo is not removable.		
V. Closing	There are no having matters to be discuss. The meeting was moved to close by Chairperson at 12:30 p.m.	N/A	

Prepared by:

KIER ALELI C. PANTALIANO
ADAS III, BAC Secretariat Member

ATTESTED:

JASMIN P. ISLA
BAC Chairperson/ Presiding Officer

KACP/MoM- Pre-Bid Conference on the Supply and Delivery of Computer Tablets
/September 29, 2022

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