



Republic of the Philippines  
**Department of Education**  
 REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

**MINUTES OF THE MEETING**

Name of Event: **PRE-BID CONFERENCE FOR THE REPRODUCTION AND DELIVERY OF MODULES OF ALTERNATIVE LEARNING SYSTEM K TO 12 BASIC CURRICULUM LEARNING RESOURCES FOR ALS JHS**

Date: **OCTOBER 3, 2022**

Venue: **Bids and Awards Committee Office**

Reference: None

Presiding Officer: **JASMIN P. ISLA**  
 ASDS/BAC CHAIRPERSON

Time: **10:55a.m.**

Attendance:

1. JASMIN P. ISLA, BAC Chairperson
2. LALAINA S.J. MANUNTAG, BAC Vice Chairperson
3. ATTY. IRELAN B. DITCHON, BAC Member
4. DAISY I. DARROCA, BAC Member
5. CRISTOPHER T. FRUSA, BAC Member
6. MARIANETTE S. BARERRA, ALS Coordinator – End User
7. MARIA JUDITH L/ MAGBANUA, ALS Coordinator – End User
8. ROSALIE M. JAVING, GSP Representative
9. ZION ACCUPRINT PUBLISHING, INC. – Via Google Meet
10. ST. ANTHONY PRINTING SERVICES – Via Google Meet
11. GOLDEN PEARL PRINTERS, INC. – Via Google Meet
12. BRYAN LABIS, JGH Business Solution Representative – Via Google Meet
13. KIER ALELI PANTALIANO, BAC Secretariat
14. MARK LESTER CASPILLO, BAC Secretariat
15. IRA KEVIN OREGANO, BAC Secretariat

| Agenda   | Highlights of the Discussion  | Issues and Concerns | Agreements |
|--|---|---------------------|------------|
| <b>I. Preliminaries</b>                                      | Prayer was led by Ms. Daisy I. Darroca and followed by roll call of participants by BAC Secretariat Mark Lester V. Caspillo, then declared the meeting in quorum. | N/A                 | N/A        |
| <b>II. Reading and Consideration of the previous minutes</b> | N/A   | N/A                 | N/A        |

*SDOSC-OSDS-DIO-MLA-v3.0r0.0, effective 04/06/2020*



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| <b>III. Presentation of Agenda</b>   | Chairperson Isla presented the agenda:<br>a.) Pre-Bid Conference for the Reproduction and Delivery of Modules of Alternative Learning System K to 12 Basic Curriculum Learning Resources for ALS JHS  | N/A | N/A |
| <b>IV. Business Proper</b><br>a.) Pre-Bid Conference for the Reproduction and Delivery of Modules of Alternative Learning System K to 12 Basic Curriculum Learning Resources for ALS JHS | The BAC meeting will take place over face to face and Google meet and the ITB was presented to the body.<br><br>BAC Chairperson read the ITB and discussed the technical specifications of the project Reproduction and Delivery of Modules of Alternative Learning System K to 12 Basic Curriculum Learning Resources for ALS JHS with reference no. DSC-22-09-211 and the ABC of P 1,575,000.00.<br><br>BAC was now opened for suggestion and clarification on the technical specification. |     |     |

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|  | <p>Bryan Labis, a representative of JGH Business Solutions, clarifies the specifications of chrome coat cover and whether it is glossy.</p> <p>Ms. Chair demonstrated a sample module to the audience, emphasizing its cover and explaining that it is saddle-stitched binding with paper sizes of A4 and A3 on the spread size.</p> <p>Mr. Bryan Labis of JGH Business Solutions informed that inside pages of the module were printed in black and he was also conclude that saddle stitch binding was more durable than perfect binding.</p> <p>BAC members agree that the module's inside text should be printed in black.</p> <p>Prospective bidder Mr. Mark Anthony Ellorimo inquired as to whether to adhere to the end user standard specification.</p> |  |  |
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|  | <p>BAC advised potential bidders to adhere to the end user's requirements.</p> <p>Mr. Bryan Labis of JGH Business Solutions, the front page is chrome coated, and the inside printing is in the color black.</p> <p>Ms. Chair made it very clear that only the logo, front page, and back cover of South Cotabato should be colored. She further stated that the winning bidder would receive a soft copy of the module.</p> <p>Ms. Chair also stated that the bids will be submitted on October 17, 2022, at 10:00 a.m. The price of the bid documents is PHP 5,000.00.</p> <p>Ms. Chair continued to read the bidding documents' specified Checklist.</p> <p>Bid proposals may also be submitted through email but must be received not later than 10:00 a.m. and late submissions will not be considered.</p> |  | <p>BAC requested BAC Secretariat to issue a supplemental bid bulletin to add on the specification the saddle-stitched binding.</p> |
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| <b>b. Opening of Quotation</b> | DSC-22-09-219 - Supply and Delivery of Customized Sublimation T-Shirt To be used for the Zumba activities of SDO Personnel for the Healthy Lifestyle Program<br>ABC: P 60,000.00<br>Award per lot<br>Invited: 3<br>Submitted: 1<br><br>Bidder 1 – Zookee Zookee Custom Prints<br>Bid Amount – P60,000.00 |     | BAC Recommendation: Award to Zookee Zookee Custom Prints as the supplier with the single calculated and responsive quotation. |
| <b>V. Closing</b>              | There are no having matters to be discuss. The meeting was moved to close by Chairperson at 12:30 p.m.   | N/A |   |

Prepared by:

**KIER ALELI C. PANTALIANO**  
ADAS III, BAC Secretariat Member

ATTESTED:

**JASMIN P. ISLA**  
BAC Chairperson/ Presiding Officer

KACP/MoM- Pre-Bid Conference on the Reproduction and Delivery of Modules of ALS K to 12 Basic Curriculum Learning Resources for ALS JHS /October 30, 2022

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