



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

October 12, 2022

REGION MEMORANDUM
HRDD No. 108, s. 2022

**CALL FOR ONLINE REGISTRATION OF COHORT 3 PARTICIPANTS AND OTHER
RELATIVE ACTIVITIES IN THE IMPLEMENTATION OF NTC LUNDUYAN SA
KAHUSAYAN TRAINING PROGRAM**

To: Schools Division Superintendents
Assistant School Division Superintendents

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Online Registration of Cohort 3 Participants and other Relative Activities in the Implementation of National Teachers College (NTC) Lunduyan sa Kahusayan Training Program.**
2. All Schools Division Offices (SDOs) through the Human Resource and Development Section (HRDS) are instructed to disseminate this information in their respective division and ensure participation of its teachers and school leaders.
3. All interested public school teachers and school leaders shall be informed of the following schedule for the online registration and other related activities:

Activities	Schedule	Link	Documents to Prepare
Online Registration for Cohort 3 Lunduyan Participants	October 15 to October 31, 2022	https://bit.ly/3KFDZCI	a. Letter of Intent duly signed by registrant, Enclosure 1. b. Scholarship Contract duly signed by the registrant and his/her direct supervisor, Enclosure 2
Onboarding Activity	November 7 to 11, 2022	Zoom link details will be sent to the registered email address of the participants	N/A
Implementation Dates of Training Program	Teachers Program November 14, 2022- January 20, 2023	Links for the class of the participants will be sent by NTC to their registered email addresses.	N/A



Address: Qurino Avenue, Brgy. Dadiangas East, General Santos City
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Website: depedroxii.org
Email: neap.ro12@deped.gov.ph





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6PM-8PM, Mon-Fri)			
School Heads Program November 14, 2022- December 16, 2022 (6PM-8PM, Mon-Fri)			
Coaching Program November 14, 2022- December 16, 2022 6PM-8PM, Mon-Fri)			

4. The available slots per training program for National Teachers College (NTC) *Lunduyan* are indicated in the table below:

Program	Available Slots
Training Program for Classroom Teachers	2, 953
Training Program for School Heads	1, 743
Professional Coaching Program for Leaders	908

5. The slots are open for interested applicants nationwide and are on a “first-come, first-served basis”. Interested applicants are advised to read first with understanding the content of the scholarship contract before registering to any of the program.

6. Confirmed participants will receive an email of notification from NEAP and NTC confirming their participation in their chosen program. Official list of confirmed participants will be released through a memorandum. Submission of scholarship contract to the regional office for signature of the HRDD-CES and Regional Director shall be done only after the release of the official list.





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7. For clarifications, contact Maricel B. Dignadice, EPS II – NEAP R-XII, through maricel.bacaling@deped.gov.ph.
8. For information and dissemination.


CARLITO D. ROCAFORT
Director IV

Encl.: Letter of Intent Template; Scholarship Contract Template

Reference: DM-OUHROD-2022-0121

Allotment: None

To be indicated in the Perpetual Index under the following Subjects:

TRAININGS

TEACHERS

DCP/HRDD/RM – CALL FOR ONLINE REGISTRATION OF COHORT 3 PARTICIPANTS AND OTHER RELATIVE ACTIVITIES IN THE IMPLEMENTATION OF NTC LUNDUYAN SA KAHUSAYAN TRAINING PROGRAM/052/October 12, 2022



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Enclosure 1 to Region Memorandum HRDD-NEAP No.____, s. 2022
TEMPLATE OF LETTER OF INTENT

<Date>

<Name of Schools Division
Superintendent> Schools Division
Superintendent
DepEd SDO of _
<Address Line 1>
<Address Line 2>

NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES
LETTER OF INTENT

Superintendent<Name>:

Greetings!

This is _____ (NAME), _____ (POSITION), in _____ (SCHOOL).

I am writing to you to signify my intent to register for the _____ (PROGRAM OR COURSE TITLE) offered by _____ (NAME OF SERVICE PROVIDER) under the NEAP-Recognized Professional Development Programs and Courses.

If accepted, please be rest assured that I intend to:

- Maintain the academic standards and other course requirements set under the program
- Fulfill the required service obligation required under Sections 17 and 19 Rule VIII of the Omnibus Rules Implementing Book V of Executive Order No. 292
- Submit and implement my Re-Entry Action Plan
- Sign the NEAP-Recognized Professional Development Program Contract
- Refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control

Thank you.

Regards,

<Name of Teacher or School Leader>
<Position>
<School>



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Enclosure 2 to Region Memorandum HRDD-NEAP No. _____, s. 2022
TEMPLATE OF SCHOLARSHIP CONTRACT

NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAM
CONTRACT

I, _____ (NAME) Filipino, of legal age and with residence at _____
_____ (HOME ADDRESS), _____
(POSITION) of _____ (SCHOOL / OFFICE / STATION) for
and in consideration of the NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAM (NEAP -
PDP) entitled _____
(TITLE OF THE PROGRAM OR COURSE) facilitated by _____
_____ (NAME OF THE LEARNING SERVICE
PROVIDER OR NEAP PARTNER INSTITUTION) for the period _____ (INCLUSIVE DATES OF
THE COURSE) do hereby agree to observe the following terms and conditions:

DepEd shall:

- a. designate mentor/supervisor who shall support and help the teacher-participant / school leader- participant implement the NEAP-PDP Action Plan of the scholar;
- b. ensure that the NEAP-PDP Action Plan shall benefit first and foremost the students and the school community during its implementation;
- c. see to it that his/her work is an genuine product of his/her learning and enhanced skills and capabilities;
- d. ensure that system, procedures and mechanisms are in place to help the scholar implement his/her NEAP-PDP Action Plan;
- e. provide various support to ensure implementation of the teacher-participant's / school leader- participant's NEAP-PDP Action Plan;
- f. monitor the implementation of the NEAP-PDP Action Plan; and
- g. get a final report of the effects of the NEAP-PDP Action Plan's implementation after three to five years.

DepEd Participant shall:

- a. maintain the academic standards and other course requirements set for by the program of the institution and Department of Education (DepEd) and that failure to do so would be sufficient grounds for disqualification and termination the participation to the program;



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- b. conduct himself/herself in such manner that will uphold the moral integrity and professionalism of DepEd public servant;
- c. submit to the head of office and the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) a copy of the NEAP-PDP Action Plan containing lessons for the conduct of echo seminars to share new learnings, teaching innovations, and strategies to their co-workers and administrators, various trainings, program highlights and general impressions constituting a general evaluation of the program at the end of the program or course;
- d. implement the echo seminars / LAC Sessions and submit reports to the **QUALITY ASSURANCE DIVISION**, National Educators Academy of the Philippines at Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City;
- e. teach the subject / conduct echo seminars / LAC Sessions on the course in which they participation in continue to serve their school / division / region for **at least three years** which is the service obligation equivalent for a year of scholarship or a fraction thereof;
- f. fulfill the service obligation as required under Sections 17 and 19 Rule VIII of the Omnibus Rules Implementing Book V of Executive Order No. 292;
- g. **refund in full** to DepEd such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control. For reasons beyond the control of the teacher-participant, the conditions do not apply, provided that all documentary requirements including doctor's certification are met and are acceptable to DepEd.

IN WITNESS WHEREOF, I set my hand this _____ day of _____ at _____.

NEAP-PDP Participant
(signature over printed name)

Direct Supervisor of NEAP-PDP Participant
(signature over printed name)

Witness:

Regional HRDD Chief
(signature over printed name)

Regional Director*
(signature over printed name)



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JOHN ARNOLD S. SIENA
 Director IV, NEAP
(signature over printed name)



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REPUBLIC OF THE PHILIPPINES)
 CITY OF) S.S.

BEFORE ME, a Notary Public, for and in the above jurisdiction, personally appeared the following:

Name	ID	Date/Place Issued
_____	_____	_____

are known to me as the same persons who executed the foregoing instrument and acknowledged to me that the same are their own free and voluntary act and deed.

This instrument consists of three (3) pages including the page wherein this acknowledgement is written and is signed by parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this _____ day of _____,
 at Pasig City, Philippines.

 Notary Public

Doc No. : _
 Page No. : _
 Book No. : _
 Series of : _



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