



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

October 3, 2022

REGION MEMORANDUM  
CLMD No. 324, s . 2022

**PRE-WORK ACTIVITY FOR THE TRAINING OF TRAINERS IN TEACHING BASIC  
MUSIC CONCEPTS IN GRADES IV TO VI**

To: Schools Division Superintendents

1. In preparation for the conduct of the Training of Trainers (TOT) in Teaching Basic Music Concepts in Grades IV to VI, the Curriculum and Learning Management Division (CLMD) will hold a **Pre-work Activity with the Division MAPEH Supervisors/Coordinators, resource speakers, and the training management team** on October 20, 2022 from 8:00 a.m. to 4:30 p.m. The venue of the activity will be announced thru a separate issuance.
2. The said activity shall focus on a) standard format of presentation; b) preparation of documentary requirements for pre, during and post training; and c) other related issues and concerns.
3. This face-to-face activity shall adhere to the minimum health protocols as prescribed by IATF/RIATF; hence all participants are enjoined to strictly follow the health and safety protocols set by the training venue and shall observe physical distancing in the entire conduct of this activity.
4. Meals and snacks of the participants shall be borne from RO MOOE, while travelling expenses shall be charged from division MOOE/local funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.
5. For information and guidance.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl: None  
Reference: CLMD OM  
Allotment: MOOE (Allotted to CLMD)  
To be indicated in the Perpetual Index under the subject  
TRAINING LEARNING AREA: MAPEH CURRICULUM

MCDJR/CLMD/OM/PRE-WORK ACTIVITY OF REGION/DIVISION MAPEH SUPERVISORS/COORDINATORS /339/  
October 3, 2022



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