



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

October 5, 2022

REGION MEMORANDUM
CLMD No. 329, s. 2022

REGIONAL WORKSHOP ON DEVELOPMENT OF SESSION GUIDES AND SLIDE DECKS ON SCHOOL LIBRARY MANAGEMENT AND ITS OPERATIONS

To: Schools Division Superintendents

1. The Department of Education-SOCCSKSARGEN Region through the Learning Resource Management Section (LRMS) will conduct a **Regional Workshop on Development of Session Guides and Slide Decks on School Library Management and its Operations** on **October 27-28, 2022 (Thursday and Friday)** at **9:00 a.m.** at LRMS Office, NEAP XII.
2. Participants for this activity are expected to:
 - a. Prepare session guides/slide decks on the topics needed for the training.
 - b. Plan and discuss on the topic sequence.
 - c. Plan for the conduct of division training on school library management
3. Enjoined to attend are the following:
 - a. Curriculum and Learning Management Division Chief Education Supervisor
 - b. Education Program Supervisor – LRMS
 - c. Education Program Supervisor – HRDD
 - d. Regional and Division Librarians
 - e. Teaching Aid Specialist
 - f. ADAS II - LR
4. The activity shall be done face-face complying with the required health standards specifically observing physical distancing measures, practice of physical hygiene such as proper handwashing and sanitation, wearing of face mask, and others consistent with the Inter-Agency Task Force on emerging Infectious Diseases (IATF) protocols, Department of Health (DOH) standards, local and national quarantine rules and all other protocols detailed in DepEd and DepEd Task Force COVID 19 issuances.



Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
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5. Traveling and other incidental expenses of participants shall be charged to Division MOOE/Local Funds subject to the usual government accounting and auditing rules and regulations.
6. For inquiries and clarifications, all concerned may contact **Arturo D. Tingson, Jr.**, EPS-LRMS at arturo.tingson@deped.gov.ph.
7. Immediate dissemination of this Memorandum to all concerned is highly desired.


CARLITO D. ROCAFORT
Director IV

Encl: As stated

Reference:

Allotment: Local Funds

To be indicated in the Perpetual Index under the subject

WORKSHOP

LIBRARY MANAGEMENT

ADTJR/CLMD/RM/ REGIONAL WORKSHOP ON DEVELOPMENT OF SESSION GUIDES & SLIDE DECKS ON SCHOOL LIBRARY MANAGEMENT AND ITS OPERATION / 341/October 5, 2022



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Enclosure 1 to Region Memorandum CLMD No. 329, s. 2022

Activity Matrix

Time	Activity	Person-in-charge
Day 1 – October 27, 2022		
9:00	Arrival	
9:30-10:00	Preliminaries	Joe Marie Parmisana Teaching Aid Specialist
10:00-10:30	BREAK	
10:30-12:00	Presentation on the Development of Session Guides & Slide Decks	Dave C. Prodigio Regional Education Program Supervisor - HRDD
12:00-1:00	LUNCH	
1:00-5:00	Workshop	Regional and SDO librarians
Day 2 – October 28, 2022		
8:00-10:00	Presentation of Outputs	Librarians
10:00-10:30	Next Steps	Jeanith Militante RO Librarian
10:30-11:00	Closing Program	Johnny Maniago ADAS II-LR
11:00-12:00	Home Sweet Home	



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