



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

October 24, 2022

REGION MEMORANDUM
CLMD No. 367, s. 2022

**REGIONAL WORKSHOP ON THE FINALIZATION, INSTALLATION
AND UPLOADING OF DIGITIZED LEARNING RESOURCES
TO REGION-PROCURED TABLETS**

To: Schools Division Superintendents

1. The Department of Education-SOCCSKSARGEN Region through the Learning Resource Management Section (LRMS) will conduct the **Regional Workshop on the Finalization, Installation, and Uploading of Digitized Learning Resources to Region-Procured Tablets** on **November 23-25, 2022** in General Santos City. The specific venue will be announced later.
2. The activity aims to review, finalize and upload all digitized learning resources developed and quality assured by the region and the central office.
3. See Enclosure 1 for the list of participants and Enclosure 2 for the Activity Matrix.
4. Participants are expected to arrive at the venue before 8:00 a.m. of November 23, 2022. All participants should bring their laptop, computer cords, external hard drive, extension wire, USB port hub (*if available*), signed travel order, vaccination card, and other documents needed.
5. The conduct of the activity shall comply with the required health standards specifically observing physical distancing measures, practice of physical hygiene such as proper handwashing and sanitation, wearing of face mask, cough etiquette, and others consistent with the Inter-Agency Task Force on emerging Infectious Diseases (IATF) protocols, Department of Health (DOH) standards, local and national quarantine rules and all other protocols detailed in DepEd and DepEd Task Force COVID 19 issuances.
6. Expenses for board and lodging, supplies and materials, and other miscellaneous expenses relative to the conduct of the workshop will be charged to FLO/SARO Order No.: OSEC-12-22-0590 while travelling allowance of participants shall be charged to local funds/division or school MOOE subject to usual auditing rules and regulations.



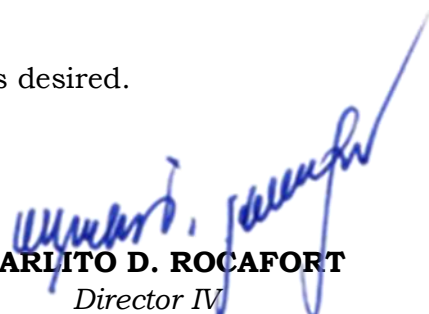
Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
Website: depedroxii.org Email: region12@deped.gov.ph





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7. For more information and inquiry, all concerned may contact or call **Mr. Arturo D. Tingson, Jr. REPS-LRMDS** at 09107439224 or at arturo.tingson@deped.gov.ph
8. Immediate dissemination of this Memorandum is desired.


CARLITO D. ROCAFORT
Director IV

Encl: As stated

Reference: None

Allotment: FLO/ SARO Order No.: OSEC-12-22-0590

To be indicated in the Perpetual Index under the subject

WORKSHOP LEARNING RESOURCE

ADTJR/CLMD/RM/REGIONAL WORKSHOP ON THE FINALIZATION, INSTALLATION, AND UPLOADING OF DIGITIZED LEARNING RESOURCES TO TABLETS/ 386/October 24, 2022



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Enclosure 1 to Region Memorandum CLMD No. 367, s. 2022

LIST OF PARTICIPANTS

NAME	POSITION/ASSIGNMENT	DIVISION
1. Gilbert B. Barrera	CLMD Chief	RO XII
2. Arturo D. Tingson, Jr.	REPS –LRMS	RO XII
3. Crisanto M. Bulado	REPS - CLMS	RO XII
4. REPS - QAD	QAD	RO XII
5. Aldwin Opre	ITO	RO XII
6. Charl Lorenz Nadela	Computer Programmer II	RO XII
7. Carla Villanueva	IT	RO XII
8. Jeanith D. Militante	Regional Librarian	RO XII
9. Joemarie P. Parmisana	TAS	RO XII
10. Johnny V. Maniago	ADAS II - LR	RO XII
11. Roy D. Tribunalo	PIC/Principal II	Sarangani
12. Ascer P. Abellon, Jr.	School Head	Sarangani
13. Jujohn Bejona	School Head	Sarangani
14. Ian Caesar Frondoza	School Head	Sarangani
15. Jerome Reynes	Head Teacher II	Sarangani
16. Christian Oliver U. Espiritu	Head Teacher I	Sarangani
17. Neil Estanda	Principal I	Sarangani
18. William Antonio Isaias Buenaluz	School Head	Sarangani
19. Maylene Grigana	Division Librarian	Sarangani
20. Aletha Galvez	PDO II - LRMS	Sarangani
21. Nino Jacobe	PIC/Principal II	South Cotabato
22. Ian Mark Diendo	Head Teacher	South Cotabato
23. Elena M. Losaria	School Head	South Cotabato
24. Marvin Villahermosa	PIC	South Cotabato
25. Leonora R. Po	PDO II - LRMS	Tacurong City
26. Delia P. Eliarda	Division Librarian II	Tacurong City
27. Ma. Dianne Joy dela Fuente	Head Teacher II	Tacurong City
28. Wendy Lynn Conejar	Principal I	Tacurong City
29. Jackie A. Ochintang	Head Teacher III	Tacurong City
30. Rodolfo Agon	Head Teacher IV	Tacurong City
31. Ronald Pelitro	Head Teacher II	Tacurong City
32. Rodolfo B. Ortiz	EPS	Cotabato Prov.
33. Rian Linao	EPS	Cotabato Prov.
34. Analyn Madera	PDO II – LRMS	Cotabato Prov.
35. Mary Ann Barrientos	Principal II	Cotabato Prov.
36. Rex Samillano	Principal I	Cotabato Prov.
37. Joel Legaspi	Head Teacher IV	Cotabato Prov.
38. Andrew Licatan	School Head	Cotabato Prov.
39. Glen Napoles	School Head	Cotabato Prov.



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40. Ruel Collong	School Head	Cotabato Prov.
41. Prelix R. Tingzon	Head Teacher	Cotabato Prov.
42. Richard G. Laluna	Head Teacher	Cotabato Prov.
43. Valetnin Loable	PDO II - LRMS	Gen. Santos City
44. Albert Randy Almodiel	School Head	Kidapawan City
45. Marvin Sullivan	School Head	Kidapawan City
46. Cesar Molino	School Head	Kidapawan City
47. Arvin Tejada	Division Librarian	Koronadal City
48. Jay Sotelo	PDO II - LRMS	Koronadal City
49. Rey dela Rosa	Head teacher	Koronadal City
50. Jay Pinganon	Asst. Principal	Koronadal City
51. Joann Maputi	PDO II - LR	Sultan Kudarat
52. Rachel Velsaco	Division Librarian	Sultan Kudarat
53. Clyde Jude Romallosa	AA 1	Sultan Kudarat
54. Remvi Venz C. Cadet	AA 1	Sultan Kudarat



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Enclosure 2 to Region Memorandum CLMD No. 367, s. 2022

ACTIVITY MATRIX

TIME	PARTICULARS	FACILITATOR/RESOURCE PERSON
Day 1 – November 23, 2022		
7:45 am - 8:00 am	Arrival/Registration	JOE MARIE PARMISANA <i>Teaching Aid Specialist</i>
8:00 am – 8:30 am	Opening Program <ul style="list-style-type: none"> a. Preliminaries <ul style="list-style-type: none"> • National Anthem • Opening Prayer • Regional Hymn • DepEd SOX Quality Policy b. Welcome Remarks c. Acknowledgement of Participants / Protocols d. Message e. Overview	GILBERT B. BARRERA <i>Chief, CLMD</i> JEANITH D. MILITANTE <i>Regional Librarian</i> CARLITO D. ROCAFORT, CESO IV <i>Regional Director</i> ARTURO D. TINGSON, JR. <i>REPS-LRMS</i>
8:30 am – 9:30 am	Orientation on the Uploading of Digitized Learning Resources	CRISANTO M. BULADO <i>REPS – EPP/TLE</i>
9:30 am – 10:00pm	Distribution of Tablets to Participants for Uploading of LRs	JOE MARIE P. PARMISANA <i>TAS – LRMS</i> JOHNNY V. MANIAGO <i>ADAS II - LR</i>
10:00am–10:15am	Break	LRMS XII
10:15am-12:00nn	Workshop – Uploading of Digitized LRs	
12:00nn-1:00pm	Lunch Break	
1:00pm-5:00nn	Continuation of Workshop	



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Day 2 – November 24, 2022		
7:45am-8:00am	Management of Learning	JEANITH D. MILITANTE <i>Regional Librarian</i>
8:00am-12:00nn	Continuation of Workshop	
12:00nn-1:00pm	Lunch Break	
1:00pm-5:00pm	Continuation of Workshop	
Day 4 – November 25, 2022		
7:45am-8:00am	Management of Learning	JOHNNY V. MANIAGO <i>ADAS - LRMS</i>
8:00am-9:00am	Submission of Tablets to Management Team	JOE MARIE P. PARMISANA <i>TAS - LRMS</i>
9:00am-10:00am	-Inventory of Submitted Tablets	JOE MARIE P. PARMISANA <i>TAS – LRMS</i>
	-Wrap-up	JOHNNY V. MANIAGO
	-Closing Program	<i>ADAS II - LR</i>



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