



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

October 20, 2022

REGION MEMORANDUM
HRDD NO. 112, s. 2022

**PRE-WORK ACTIVITY FOR KAFNGABAL 2022 WITH SDO FOCAL PERSONS
ON AWARDS AND RECOGNITION**

To: Schools Division Superintendents
All Other Personnel Concerned

1. Relative to Region Memorandum HRDD No. 103, s. 2022 re Regional Search for 2022 Outstanding Teaching and Non-Teaching Employees for DepEd SOCCSKSARGEN: *KAFNGABAL 2022*, the pre-work activity is scheduled on **November 3, 2022 at 8:00 a.m. to 12:00 p.m.** at Fe Hidalgo Conference Hall, 3rd Floor, DepEd Regional Office XII.
2. The activity shall be conducted to discuss and review the guidelines for Kafngabal 2022.
3. Expected participants for the pre-work activity are the program management team, communication team, and the SDO Focal Persons on Awards and Recognition. See enclosed list of participants and the program matrix in the conduct of pre-work activity.
4. All expenses including meals and materials incurred in the conduct of pre-work shall be charged against the OPDNTF 2021 Fund subject to the existing accounting and auditing rules and regulations.
5. For more information, you may contact Maria Isabel R. Cunanan, EPS through mariaisabel.cunanan@deped.gov.ph; and, Apple John A. Satorre, EPS II through applejohn.satorre@deped.gov.ph.
6. For the guidance of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated

Reference: Region Memorandum HRDD No. 103, s. 2022

Allotment: OPDNTF 2021

To be included in the Perpetual Index under the following Subjects:

AWARDS MEETING ORIENTATION

AJS/HRDD/RM/ PRE-WORK ACTIVITY FOR KAFNGABAL 2022 WITH SDO FOCAL PERSONS ON AWARDS AND RECOGNITION/059/October 20, 2022



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Enclosure 1 to Region Memorandum HRDD No. 112, s. 2022

List of Participants

Name of Participant	Designation	Office/Division
1. MERVIE SEBLOS	HRDD-Chief	HRDD- RO XII
2. MARIA ISABEL CUNANAN	EPS	HRDD- RO XII
3. APPLE JOHN SATORRE	EPS II	HRDD- RO XII
4. JODAN F. MANUA	EPS II	HRDD- RO XII
5. BERT LABUAYA	SEPS	SDO South Cotabato
6. ARNEL BIEN	EPS II	SDO South Cotabato
7. ERNIE PAMA	SEPS	SDO Tacurong City
8. JANICE SUBOC	EPS II	SDO Tacurong City
9. ABDULRAHMAN ANDIE	SEPS	SDO Cotabato
10. ARIA ELENA MELGAREJO	EPS II	SDO Cotabato
11. DR. JOHN MICHAEL CASTINO	SEPS	SDO General Santos City
12. JENNALYN SISON	EPS II	SDO General Santos City
13. FE BALBAS SEPS	SEPS	SDO Kidapawan City
14. ROXANNE GLORIA ANJAO	PDO II	SDO Kidapawan City
15. MARICRIS BABAR	SEPS /SGOD	SDO Koronadal City
16. MERCY AGUILLON	EPS II/HRD	SDO Koronadal City
17. MARITES LARA	SEPS /SGOD	SDO Sarangani
18. MADINA P. LOGUIOMAN	EPS II/HRD	SDO Sarangani
19. LAZARO ORIEL	SEPS /SGOD	SDO Sultan Kudarat
20. MARK CARLO BUYAO	EPS II	SDO Sultan Kudarat



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Enclosure 2 to Region Memorandum HRDD No. 112, s. 2022

Program of Activity

8:00-8:15	Preliminaries	PMT
8:16- 8:30	Introduction of Participants	Jodan F. Manua EPS II
8:31- 8:45	Statement of Purpose	Maria Isabel R. Cunanan EPS
8:46- 10:00	Review of Guidelines	Maria Isabel R. Cunanan EPS
10:01-10:30	Open Forum	PMT
10:31-11:30	Orientation on the Online submission of documents (HRDD e-portal)	Apple John A. Satorre EPS II
11:31-12:00	Open Forum	PMT
12:01- 1:00	LUNCH	
1:01 – 2:00	Clearing House	Maria Isabel R. Cunanan EPS



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