



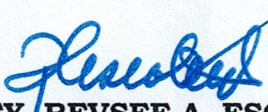

Republic of the Philippines

**Department of Education**

**OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND FIELD OPERATIONS**

**MEMORANDUM**

TO : **Regional Directors  
Minister, Basic, Higher, and Technical Education, BARMM  
Concerned Schools Division Superintendents**

FROM :   
**ATTY. REVSEE A. ESCOBEDO**  
*Undersecretary*  
Governance and Field Operations 

SUBJECT : **CALL FOR PARTICIPANTS TO THE CHILD PROTECTION  
SPECIALIZATION COURSE**

DATE : October 24, 2022

The Child Protection Unit (CPU) is mandated to serve as the lead office of DepEd in implementing activities, including intervention mechanisms, related to child protection at different governance levels of the Department of Education, pursuant to DepEd Department Order (DO) 3, series of 2021. This mandate is reflected in CPU's "Comprehensive Strategic Plan on Child Protection in Schools and Other Learning Environments for 2022-2024." Under Outcome Statement 3, in which CPU will provide supportive and functional Child Protection (CP) structures, standard policies, and strong program implementation, monitoring, and evaluation with all levels of governance.

Thus, the CPU conducts the **Child Protection Specialization Course**, which aims to prepare qualified and committed child protection specialists who will be equipped with adequate knowledge and skills and imbued with the desired attitudinal orientation to discharge their responsibilities, in the process providing affected children with a range of protective services demanded by case management and in consonance with existing protocols for child protection within the school system.

At the end of the **Child Protection Specialization Course**, the participants are expected to:

1. Increase self-confidence, clarify values about their child protection orientation, seal their commitment, and set a positive and inspirational climate for working together;
2. Understand the performance of one's role as a Child Protection Specialist and appreciate a global and national vision for children;
3. Identify the salient features of DepEd's child protection policy and related issuances and internalize the policy and guidelines in protecting children in schools from abuse, violence, exploitation, discrimination, bullying, and other forms of abuse;

4. Analyze various complex cases and define actions in facilitating a child-centered management of abuse and exploitation in the school setting; and
5. Create a strategic case referral and reporting system that will be enforced by the child protection committees (CPCs).

The Child Protection Specialization Course will have two batches with their corresponding dates and venues, to wit:

	<b>Batch 1</b>	<b>Batch 2</b>
Dates	November 13-18, 2022	January 22-27, 2023
Venue	Tagaytay City	Tagaytay City
Number of Participants (RO focal persons)	9	8
Number of Participants (SDO focal persons)	59	60

All regional focal participants are required to attend and participate in the said course. However, in the SDO level, due to logistical limitations, only 119 are required to attend. Because of this, the Regional Office shall identify the SDO focal participants based on the assigned number of participants (Enclosure 1). Travel expenses of all participants shall be charged to local funds.

In the selection of RO and SDO focal participants, the Regional Office shall be guided by the following conditions:

1. There should be only **one participant from the Regional Office**;
2. There may be more than one participant for the Schools Division Offices; and
3. Participants should be the official child protection focal persons and/or their alternates.

The DepEd Central Office-identified members of the working committee on the Child Protection Policy Review, indicated in **Enclosure 2**, are required to attend in this course.

Further, **all participants are required to pre-register** through this link: <https://tinyurl.com/Registration-CPSII> not later than **November 9, 2022**. After pre-registration, please **fill out the Training Needs Analysis survey** through this link: <https://tinyurl.com/CPSCourse-TNA>.

Also enclosed is the indicative program for your reference (see Enclosure 2).

For any related concerns and clarifications, you may coordinate with the following CPU staff:

1. Mr. Clint Richard Chua at mobile number (+63 908-812-1720) or email at [clint.chua@deped.gov.ph](mailto:clint.chua@deped.gov.ph); or
2. Ms. Xylene Angelique Azurin at landline number (+632 8637-2306) or email at [xylene.azurin@deped.gov.ph](mailto:xylene.azurin@deped.gov.ph).

Immediate dissemination of and response to this Memorandum are desired.

For your immediate compliance.



Republic of the Philippines  
**Department of Education**  
GOVERNANCE AND FIELD OPERATIONS

**ENCLOSURE 1**

**LIST OF PARTICIPANTS**  
**Child Protection Specialization Course**  
**Batch 1**

Date: November 13-18, 2022

Time: 8:00 AM – 5:00 PM

Venue: Tagaytay City

- **11** CPU focal persons from the Regional Offices
- **59** CPU focal persons from Schools Division Offices

<b>Region</b>	<b>Name</b>	<b>Number of SDO Participants</b> <i>(must include members of working committee on Child Protection Policy review)</i>
III	Ginno Jhep A. Pacquing	5
CALABARZON	Neil Evangelista	6
V	Maria Cristina Baroso	5
VI	Frances Jade Caniban	5
VII	Ida F. Cabantan	5
VIII	Eden A. Dadap	5
IX	Sheila Rose B. Apiag	5
X	Myron Gil D. Talosig	5
XI	Stephen Mark T. Castres	5
XII	Ismael N. Ngitngit, Jr.	5
NCR	Gina L. Cruz	8

- Working Committee on the Child Protection Policy Review

<b>Region</b>	<b>Division</b>	<b>Name</b>
III	Nueva Ecija	Sherry Anne R. Palasigue
	San Fernando City	Airene P. Dayrit
CALABARZON	Batangas	Rosemarie J. Gonzales
	Laguna	Florentina C. Rancap
	Quezon	Leah A. Perez
V	Masbate City	Sarah Aguilar
	Sorsogon City	Ireno M. Dicen
VI	Capiz	Edna B. Azcarraga
	Cadiz City	Analie J. Lobaton
VII	Bayawan City	Mary Ann L. Bollos
	Tagbilaran City	Joermelyne P. Pasilbas
VIII	Leyte	Eudoxio Ocampos
IX	Zamboanga Sibugay	Nora D. Albiso

X	Bukidnon	Ronnel Jun T. Estiva
XI	Davao City	Jonas P. Fiore
	Tagum City	Febby Kirstin L. Ibita
XII	South Cotabato	Rogelio P. De Juan, Jr.
NCR	Caloocan City	Joshua Kenneth R. Lazaro
	Makati City	Salome R. Ingua
	Manila	Elizabeth G. Nunez
	Parañaque City	Leah Eborda Sudsakorn
	Pasay City	Bernardita Perez
	Pasig City	Rose Ann B. Pamintuan



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**ENCLOSURE 1**

**LIST OF PARTICIPANTS**  
**Child Protection Specialization Course**  
**Batch 2**

Date: January 22-27, 2022

Time: 8:00 AM – 5:00 PM

Venue: Tagaytay City

- **6** CPU focal persons from the Regional Offices
- **60** CPU focal persons from Schools Division Offices

<b>Region</b>	<b>Name</b>	<b>Number of SDO Participants</b>
I	Darius C. Nieto	10
II	Ryan R. Pacquing	10
MIMAROPA	Esmeraldo G. Lalo	10
CAR	Mayclaire Aquino-Jimenez	10
XIII	Adrilene Mae J. Castaños	10
BARMM	Mojahid Guro	10



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**ENCLOSURE 2**

**INDICATIVE PROGRAM**

Child Protection Specialization Course  
 November 13-18, 2022  
 Tagaytay City

<b>Day 0: November 13, 2022 (Sunday)</b>		<b>OBJECTIVES</b>
1:00 PM – 5:00 PM	A r r i v a l o f P a r t i c i p a n t s	
<b>Day 1: November 14, 2022 (Monday)</b>		
8:00 AM – 9:00 AM	R e g i s t r a t i o n o f p a r t i c i p a n t s	
9:00 AM -10:00 AM	<b>P R E L I M I N A R I E S</b> A . I n v o c a t i o n B . N a t i o n a l A n t h e m C . W e l c o m e R e m a r k s D . A c k n o w l e d g e m e n t o f P a r t i c i p a n t s E . H o u s e r u l e s	
10:00 AM – 11:00 AM	<b>KEYNOTE MESSAGE: “Government’s Initiatives on Child Protection”</b>  <b>VICE PRESIDENT AND DEPED SECRETARY SARA Z. DUTERTE</b>	Introduce the various initiatives of the national government, local government units, and the Department of Education (DepEd) on child protection
11:00 AM – 12:00 PM	P s y c h o s o c i a l S u p p o r t S e s s i o n : A l a g a a t Y a k a p p a r a s a C P S	Set the minds of the participants for the course in the face-to-face setting
12:00 PM – 1:00 PM	L U N C H	
<b>MODULE 1: Who we are and What we Hope to Do: Building a Pioneering Team of Child Protection Specialists</b>		

<b>SESSION 1 – Learning about Our Roles as Child Protection Specialists and Committing to the Goals of the Training Program</b>			
1:00 PM – 3:00 PM	<b>PLENARY: Activity 1:</b> DepEd Child Protection Specialists: Roles and Responsibilities (based on DM 131 S.2016)		<ol style="list-style-type: none"> <li>1. Learn about each other, with each member, being both learner and teacher;</li> <li>2. Articulate their values and commitment to their roles as CPS and start developing a strong support base among them; and</li> <li>3. Manage their expectations and agree on norms to follow in line with the objectives of the training program</li> </ol>
3:00 PM – 3:30 PM	<b>Activity 2:</b> Candy Introductions		
3:30 PM – 4:00 PM	<b>Activity 3:</b> Expectations and Goal Setting – Group Discussions		
4:00 – 5:00 PM	<b>Activity 4:</b> Presentation of the Training Course Objectives and Schedule of Activities		
6:00 PM	D I N N E R		
<b>Day 2: November 15, 2022 (Tuesday)</b>			
7:30 AM – 8:00 AM	A T T E N D A N C E		
8:00 AM – 8:15 AM	E n e r g i z e r a n d R e c a p		
<b>MODULE 2: What the Mandate of the Department of Education is on Child Protection</b>			
<b>SESSION 1 – Child Protection Risks in Various Settings</b>			
	Walrus Room	Platypus Room	
8:15 AM – 9:15 AM	<b>Activity 1:</b> Child Protection and the Need for It	<b>Activity 1:</b> Child Protection and the Need for It	Examine the results of the National Baseline Study on Violence Against children (NBS-VAC) and the Systemic Literature Review on the Drivers of Violence Affecting Children (SLR) showing abusive situations faced by children in various settings, notably home, schools, and communities;
<b>MODULE 2: What the Mandate of the Department of Education is on Child Protection</b>			
<b>SESSION 1 – Child Protection Risks in Various Settings</b>			
	Walrus Room	Platypus Room	
9:15 AM – 12:00 PM	<b>Activity 1:</b> Child Protection and the Need for It	<b>Activity 1:</b> Child Protection and the Need for It	

	<b>Activity 2:</b> DepEd Child Protection Policy and Relevant Protocols on Child Protection – Operationalizing in the School Setting	<b>Activity 2:</b> DepEd Child Protection Policy and Relevant Protocols on Child Protection – Operationalizing in the School Setting	Analyze and graphically illustrate the salient features and processes identified in the DepEd’s child protection policy and other policy issuances on child protection
	<b>Activity 3:</b> How to fill out reporting forms	<b>Activity 3:</b> How to fill out reporting forms	
	<b>Activity 4:</b> Handling Disclosure Issues	<b>Activity 4:</b> Handling Disclosure Issues	
12:00 PM – 1:00 PM	L U N C H		
<b>MODULE 3: What the Parameters of Our Work: Policy Framework on Child Protection</b>			
<b>SESSION 1 – The Inherent Dignity of Children and our Common Mission to Uphold a Life-Promoting World</b>			
	Walrus Room	Platypus Room	
1:00 PM – 2:00 PM	<b>Activity 1:</b> Shared Values and Vision for Filipino Children	<b>Activity 1:</b> Shared Values and Vision for Filipino Children	<ol style="list-style-type: none"> <li>1. Articulate a shared vision for Filipino children that reflects their values and guiding principles about upholding personhood and the dignity of children;</li> <li>2. Locate their mission and professional commitments within these shared values and express their common responsibility to uphold children’s rights to protection as CPS; and</li> <li>3. Express their commitments in graphic and symbolic ways</li> </ol>
2:00 PM – 2:45 PM	<b>Activity 2:</b> Panel Discussion: Values Sharing	<b>Activity 2:</b> Panel Discussion: Values Sharing	
2:45 PM – 3:00 PM	B R E A K		
3:00 PM – 4:00 PM	<b>Activity 3:</b> Symbolic Commitment Sharing to Uphold Children’s Dignity and Right to Special Protection (Group Work)	<b>Activity 3:</b> Symbolic Commitment Sharing to Uphold Children’s Dignity and Right to Special Protection (Group Work)	
4:00 PM – 5:00 PM	<b>Activity 4:</b> Concluding Activity (Presentation)	<b>Activity 4:</b> Concluding Activity (Presentation)	
6:00 PM	D I N N E R		
<b>Day 3: November 16, 2022 (Wednesday)</b>			
7:30 AM – 8:00 AM	A T T E N D A N C E		
8:00 AM – 8:30 AM	E n e r g i z e r a n d R e c a p		
<b>MODULE 3: What the Parameters of Our Work: Policy Framework on Child Protection</b>			
<b>SESSION 2 – Policy Framework and Legal Parameters: Safeguarding Children’s Right to Special Protection</b>			
	Walrus Room	Platypus Room	



8:30 AM – 9:30 AM	<b>Activity 1:</b> Child Protection Provisions Articulated in the Convention on the Rights of the Child	<b>Activity 1:</b> Child Protection Provisions Articulated in the Convention on the Rights of the Child	<ol style="list-style-type: none"> <li>1. Articulate and analyze salient features of the major policy instruments which guarantee the promotion of child rights, specifically its child protection provisions;</li> <li>2. Describe what child protection is and appreciate its context in the Philippine setting; and</li> <li>3. Present and analyze the principal provisions on child protection contained in some Philippine laws</li> </ol>
9:30 AM – 10:15 AM	<b>Activity 2:</b> Group Discussion on Child Protection	<b>Activity 2:</b> Group Discussion on Child Protection	
10:15 AM – 10:30 AM	B R E A K		
10:30 AM – 11:15 AM	<b>Activity 3:</b> Framework for Understanding Child Protection	<b>Activity 3:</b> Framework for Understanding Child Protection	
11:15 AM – 11:30 AM	<b>Activity 4:</b> Caring and Protective Environment for Children (Group Discussion)	<b>Activity 4:</b> Caring and Protective Environment for Children (Group Discussion)	
11:30 AM – 12:00 PM	<b>Activity 5:</b> How Do We Build a Caring and Protective Environment	<b>Activity 5:</b> How Do We Build a Caring and Protective Environment	
12:00 NN – 1:00 PM	L U N C H		
1:00 PM – 1:10 PM	Ice Breaker / Energizer	Ice Breaker / Energizer	
1:10 PM – 2:10 PPM	<b>PLENARY: Activity 6:</b> Legal Framework (Laws and Issuances on Child Protection)		
2:10 PM – 3:15 PM	<b>Activity 7:</b> Presentation of the National Baseline Study on Violence Against Children and Systematic Literature Review of the Drivers of Violence Against Children in the Philippines	<b>Activity 7:</b> Presentation of the National Baseline Study on Violence Against Children and Systematic Literature Review of the Drivers of Violence Against Children in the Philippines	
3:15 PM – 3:30 PM	B R E A K		
<b>MODULE 4: How We Can Fulfill our Roles and Responsibilities as Child Protection Specialists</b>			
<b>SESSION 1 – An Overview of Case Management and the Protocol for Case Management of Children Caught in Situations of abuse</b>			
3:30 PM – 4:00 PM	<b>Activity 1:</b> Case Management: Definition, Purpose, Importance and Use	<b>Activity 1:</b> Case Management: Definition, Purpose, Importance and Use	<ol style="list-style-type: none"> <li>1. Define case management and other related concepts that will be introduced in the module;</li> <li>2. Explain its importance, purpose, and use in the school setting;</li> <li>3. Gain a working knowledge of the process of handling</li> </ol>
4:00 PM – 5:00 PM	<b>Activity 2:</b> Guide for Child Protection Specialists in Handling Cases of Abuse and Violence in Schools	<b>Activity 2:</b> Guide for Child Protection Specialists in Handling Cases of Abuse and Violence in Schools	

			serious and complex child abuse cases in schools and the National Protocol for Case Management of Child Victims of Abuse, Neglect, and Exploitation
6:00 PM	D I N N E R		
<b>Day 4: November 17, 2022 (Thursday)</b>			
7:30 AM – 8:00 AM	A T T E N D A N C E		
8:00 AM – 8:30 AM	E n e r g i z e r a n d R e c a p		
8:30 AM – 10:00 AM	<b>Activity 3:</b> Protocol for Management of Child Abuse and Exploitation Cases	<b>Activity 3:</b> Protocol for Management of Child Abuse and Exploitation Cases	<ol style="list-style-type: none"> <li>1. Define case management and other related concepts that will be introduced in the module;</li> <li>2. Explain its importance, purpose, and use in the school setting;</li> <li>3. Gain a working knowledge of the process of handling serious and complex child abuse cases in schools and the National Protocol for Case Management of Child Victims of Abuse, Neglect, and Exploitation</li> </ol>
10:00 AM – 10:15 AM	B R E A K		
10:15 AM – 11:15 AM	<b>Activity 4:</b> Flow Chart on the Management of Child Abuse and Exploitation Cases	<b>Activity 4:</b> Flow Chart on the Management of Child Abuse and Exploitation Cases	
11:15 AM – 12:00 PM	<b>PLENARY: Activity 5:</b> Child Protection Best Practices in Child Protection Unit-Philippine General Hospital (CPU-PGH) Video Recording of Dr. Bernadette Madrid		
12:00 NN – 1:00 PM	L U N C H		
<b>MODULE 4: How We Can Fulfill our Roles and Responsibilities as Child Protection Specialists</b>			
<b>SESSION 2 – Operationalizing the Roles and Responsibilities of Child Protection Specialists</b>			
1:00 PM – 2:30 PM	<b>PLENARY: Activity 6:</b> Managing Children-at-Risk (CAR) and Children in Conflict with the Law (CICL) in General RP: JJWC Representative		Demonstrate their understanding of the various child protection laws, DepEd child protection policy and issuances, using prepared cases illustrating various forms of abuse
2:30 PM – 3:00 PM	O P E N F O R U M		
3:00 PM – 3:15 PM	B R E A K		
3:15 PM – 5:00 PM	<b>PLENARY: Activity 7:</b> Managing Children-at-Risk (CAR) and Children in Conflict with the Law (CICL) in Schools		
6:00 PM	D I N N E R		

Day 5: November 18, 2022 (Friday)			
7:30 AM – 8:00 AM	A T T E N D A N C E		
8:00 AM – 8:30 AM	E n e r g i z e r a n d R e c a p		
	Walrus Room	Platypus Room	
8:30 AM – 9:30 AM	<b>Activity 1:</b> Group Work on Child Protection Cases: 1. Recruitment in Criminal Activities 2. Recruitment for Terrorism and Extremism	<b>Activity 1:</b> Group Work on Child Protection Cases: 1. Recruitment in Criminal Activities 2. Recruitment for Terrorism and Extremism	Demonstrate their understanding of the various child protection laws, DepEd child protection policy and issuances, using prepared cases illustrating various forms of abuse
9:30 AM – 10:30 AM	<b>Activity 2:</b> Group Work on Child Protection Cases: 1. Drug Abuse 2. Child Abandonment / Neglect	<b>Activity 2:</b> Group Work on Child Protection Cases: 1. Drug Abuse 2. Child Abandonment / Neglect	
10:30 AM – 10:45 AM	B R E A K		
10:45 AM – 12:00 PM	<b>Activity 3:</b> Group Work on Child Protection Cases: 1. Online Sexual Abuse or Exploitation of Children (OSAEC) 2. Gender-Based Sexual Harassment (GBSH)	<b>Activity 3:</b> Group Work on Child Protection Cases: 1. Online Sexual Abuse or Exploitation of Children (OSAEC) 2. Gender-Based Sexual Harassment (GBSH)	
	<b>Activity 4:</b> Culminating Group Reporting on the Cases	<b>Activity 4:</b> Culminating Group Reporting on the Cases	
12:00 NN – 1:00 PM	L U N C H		
1:00 PM – 2:30 PM	<b>Activity 5:</b> Re-Entry Plan	<b>Activity 5:</b> Re-Entry Plan	Prepare a re-entry plan to operationalize the learnings and commitments of the CPS
2:30 PM – 2:45 PM	B R E A K		
2:45 PM – 3:00 PM	W R A P - U P		
3:00 PM – 3:30 PM	D I S T R I B U T I O N O F C E R T I F I C A T E S A N D C L O S I N G		
	CLOSING CEREMONY A. Closing Remarks		

**Jolina P. Mernado**  
*Child Protection Focal Person*  
*DepEd SDO Bacoor*

B. Take-Home Message

**Atty. Alberto T. Escobarte, CESO II**  
*Regional Director*  
*DepEd Region IV-A*

C. Response from the Participants

D. Closing Prayer