



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

November 4, 2022

REGION MEMORANDUM
HRDD No. 119, s. 2022

**REVALIDATION OF COMPETENCY DICTIONARIES AND FINAL VETTING
OF COMPETENCY MODELS FOR FOUR DEPED OCCUPATIONAL
SERVICE GROUPS**

To: Regional Functional Division Chiefs
Schools Division Superintendent – SDO Cotabato

1. The Bureau of Human Resource and Organizational Development- Human Resource Development Division (BHROD-HRDD) shall finalize the competency dictionaries for the development of competency models through the conduct of Competency Dictionaries and Final Vetting of Competency Models for Four (4) DepEd Occupational Service Groups (OSGs) at various dates per job group at Leonidas Restaurant, Brgy. Banga, Talisay, Batangas.
2. The four (4) priority occupational service groups are: (1) General Administrative Service Group, (2) Medicine and Health Service Group, (3) Finance Service Group and (4) Planning Service Group.
3. In view of this, the participants to this series of activities shall attain these objectives:
 - 3.1 Review competency dictionary and match competency requirements to relevant competencies. Review competency label, definition, and behavioral indicators to determine applicability to the position.
 - 3.2 Review progression levels per competency. Discuss and agree on standard level per position. Standard is the level of competency required upon assumption of position.
 - 3.3 Develop a competency model for position.
4. Participants to the different activities are also identified in the table below. The schedule of activities is also enclosed.

	Name	Position	Station
1	Manuel Andres	Dentist	Cotabato Province
2	Flora Mae Z. Jacobo	Medical Officer	Cotabato Province
3	Cecile J. Segumban	Nutritionist Dietitian	Cotabato Province
4	Jose Leody Armada	Supply Officer	Regional Office XII
5	Grace Patrice M. Mondragon	EPS, Procurement officer	Regional Office XII
6	Alyssa Grace Goyone	AO IV, Procurement Officer	Regional Office XII
7	Remie P. Pama	AO IV, Procurement Officer	Regional Office XII



Regional Center, Brgy. Carpenter Hill, City of Koronadal
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8	Glenn A. Bisnar	CES, PPRD	Regional Office XII
9	Reynaldo S. Gallardo	Planning Officer	Regional Office XII
10	Blessy Joie P. Barnuevo	Education Specialist, PPRD	Regional Office XII
11	Aldwin B. Opre	ITO	Regional Office XII
12	Kathrine Lotilla	Chief Administrative Officer	Regional Office XII
13	Joseph Russel M. Farnazo	HRMO	Regional Office XII
14	Emerin B. Astillero	HRMO	Regional Office XII
15	Razul Sinarimbo	Records Officer	Regional Office XII
16	Jose Leody Armada	Supply Officer	Regional Office XII

- Travelling expenses of participants shall be charged against **local funds**. Meals and accommodation including travelling expenses of program organizers and resource persons shall be charged against the BHROD-HRDD 2022 OPDNTF Funds.
- For clarifications, all concerned may contact Mervie Y. Seblon, Chief, HRDD or email to: mervie.seblon@deped.gov.ph.
- Immediate dissemination of and compliance with this Memorandum is directed.


CARLITO D. ROCAFORT
Director IV

Enclosure: As stated

Reference: BHROD-HRDD

Allotment: MOOE

To be indicated in the Perpetual Index under the following Subjects:

COMPETENCY VALIDATION

MYS/HRDD/RM - REVALIDATION OF COMPETENCY DICTIONARIES AND FINAL VETTING OF COMPETENCY MODELS FOR FOUR (4) DEPED OCCUPATIONAL SERVICE GROUPS (OSGs)/063/November 09, 2022



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Batch and OSG	Date <i>(inclusive of travel time)</i>		Arrangements	
Batch 1	November 8-11, 2022		November 8, 2022- Travel Time Hotel Check in: 2:00pm First Meal: Dinner November 11, 2022 Hotel Check Out: 12noon Last Meal: Lunch	
Batch 2 Finance Service	November 20-23, 2022		November 20, 2022- Travel Time Hotel Check in: 2:00pm First Meal: Dinner November 23, 2022 Hotel Check Out: 12noon Last Meal: Lunch	
Batch 3 Planning Service	December 4-7, 2022		December 4, 2022- Travel Time Hotel Check in: 2:00pm First Meal: Dinner December 7, 2022 Hotel Check Out: 12noon Last Meal: Lunch	
Batch 4 General and Administrative	December 11-14, 2022		December 11, 2022- Travel Time Hotel Check in: 2:00pm First Meal: Dinner December 14, 2022 Hotel Check Out: 12noon Last Meal: Lunch	
PROGRAM	Day 0	Day 1	Day 2	Day 3
Registration		8:00 AM		
Start		9:00 AM		
End				1:00 PM
MEALS	Day 0	Day 1	Day 2	Day 3
Breakfast		√	√	√
AM Snacks		√	√	√
Lunch		√	√	√
PM Snacks		√	√	
Dinner	√	√	√	



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