



Republic of the Philippines
Department of Education
 SOCCSKSARGEN REGION

November 29, 2022

REGION MEMORANDUM
 AD No. 48, s. 2022

**7th REGIONAL MANAGEMENT COMMITTEE (RMANCOM) MEETING
 AND YEAR-END PERFORMANCE EVALUATION**

To: Asst. Regional Director
 Schools Division Superintendents
 Asst. Schools Division Superintendents
 All RO and SDO Functional Division Chiefs

1. The **7th Regional Management Committee Meeting (RMANCOM)** shall be held on **December 13-14, 2022, 1:00 o'clock in the afternoon, at Kidapawan City** to be hosted by the **City Schools Division of Kidapawan.**

2. Agenda for discussion are as follows:
- Report on the Turnover of the Pantawid Pamilyang Pilipino Program (4Ps) Monitoring and Generation of Reports to the Department of Social Welfare and Development c/o Schools Division Superintendents;
 - DepEd Memo 88, s. 2022: Reiteration of the Strict Compliance and Institutionalization of DepEd Order No. 011, s. 2021 (Guidelines on the Operationalization of the Program Management Information System) c/o PPRD
 - DepEd Memorandum No. 105 s. 2022: Reconstitution of Records Management Improvement Committee;
 - Updates from chiefs of the regional office; and
 - Other matters.

3. Enjoined to attend the RMANCOM from the regional office are the Directors IV and III, all chiefs of the regional functional divisions, and the RMANCOM secretariat while from the division offices are the schools division superintendents, assistant schools division superintendents and chiefs of the CID and SGOD.

4. During the meeting, all schools division superintendents are advised to present a **15-minute report on the results of the year-end performance evaluation versus the Office Performance Commitment Review Form (OPCRF) following the needed information, details and templates as follows:**

Slides 1 to 6:

KRAs	OBJECTIVES	Weight per KRA (%)	PERFORMANCE INDICATORS (Quality, Efficiency, Timeliness)	Actual Results	Rating				SCORE
					Q	E	T	Average	
			Quality: Output Accuracy Rate, Efficiency: Output Completeness Rate, Timeliness: Output On-Time Delivery Rate						





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- Slides 7 and 8: Summary of Development Plan for 2023 (SG below 18 and SG 18 and above);
- Slide 9: Summary of the total number of Senior High School (includes Stand-alone and Integrated) disaggregated by size (Small, Medium, Large and Very Large) and track offering (Academic, TVL, Sports, Arts and Design);
- Slide 10: Total number of Senior High School Offering TVL by strand: Home Economics, ICT, Agri-fishery and Industrial Arts with total number of workshops with equipment and tools by TVL strands;
- Slide 11: Total number of Teachers with NC II handling TVL by strand;
- Slide 12: Summary of the total number of teaching and non-teaching personnel with COVID-19 primary and booster vaccination;
- Slide: 13: Summary of the total number of learners by level with COVID-19 primary and booster vaccination; and
- Slides 14-15: 2023 Plans and Prioritizations

5. To ascertain complete information during the reporting, it is advised that the Division Performance Management Team (DPMT) shall convene and conduct the Division-level Performance Evaluation prior to the Regional Management Committee Meeting (RMANCOM).

6. During the thanksgiving dinner on December 13, 2022, all attendees are encouraged to wear red or with red printed shirt with minimal Christmas accessory.

6. Since this is a face-to-face activity, all participants must adhere to the minimum public health standards of the DOH that include but not limited to the following: bringing of vaccination card, wearing of facemask, physical distancing of participants, utilizing hand washing facility and/or hand sanitizer.

7. Food, venue, accommodation and other related expenses shall be provided by the host division chargeable from the Kidapawan City Division MOOE, while transportation of all attendees shall be borne from their respective local funds, subject to the usual accounting and auditing rules and regulations.

8. Enclosed is the Indicative Schedule of Activities for reference.

9. For the information and compliance of all concerned.


CARLITO D. ROCAFORT

Director IV

Encl.: As stated

Reference: R12-QM

Allotment: None

To be indicated in the Perpetual Index under the subject

MEETING MANAGEMENT

KHL/AD-P/RM/7th REGIONAL MANAGEMENT COMMITTEE (RMANCOM) MEETING AND YEAR-END PERFORMANCE EVALUATION /033/November 29, 2022

Enclosure to Region Memorandum AD No. 48, s. 2022: Indicative Schedule of Activities



Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
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INDICATIVE SCHEDULE OF ACTIVITIES

Time	Activity	Person Responsible
DAY 1: December 13, 2022		
11:30-12:00NN	Arrival and Registration	c/o Host Division
12:00-1:00PM	LUNCH	
1:00-1:30PM	Opening Program <ul style="list-style-type: none">Government Employee's PrayerRecitation of DepEd's Quality Policy, SOCCSKSARGEN Aspiration, Core Values and Quality PolicyWelcome RemarksOpening RemarksMessage	c/o Host Division Atty. Jose Paolo M. Evangelista <i>City Mayor</i> <i>Kidapawan City</i> Natividad G. Ocon <i>Schools Division Superintendent</i> Carlito D. Rocafort <i>Director IV</i>
1:30-1:35PM	Meeting Proper <ul style="list-style-type: none">Call to OrderApproval of the previous minutes of the meetingBusiness arising from the previous minutes of the meetingApproval of the provisional agenda	Carlito D. Rocafort <i>Director IV</i>
Regional Office Chief's Time (10-minute presentation)		
1:35-1:45PM	PPRD updates	Glenn A. Bisnar, CES
1:45-1:55PM	CLMD updates	Gilbert B. Barrera, CES
1:55-2:05PM	QAD updates	Luz Lalli L. Ferrer, CES
2:05-2:15PM	ESSD Updates	Napoleon J. Gio, CES
2:15-2:25PM	FTAD updates	Melinda A. Rivera, CES
2:25-2:35PM	HRDD updates	Mervie Y. Seblos, CES
2:35-2:45PM	Finance updates	Ma. Lourdes A. Sanchez, CAO
2:45-2:55PM	Admin updates	Kathrine H. Lotilla, CAO
Top Management Time		
2:55-3:30PM	Assistant Regional Director's Time	Rebonfamil R. Baguio <i>Director III</i>
3:30-6:00PM	Regional Director's Time	Carlito D. Rocafort <i>Director IV</i>
6:00-8:00PM	THANKSGIVING DINNER c/o PASS	
DAY 2: December 14, 2022		
6:00-7:00AM	BREAKFAST	





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15-minute Presentation by the Schools Division Superintendents		
8:00-8:15AM	Report on SDO Performance Evaluation	Romelito G. Flores <i>SDS, General Santos City</i>
8:15-8:30AM		Gildo G. Mosqueda <i>SDS, Sarangani Province</i>
8:30-8:45AM		Leonardo M. Balala <i>SDS, Sultan Kudarat</i>
8:45-9:00AM		Miguel P. Fillalan <i>SDS, Tacurong City</i>
9:00-9:15AM		Crispin A. Soliven, Jr. <i>SDS, Koronadal City</i>
9:15-9:30AM		Ruth L. Estacio <i>SDS, South Cotabato</i>
9:30-9:45AM		Natividad G. Ocon <i>SDS, Kidapawan City</i>
9:45-10:00AM		Isagani S. Dela Cruz <i>SDS, Cotabato Province</i>
10:00-12:00:NN	Interpellation	Carlito D. Rocafort <i>Director IV</i> & Rebonfamil R. Baguio <i>Director III</i>
12:00-1:00PM	LUNCH	
1:00-1:30PM	Adjournment and Home Sweet Home	



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