

# PURCHASE ORDER

Department of Education-Schools Division of South Cotabato

Supplier: <b>SURALLAH NORTH DISTRICT PST MPC</b>	P.O No. <b>22-031</b>
Surallah Central Elem. School CMPD., Zone 3, Surallah, Address: South Cotabato	Date: _____
TIN No. 005-318-765-000	PR No. <b>DSC-22-03-031</b>
	Mode of Procurement: <b>NP-SVP</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>DepEd - Schools Division of So. Cot.</b>	Delivery Term: <b>One (1) Calendar day</b>
Date of Delivery: <b>March 25, 2022</b>	Payment Term: <b>15 Calendar days</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>Lot</b>	<b>Supply and delivery of :</b>	<b>1</b>		
	pax	<b>Meals and Snacks for the conduct of Capability Building on Quality Management System cum ISO 9001:2015 2nd Surveillance Audit on March 25, 2022 at SDSC Conference Hall.</b>  (see attached menu) <i>x-x-x-x nothing follows x-x-x-x</i>	250	595.00  (per day/pax)	<b>148,750.00</b>


**TOTAL** **Php148,750.00**

(Total Amount in Words) **One Hundred Forty Eight Thousand Seven Hundred Fifty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

  
**DR. RUTH L. ESTACIO, CESO VI**  
Schools Division Superintendent

**SURALLAH NORTH DISTRICT PST**  
**MPC**

Signature over Printed Name

\_\_\_\_\_ *Date*

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available: _____	Date of the ORS/BURS : _____
	Amount: _____

**CARLO P. DIVEDOR, CPA**  
Accountant III