

# PURCHASE ORDER

## DepEd-Schools Division of South Cotabato

Supplier: <b>GENSAN GREENLEAF HOTEL &amp; DEV'T CORP</b>	P.O. No.: <b>22-233</b>
Address: SAN MIGUEL ST., LAGAO, GENERAL SANTOS CITY	Date: <b>November 18, 2022</b>
TIN No.: 404-804-129-000	PR No.: <b>DSC-22-11-254</b>
	Mode of Procurement: <b>Other Negotiated Procurement (Others above 50K)</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>General Santos City</b>	Delivery Term: <b>(Two) 2 Calendar day/s</b>
Date of Delivery: <b>November 21-22, 2022</b>	Payment Term: <b>(Fifteen) 15 Calendar day/s</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Lease of venue with meals and snacks for the conduct WORK ORGANIZATION EFFICIENCY CUM conduct of Performance Monitoring and Coaching of Clustered AOIIs on November 21-22, 2022. (Live-In)</b>	1		<b>249,000.00</b>
	pax	LOV - accommodation with meals and snacks	100	2,490.00	<b>249,000.00</b>

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

**TOTAL: Php 249,000.00**

**(Total Amount in Words) Two Hundred Forty-Nine Thousand Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**DR. RUTH L. ESTACIO, CESO VI**

Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

**SHEENA YEN J. ROMA**  
**GENSAN GREENLEAF HOTEL & DEV'T CORP**

Signature over Printed Name

11/18/22

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/BURS No. : 2022-12-06964

Date of the ORS/BURS : DEC 07 2022

Amount : 249,000

**CARLO P. DIVEDOR, CPA**

Signature over Printed Name