

## PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: **PEOPLE'S GENERAL MERCHANDISE**

P.O No. **22-091**

Date: **May 31, 2022**

Address: Alunan Avenue, Brgy Zone III, Koronadal City, South Cotabato

PR No. **DSC-22-05-091**

Shopping Sec

TIN No. 104-076-876-000

Mode of Procurement: **52.1b**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office, DepEd - Division of So. Cot.**

Delivery Term: **Three (3) Calendar days**

Date of Delivery: **Three (3) Calendar days upon receipt of PO**

Payment Term: **15 Calendar days**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>Supply and Delivery of Activity Materials</b>	<b>1</b>		
	ream	Linen Paper, 200 gsm (White)	1	350.00	350.00
	box	Gel Pen, Blue, 0.5mm	3	267.00	801.00
	ream	Bond Paper, Long 70gsm	10	244.25	2,442.50
<i>x-x-x-x-Nothing follows-x-x-x-x-x</i>					
<b>TOTAL</b>					<b>Php3,593.50</b>

*For the conduct of SGOD Performance Implementation Review and Evaluation on June 13-14, 2022*

(Total Amount in Words)

**Three Thousand Five Hundred Ninety-Three Pesos and Fifty Centavos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**DR. RUTH L. ESTACIO, CESO VI**

Schools Division Superintendent  
Head of the Procuring Entity (HOPE)

**PEOPLE'S GENERAL MERCHANDISE**

Signature over Printed Name

Date

Fund Cluster : **101**

Funds Available: **3,593.50**

ORS/BURS No. :

**2022-06-02721**

Date of the ORS/BURS :

**JUN 02 2022**

Amount:

**3,593.50**

**CARLO F. DIVEDOR, CPA**

Accountant III

*6/1/22*

*5/1/2022*