

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: **KRISTAN EDUCATIONAL SUPPLY**

P.O No. **22-092**

Date: **May 31, 2022**

Address: **Alunan Avenue, Koronadal City, South Cotabato**

PR No. **DSC-22-05-101**

TIN No. **114-194-098-001**

Mode of Procurement: **Shopping Sec.52.1b**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office, DepEd -**

Division of So. Cot.

Delivery Term:

Three (3) Calendar days

Date of Delivery: **Upon receipt of PO**

Payment Term:

15 Calendar days

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Activity Materials	1		
	pack	Parchment Paper, A4 size(10's/pack)	20	30.00	600.00
	pcs	Ballpen, Special, Blue	30	13.00	390.00
		x-x-x-x-x-x-x-x-x-x			

For the conduct of Youth Formation School Year End Program Implementation Review 2022

TOTAL Php990.00

(Total Amount in Words)

Nine Hundred Ninety Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

DR. RUTH L. ESTACIO, CESO VI
Schools Division Superintendent
Head of the Procuring Entity (HoPE)


KRISTAN EDUCATIONAL SUPPLY

Signature over Printed Name


Date

Fund Cluster : **101**

Funds Available: **990.00**

ORS/BURS No. :

2022-06-02996

Date of the ORS/BURS :

JUN 15 2022

Amount:

990.00


CARLO P. DIVEDOR, CPA

Accountant III