

## PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

Supplier: **SOUTHKEY PRINTSHOP**

P.O No. **22-194**  
Date: **September 6, 2022**

Address: Arellano Street, Koronadal City, South Cotabato  
TIN No. 927-456-410-000

PR No. **DSC-22-08-204**  
Mode of Procurement: **NP-SVP**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office, DepEd - Schools Division of So. Cot.**

Delivery Term: **Fifteen (15) Calendar days**

Date of Delivery: **Upon receipt of PO**

Payment Term: **15 Calendar days**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>1</b>	<b>lot</b>	<b>Supply and Delivery of:</b>	<b>1</b>		<b>31,500.00</b>
		Sublimation Polo Shirt			
		<b>3/4 Female, Men's Cut</b>			
	pc	XXL	1	450.00	450.00
	pc	XL	10 \	450.00	4,500.00
	pc	Large	10 \	450.00	4,500.00
	pc	Medium	10 \	450.00	4,500.00
		<b>Short sleeves Female, Men's Cut</b>			
	pc	XL	2	450.00	900.00
	pc	Medium	2	450.00	900.00
		<b>Short sleeves Male, Men's Cut</b>			
	pc	Large	10 \	450.00	4,500.00
	pc	Medium	15	450.00	6,750.00
	pc	Small	10 \	450.00	4,500.00

*x-x-x-x nothing follows x-x-x-x-x*

*For the conduct of 2-Day Training on Digitization of ALIVE SLM on September 20-21, 2022*

**TOTAL      Php31,500.00**

(Total Amount in Words)

**Thirty Thousand Five Hundred Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

**DR. RUTH L. ESTACIO, CESO VI**  
Schools Division Superintendent  
Head of the Procuring Entity (HoPE)

*Carlo P. Divedor*  
**SOUTHKEY PRINTSHOP**  
Signature over Printed Name  
9/27/22  
Date

Fund Cluster : 101  
Funds Available: 31,500.00

ORS/BURS No. : 2022 09 04754  
Date of the ORS/BURS : SEP 16 2022  
Amount: 31,500

**CARLO P. DIVEDOR, CPA**  
Accountant III *cpmr*