

PURCHASE ORDER

Schools Division of South Cotabato

Supplier: MERCH PRINT SHOP	P.O No. 22-036
Abad Santos St., Brgy. Zone III, Koronadal City, South Cotabato	Date: March 25, 2022
TIN No. 721-794-770-000	PR No. DSC-22-03-025
	Mode of Procurement: NP-SVP

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, DepEd - Division of So. Cot.	Delivery Term: Ten (10) Calendar days
Date of Delivery: Ten (10) Calendar days upon receipt of PO	Payment Term: 15 Calendar days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Token:			
	pc	Polo Shirt	10	450.00	4,500.00
	pc	Customized Mugs	10	350.00	3,500.00
		<i>x-x-x-x-x-x Nothing Follows x-x-x-x-x-x</i>			

For the use of Seminar - Worksyap sa Pananaliksik (Reasearch)

TOTAL Php8,000.00

(Total Amount in Words)

Eight Thousand Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

DR. RUTH L. ESTACIO, CESO VI
Schools Division Superintendent

MERCH PRINT SHOP

Signature over Printed Name

Date

Fund Cluster : <u>101</u>	ORS/BURS No. : <u>2022-04-01611</u>
Funds Available: <u>8,000.00</u>	Date of the ORS/BURS : <u>APR 04 2022</u>
	Amount: <u>8,000</u>
CARLO P. DIVEDOR, CPA Accountant III	