PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: **CINCO NIÑAS RESTO**	P.O No. **22-211** Date: **October 4, 2022**
Address: Gensan Drive, Brgy Zone I, Koronadal City, South Cotabato	PR No. **DSC-22-09-224**
TIN No. 104-077-115-009	Mode of Procurement: **NP-LOV-Sec. 53.10**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**Koronadal City, South Cotabato**	Delivery Term:	**Three (3) Calendar days**
Date of Delivery:	**October 6-7 & 10, 2022**	Payment Term:	**15 Calendar days**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	**Lease of Venue with meals and snacks for the conduct of Writeshop on the Formulation of 6-Year Master Plan and Annual Implementation Plan (AIP) for the Crafting and Presentation of the Division Education Development Plan (DEDP) 2023-2028 on October 6,7 and 10, 2022.**	1		41,250.00
	pax	**(LIVE-OUT)**	25	550.00	
				(per pax for 3 days)	
			TOTAL		**PhP41,250.00**

(Total Amount in Words)	**Forty-One Thousand Two Hundred Fifty Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

DR. RUTH L. ESTACIO, CESO VI
Schools Division Superintendent
Head of Procurement Entity (HoPE)

Conforme:

CINCO NIÑAS RESTO
Signature over Printed Name

10/5/2022
Date

Fund Cluster : 101	ORS/BURS No. : 2022-12-0
Funds Available: 41,250.00	Date of the ORS/BURS : DEC 13 2022
	Amount: 41,250

CARLO P. DIVEDOR, CPA
Accountant III