



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

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January 18, 2023

REGION MEMORANDUM  
AD-2023-005

**1<sup>st</sup> REGIONAL MANAGEMENT COMMITTEE (RMANCOM) MEETING 2023**

To: Asst. Regional Director  
Schools Division Superintendents  
Asst. Schools Division Superintendents  
All RO and SDO Functional Division Chiefs

1. The **1<sup>st</sup> Regional Management Committee (RMANCOM) Meeting** shall be scheduled on **January 26, 2023 at 8:30 in the morning, at The Farm @ Carpenter Hill, City of Koronadal.**
2. Agenda for discussion are as follows:
  - a. Updates and preparation on the conduct of SOCCSKSARGEN Regional Athletic Association (SRAA) Meet 2023;
  - b. Updates and preparation on the conduct of Regional Schools Press Conference (RSPC) 2023;
  - c. Updates on Basic Education Report (BER)
  - d. Updates from chiefs of the regional office; and
  - e. Other matters.
3. Enjoined to attend the RMANCOM from the regional office are the Directors IV and III, all chiefs of the regional functional divisions, education program supervisors in charge of SRAA and RSPC, and the RMANCOM secretariat while from the division offices are the schools division superintendents, assistant schools division superintendents and chiefs of the CID and SGOD.
4. Since this is a face-to-face activity, all participants must adhere to the minimum public health standards of the DOH that include but not limited to the following: bringing of vaccination card, wearing of facemask, physical distancing of participants, utilizing hand washing facility and/or hand sanitizer.
5. Food, venue, and other related expenses of the RMANCOM members including the drivers shall be provided by the Regional Office chargeable from the Regional Office MOOE, while transportation of all attendees shall be borne from their respective local funds, subject to the usual accounting and auditing rules and regulations.



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6. Enclosed is the Indicative Schedule of Activities for reference.
7. For the information and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

*Encl.: As stated*  
*Reference: R12-QM*  
*Allotment: None*  
*To be indicated in the Perpetual Index under the subject*  
*MEETING MANAGEMENT*

KHL/AD-P/RM/ 1<sup>st</sup> REGIONAL MANAGEMENT COMMITTEE MEETING (RMANCOM) 2023 /003/January 18, 2023



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Enclosure to Region Memorandum AD-2023-005: Indicative Schedule of Activities

**INDICATIVE SCHEDULE OF ACTIVITIES**

<b>Time</b>	<b>Activity</b>	<b>Person Responsible</b>
7:30-8:30AM	<b>Arrival and Registration</b>	c/o Host Division
8:30-9:00AM	<b>Opening Program</b> <ul style="list-style-type: none"><li>Government Employee's Prayer</li><li>Recitation of DepEd's Quality Policy, SOCCSKSARGEN Aspiration, Core Values and Quality Policy</li><li>Opening Remarks</li><li>Message</li></ul>	c/o Host Division  <b>Rebonfamil R. Baguio</b> <i>Director III</i>  <b>Carlito D. Rocafort</b> <i>Director IV</i>
9:00-9:05PM	<b>Meeting Proper</b> <ul style="list-style-type: none"><li>Call to Order</li><li>Approval of the minutes of the previous meeting</li><li>Business arising from the previous minutes of the meeting</li><li>Approval of the provisional agenda</li></ul>	<b>Carlito D. Rocafort</b> <i>Director IV</i>
<b>Regional Office Chief's Time (10-minute presentation)</b>		
9:05-9:10AM	PPRD Updates	<b>Glenn A. Bisnar, CES</b>
9:10-10:00M	CLMD Updates <i>SRAA and RSPC Updates</i> <i>Basic Education Report</i>	<b>Gilbert B. Barrera, CES</b> <b>Magdaleno C. Duhilag, EPS</b> <b>Shienna Lyn L. Antenor, EPS</b>
10:00-10:10AM	QAD Updates	<b>Luz Lalli L. Ferrer, CES</b>
10:10-10:20AM	ESSD Updates	<b>Napoleon J. Gio, CES</b>
10:20-10:30AM	FTAD Updates	<b>Melinda A. Rivera, CES</b>
10:30-10:40AM	HRDD Updates	<b>Peter Van C. Ang-ug, OIC-CES</b>
10:40-10:50AM	Finance Updates	<b>Ma. Lourdes A. Sanchez, CAO</b>
10:50-11:00AM	Admin Updates	<b>Kathrine H. Lotilla, CAO</b>
<b>Top Management Time</b>		
11:00-11:30AM	Assistant Regional Director's Time	<b>Rebonfamil R. Baguio</b> <i>Director III</i>
11:30-12:00NN	Regional Director's Time	<b>Carlito D. Rocafort</b> <i>Director IV</i>
12:00-1:00PM	LUNCH	
1:00-3:00PM	Continuation of Regional Director's Time	<b>Carlito D. Rocafort</b> <i>Director IV</i>
3:00-3:10PM	Adjournment	
3:10-5:30PM	Home-Sweet-Home	



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