



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

January 5, 2023

REGION MEMORANDUM  
FD-2023-002

**WORKSHOP ON THE CONSOLIDATION AND RECONCILIATION  
OF CY 2022 YEAR-END FINANCIAL REPORTS**

To: Schools Division Superintendents

1. To facilitate timely submission of reliable consolidated financial reports to DepEd Central Office and Commission on Audit (COA), a workshop on the consolidation and reconciliation of CY 2022 Year-end Financial Reports is scheduled on January 19-20, 2023 in General Santos City. Specific venue to be announced through separate issuance.

2. The activity aims to:

- a. Facilitate the finalization of the SDO's consolidated CY 2022 Year-end Financial Reports;
- b. Reconcile reporting differences and inconsistencies among the SDOs and RO; and
- c. Come-up with the CY 2022 Regional Consolidated Financial Reports for submission.

3. Expected participants to the activity are:

Regional Office:	Number of Participants
CAO-FD	1
SAO-FD	1
Budget Officers	3
Accountants	5
Schools Division Offices:	
Accountants	8
Bookkeepers / ADAS	8
Budget Officers	8
Budget staff	8
<b>Total</b>	<b>42</b>

4. Food and accommodation of participants and other incidental expenses shall be chargeable against Regional Office MOOE Continuing Funds while travel and transportation expenses can be charged against respective local funds, all subject to accounting and auditing rules and procedures. First meal to be served is afternoon snacks on January 19, 2023 and the last meal will be lunch on January 20, 2023.





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5. For the efficient conduct of the workshop, SDOs are strictly required to submit their consolidated financial reports on or before January 18, 2023 as stated in Region Memorandum FD No. 1, s. 2023.
6. For concerns and clarifications, please address to Finance Division through Maria Jeanette N. Delima, SAO-FD at mariajeanette.delima@deped.gov.ph or contact (083) 228-1895.
7. For the information and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Encl.: None

Reference: Region Memorandum FD No. 1

Allotment: None

To be indicated in the Perpetual Index under the subject  
REPORTS                      WORKSHOPS

MJLA/FD-A/RM/ WORKSHOP ON THE CONSOLIDATION AND RECONCILIATION OF CY 2022 YEAR-END FINANCIAL REPORTS /002/January 5, 2023



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