



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Notice of Interview and Written Examination**  
**February 17, 2023**  
**NI No. 2023-004**

**SCHEDULE OF BEHAVIORAL EVENT INTERVIEWING (BEI)  
AND WRITTEN EXAMINATION OF APPLICANTS FOR**

**ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER) FOR FIELD OFFICES**  
**ADMINISTRATIVE ASSISTANT II FOR SAN MIGUEL NHS**  
**ADMINISTRATIVE ASSISTANT II FOR STO. NINO NHS**  
**ADMINISTRATIVE ASSISTANT II FOR PANAY NHS**  
**ADMINISTRATIVE ASSISTANT II FOR SAN JOSE NHS (BANGA)**

To: Public Schools District Supervisors/ Principals In-Charge  
Secondary School Administrators  
Elementary School Administrators  
All Others Concerned  
This Division

1. The field is hereby informed of the schedule for Online Behavioral Event Interviewing (BEI) and Written Examination for the above mentioned positions thru Microsoft Teams and Google Meet online platform:

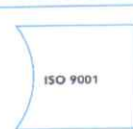
**Online Behavioral Event Interviewing Schedule**

Position	Date	Time	Venue
Administrative Assistant II (Field Office) Group A	February 21, 2023 (Tuesday)	8:30 a.m.	Microsoft Teams
Administrative Assistant II (Field Office) Group B			

*SDOSC-OSDS-HRMPSEB-NIN-v2.0r0.1, effective 10/05/2020*



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**Telephone Number:** (083) 228-3801  
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Position	Date	Time	Venue
Administrative Assistant II for San Miguel NHS	February 21, 2023 (Tuesday)	8:30 a.m.	Microsoft Teams
Administrative Assistant II for Sto. Nino NHS			
Administrative Assistant II for Panay NHS			
Administrative Assistant II for San Jose NHS (Banga)			

**Online Written Examination Schedule**

Position	Date	Time	Venue
Administrative Assistant II (Field Office) Group A	February 22, 2023	8:30 a.m.	Google Meet
Administrative Assistant II (Field Office) Group B			
Administrative Assistant II for San Miguel NHS			
Administrative Assistant II for Sto. Nino NHS			

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Position	Date	Time	Venue
Administrative Assistant II for Panay NHS	February 22, 2023	8:30 a.m.	Google Meet
Administrative Assistant II for San Jose NHS (Banga)			

- Applicants of the above-mentioned position shall download Microsoft Teams Application for the interview and Google Meet for the examination. Applicants shall access the link using DepEd or personal gmail account on February 21, 8:15 am for their Online Behavioral Event Interviewing and February 22, 2023, 8:30 am for their Written Examination. The link will be sent to the applicants by Human Resource Merit Promotion Selection Board (HRMPSB) Secretariat.
- This is an open camera examination. Please **use laptop or desktop** for the examination and **cellphone** for the camera. Camera must be set up in such a manner that the laptop/desktop monitor and the front portion of the applicant shall be seen during the examination.
- All applicants and personnel involved in this activity are directed to observe Health precautionary measures, such as wearing of face mask, use of hand sanitizer, proper social distancing, and other applicable COVID-19 protocols.
- Enclosed are the selection line up for each place/area of assignment.
- Immediate and wide dissemination of this Notice is desired.

  
**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

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**SELECTION LINE UP (SHORTLISTED)**  
**POSITION: ADMINISTRATIVE ASSISTANT II – ELEMENTARY AND SECONDARY**  
**CLUSTER OF SCHOOLS**  
**February 7, 2023**

	<b>Name</b>
1	ABORDO, MARVE V.
2	ADAM, CLAIRE M.
3	AGAD, REYNALD C.
4	ALICIO, ADRIFE IAN C.
5	ALISEN, SALJORINE L.
6	ALMODIA, JADE B.
7	AMOGUIS, ELIZABETH B.
8	AMORGANDA, PRINCESS S.
9	AMPO, CHRISTMYR JIRAH D.
10	ANGOT, NOVA GERLEY G.
11	APOLONIO, CLEA MAE C.
12	AQUILIÑO, GRACE
13	AQUINO, JENNY B.
14	BADI, JEAN D.
15	BAINTO, VAL. ANTHONY L.
16	BALANGA-AN, JENNY L.
17	BALO, CHARLENE MAE L.
18	BALTERO, MAYETTE JOYCE P.
19	BARTOLO, DAIZY MAE S.
20	BONCALES, PRINCESS JOY B.
21	BOSTON, GRETCHEN F.
22	BOTES, YVONNE JOY B.
23	CABRADILLA, HELARGRACE MAE M.
24	CAEL, ARIANNE D.
25	CAGUNAN, JAKE ANTHONY E.
26	CALABON, SWEET HONEY F.
27	CALDERON, LORIEBE B.
28	CALIBADAN, KRISTINE JOY N.
29	CALUNGSOD, JULIUS ARIS M.
30	CARDINAL, FRANCIS JON T.
31	CLAVESILLAS, JEANLY B.
32	CONCEPCION, MARY ROCSAN O.
33	COSIO, VANESSA S.
34	DAMGO, ELLA MAE M.

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35	DANDO, MELANIE ROSE P.
36	DAYADAY, ALEXES A.
37	DE JOSE, PRINCESS DEXIE O
38	DEGRACIA, LEANDRE MARC M.
39	DELOSO, ALEA MARIE P.
40	DEMA-ALA, PRECY MAE S.
41	DEMON, EMELYN L.
42	DIAZ, ANGELINA C.
43	DOCDOCIL, KARLA KRYSTELLE A.
44	DOMINGO, SHEILA MAY R.
45	DOMINGO, SHEILA MAY R.
46	ELAM, EMIR AL-MUNTAZAR A.
47	ELECCION, KRISTINE ANN
48	ELEGADO, ZYVELLE GRACE L.
49	ENESTOIS, BEA D.
50	EROJO, KRIZ N.
51	ESCABAS, JELYNN J.
52	FADO, DEO JAY A.
53	FAJARDO, DHOLLYN CLEAR V.
54	FERNANDEZ, IVY JOY L.
55	FLORES, SHARON GRACE C.
56	GALANO, CHARLENE G.
57	GIERZA, JECZAR B.
58	GILLESANIA, QUEENIE ROSE C.
59	GULAY, JAINY JEAN N.
60	HUBERO, OMAR KEVIN
61	JAMERO, MARY ANN V.
62	LACTAOTAO, JESSIE
63	LAGANIA, REMMY U.
64	LAMPUTI, SHANIE Y.
65	LAMZON, CHARISH L.
66	LATOZA, SHIELA MAE M.
67	LAUREA, AIZA V.
68	LEONORA, CARLO P.
69	LICUD, RITCHELL B.
70	LOCSIN, SHAIRA D.
71	LORENZO, QUEENIE D.
72	MAGULING, EDENSON P.
73	MALLORCA, IVY CLAIRE F.
74	MANA, ANN-J-LHOU JOY P.

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75	MANTOYA, JOANNE MARY N.
76	MASACAL, JUHAIRA M.
77	MESIAS, MYCHO JAY C.
78	MOLINA, SHIELA MAE E.
79	MONDARES, DIVINE ROSE N.
80	MONTALBO, LEAH B.
81	MORALES, MEKYLLA NICOLE P.
82	NAVOS, REYLEN P.
83	NERI, ROSEMIN P.
84	OCTAVIANO, MICHELLE ANN J.
85	OLARTE, KENT J.
86	ORGANIA, RHEA JINN G.
87	ORTIZ, MILDRED B.
88	PADOL, GLYNA A.
89	PAGUTAO, CARYL ROSE D.
90	PALMES, RIZVALE AN D.
91	PANIZA, JULIFER D.
92	PAUYA, JASMIN G.
93	PIBLE, MERCY LYN B.
94	PIGCAULAN, ROMINA R.
95	POQUITA, REINA MAE B.
96	PRINCIPE, BABY JEAN C.
97	PUERTO, JERIC W.
98	PULLAN, KIMBERLY S.
99	PURTO, SALYN KITZ P.
100	QUIMSING, MARIBEL L.
101	QUINTO, CHONA A.
102	RAMA, MARK ANTHONY L.
103	REYES, JUNILYN T.
104	REYMON, JEANLY G.
105	ROSETE, ZHYNELYN ROSE L.
106	SAJO, JANELLE P.
107	SALES, MARY JOY E.
108	SALIPADA, HANISAH P.
109	SAMSON, AIRYN S.
110	SERRANO, GELIZAR A.

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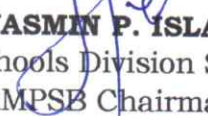
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111	SESPEÑE, JONA MAY J.
112	SOMBREA, RICHELLE V.
113	SUBRADIL, DONNA GRACE A.
114	SUENO, JOSEPHSON L.
115	TABELIN, ALDRIN D.
116	TABORA, GAY CARLA JEAN B.
117	TABUCURAN, EDMAR E.
118	TALINO, CRIS N.
119	TIWAN, DEARLY GRACE A.
120	TRESBE, ANA MAE R.
121	UMADHAY, SHENAH JANE C.

**Prepared by:**

  
**ARLENE L. ALBUNA**  
Administrative Officer IV (Personnel)

**Noted by:**

  
**JASMIN P. ISLA**  
Assistant Schools Division Superintendent  
HRMPSB Chairman

**Approved by:**

  
**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

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**SELECTION LINE UP (SHORTLISTED)**  
**POSITION: ADMINISTRATIVE ASSISTANT II – SAN MIGUEL NHS**  
**February 7, 2023**

	<b>Name</b>
1	ARTUS, ANTHONY JEAN B.
2	DEGARA, DARWIN S.
3	DEMA-ALA, PRECY MAE S.
4	DORDAS, SHARON D.
5	ELECCION, KRISTINE ANN
6	ESMILLA, FLUERENZ JULIUS
7	FELICERTA, DIEZERELLE KHAIN F.
8	JAMERO, MARY ANN V.
9	NAVOS, REYLEN P.
10	OCTAVIANO, MICHELLE ANN J.
11	QUIMSING, MARIBEL L.
12	REYMON, JEANLY G.
13	SUBRADIL, DONNA GRACE A.

**Prepared by:**

**ARLENE L. ALBUNA**  
Administrative Officer IV (Personnel)

**Noted by:**

**JASMIN E. ISLA**  
Assistant Schools Division Superintendent  
HRMPSB/Chairman

**Approved by:**

**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

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**POSITION: ADMINISTRATIVE ASSISTANT II - STO. NIÑO NHS**  
**February 7, 2023**

	<b>Name</b>
1	AGAD, REYNALD C.
2	AMPARO, CHEENE M.
3	APOLONIO, CLEA MAE C.
4	DORDAS, SHARON D.
5	LARUYA, EDWARD JOHN S.
6	LEONORA, CARLO P.
7	MAGLUNOB, CRIS LUV F.
8	PULLAN, KIMBERLY S.
9	SAJO, JANELLE P.
10	SALIPADA, HANISAH P.
11	SUBIERA, ANGELINE F.
12	TABORA, GAY CARLA JEAN B.

**Prepared by:**

**ARLENE L. ALBUNA**  
Administrative Officer IV (Personnel)

**Noted by:**

**JASMIN P. ISLA**  
Assistant Schools Division Superintendent  
HRMPSB Chairman

**Approved by:**

**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

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**SELECTION LINE UP (SHORTLISTED)**  
**POSITION: ADMINISTRATIVE ASSISTANT II – PANAY NHS**  
**February 7, 2023**

	<b>Name</b>
1	AGAD, REYNALD C.
2	APOLONIO, CLEA MAE C.
3	BALEÑA, KRISSEL C.
4	BELARMA, SHERYL ANN M.
5	DAYLO, EMILY P.
6	DEGARA, DARWIN S.
7	DORDAS, SHARON D.
8	GIRAO, YVONNE GRACE B.

**Prepared by:**

**ARLENE L. ALBUNA**  
Administrative Officer IV (Personnel)

**Noted by:**

**JASMIN P. ISLA**  
Assistant Schools Division Superintendent  
HRMPSB Chairman

**Approved by:**

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Schools Division Superintendent

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**SELECTION LINE UP (SHORTLISTED)**  
**POSITION: ADMINISTRATIVE ASSISTANT II - SAN JOSE NHS**  
**February 7, 2023**

	<b>Name</b>
1	ANTIQUENA, MEE ANN C.
2	CARDINAL, FRANCIS JON T.
3	DEGRACIA, LEANDRE MARC M.
4	DORDAS, SHARON D.
5	ENESTOIS, BEA D.
6	IBANEZ, JOY T.
7	MALLORCA, IVY CLAIRE F.
8	MESIAS, MYCHO JAY C.
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Assistant Schools Division Superintendent  
HRMPSB Chairman

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Schools Division Superintendent

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