



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

February 22, 2023

REGION MEMORANDUM
FD-2023-005

SUBMISSION OF REPORT ON SPECIAL EDUCATION FUND

To: Schools Division Superintendents

1. With reference to DepEd Memorandum OUF-2023-0100 dated February 17, 2023 on the **Submission of FY 2022 Report on Special Education Fund (SEF)**, this Office reiterates the submission of SEF Budget Accountability Form No. 1 (Annex B) on SEF Utilization with the following indicative timeline:

Reportorial Requirement	Person Responsible	Indicative Timeline
Annex B – Quarterly Reports	Local Accountant	not later than 20th day after the end of every quarter
Annex B – Annual Reports	Local Accountant	not later than 15th day of February of the following year

2. The SEF report shall be forwarded to the DepEd CO through email at epmo@deped.gov.ph, usecfinancebpm@deped.gov.ph, copy furnished DepEd RO region12@deped.gov.ph, and mariajeanette.delima@deped.gov.ph.

3. For more information on SEF, refer to the Department of Budget and Management (DBM), Department of Education (DepEd), and the Department of Interior and Local Government (DILG) Joint Circular No. 1 s. 2017, “*Revised Guidelines on the Use of the Special Education Funds (SEF)*” dated January 19, 2017.

4. Should there be questions and clarifications, address these to Finance Division through Maria Jeanette N. Delima, SAO-FD at mariajeanette.delima@deped.gov.ph or contact (083) 228-1895.

5. For information and guidance.


CARLITO D. ROCAFORT
Director IV

Enclosure: None

Reference: Memorandum OUF-2023-0100

Allotment: None

To be indicated in the PERPETUAL INDEX under the subject
FUND REPORT

JVB/FD/RM/ SUBMISSION OF REPORT ON SPECIAL EDUCATION FUND/005/February 22, 2023



Regional Center, Brgy. Carpenter Hill, City of Koronadal
Telefax No.: (083) 2288825/ (083) 2281893
Website: depedroxii.org Email: region12@deped.gov.ph

