



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

10 Mar 2023

DIVISION MEMORANDUM
OSDS No. **025**, s. 2023

**SUBMISSION OF LIST OF TEACHERS PER SUBJECT AREA OF SPECIALIZATION
OF IDENTIFIED JUNIOR HIGH SCHOOLS (JHS) FOR SCHOOL YEAR 2022-2023**

To: Public Schools District Supervisors/Principals In-Charge
Public Secondary School Heads
Administrative Officers II
All Others Concerned

1. In reference to Paragraph 4 of Region Memorandum AD No. 21, S. 2020 on Strengthening the Implementation of Reclassification for Teaching Personnel, the identified schools are directed to submit **List of Teacher Per Subject Area of Specialization of schools with sixteen (16) teachers and above as listed in Personal Services Itemization and Plantilla of Personnel (PSIPOP) of each identified Junior High School (JHS)**. This is to monitor and validate the proposed reclassification of items at the regional level and to ascertain data consistency and correctness.

2. The following identified Junior High Schools (JHS) shall submit the **List of Teacher Per Subject Area of Specialization with attached Approved School Form 7 (SF 7)-School Personnel Assignment List and Basic Profile as of February 28, 2023**.

IDENTIFIED JUNIOR HIGH SCHOOLS		
No.	Name of School	District
1	BANGA NHS	Banga 2
2	BENTUNG SULIT NHS	Polomolok 5
3	BUKAY PAIT NHS	Tantangan 2
4	CEBUANO NHS	Tupi 3
5	CENTRALA NHS	Surallah 1
6	EDWARDS NHS	Tboli 4
7	KATIPUNAN NHS	Sto. Niño
8	LAKE SEBU NHS	Lake Sebu 1
9	LAMIAN MHS	Surallah 2
10	LANDAN NHS	Polomolok 3
11	LAPUZ NHS	Norala 3
12	LIBERTAD NHS	Surallah 3

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
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13	LIBERTY NHS - TAMPAKAN NHS - LIBERTY ANNEX	Tampakan 2
14	MALTANA NHS	Tampakan 3
15	NED NHS	Lake Sebu 4
16	NEW DUMANGAS NHS	Tboli 3
17	NORALA NHS	Norala 1
18	PANAY NHS	Sto. Niño
19	POBLACION POLOMOLOK NHS	Polomolok 2
20	POLOMOLOK NHS	Polomolok 3
21	POLONULING NHS	Tupi 2
22	SAN JOSE NHS	Banga 1
23	SAN MIGUEL NHS	Norala 2
24	SILWAY 8 NHS	Polomolok 5
25	STO. NIÑO NHS	Sto. Niño
26	STO. NIÑO NSAT	Sto. Niño
27	SURALLAH NHS	Surallah 4
28	TAMPAKAN NHS	Tampakan 1
29	TANTANGAN NHS	Tantangan 2
30	TANTANGAN NTHS	Tantangan 2
31	TBOLI NHS	Tboli 3
32	TUPI NHS	Tupi 3
33	UPPER KLINAN NHS	Polomolok 4

3. Anent this, all Administrative Officers II are required to coordinate with the Schoolhead of the identified Junior High Schools on the proper filling up of the List of Teachers per Subject Area of Specialization. Please see attached Enclosure 1 for the *Template of List of Teachers per Subject Area of Specialization*.

4. All Administrative Officers II are directed to submit the List of Teachers Per Subject Area of Specialization signed by the School Head in four (4) copies with one (1) copy of Approved School Form 7 (SF 7)-School Personnel Assignment List and Basic Profile of each school as of February 28, 2023 in a one (1) long size white folder fastened on the side.

5. The List of Teachers per Subject Area of Specialization shall be submitted on or before **March 17, 2023** to Ms. Raiza Mae E. Boldios or Ms. Carla Joy J. Catubig, Administrative Officers II, Administrative Services. An e-copy shall be uploaded to Google Drive on this link: <https://bit.ly/3mL7V8g>

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6. Immediate dissemination and compliance to this memorandum is directed.


RUTH L. ESTACIO PhD, CESO VI
Schools Division Superintendent

Encl: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects

POSITIONS RECORDS
REQUIREMENTS

RMB/DM- submission of list of teachers per subject area of specialization of
identified junior high schools (JHS) for school year 2022-2023
0000/March 10, 2023

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