



Republic of the Philippines

Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

20 Mar 2023

DIVISION MEMORANDUM
OSDS No. **029**, s. 2023

FIRST QUARTER DIVISION MANAGEMENT COMMITTEE MEETING (DMANCOM) CY 2023

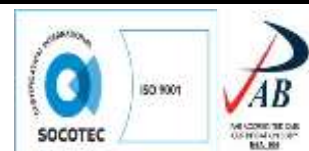
To: Division Executive Committee (DExeCom) Members
Public Elementary and Secondary Schoolheads
All Others Concerned

1. The First Quarter Division Management Committee Meeting (DMANCOM) shall be conducted at **The Farm @ Carpenter Hill, Barangay Carpenter Hill, Koronadal City, South Cotabato** on **March 23, 2023** at **7:30 a.m.**
2. The activity aims to discuss updates on the implementation of in-person classes and other various issues and concerns and updates from the different focal persons of Schools Division Office's functional divisions.
3. Participants to this activity are the Division Top Management, Section/Unit Heads, Education Program Supervisors, DMANCOM Members, PSDSs/Principals In-Charge, and Elementary and Secondary Schoolheads.
4. Schoolhead-participants are required to pay a registration fee of Php 1,000.00 to the Cash Section In-Charge at the venue. Moreover, transportation and registration and other incidental expenses shall be chargeable to School MOOE and/or Local Funds subject to usual accounting and auditing procedures.
5. Functional Division Chiefs, Senior Education Program Specialists, Education Program Supervisors and Section/Unit heads are enjoined to prepare their PowerPoint presentations on topics/agenda to be discussed and presented during the conduct of the DMANCOM.
6. The electronic copy of the presentations shall be submitted to Ma. Teresa S. Hallegado, SEPS-SMN/DIO at **dio.southcotabato@deped.gov.ph** on or before **March 23, 2023** for final quality assurance.
7. All personnel concerned are advised to refer to the Enclosure 1 for the Indicative Matrix of Activity.

SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
Email Address: south.cotabato@deped.gov.ph





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8. Implementation of minimum health protocols such as wearing of face masks and physical distancing shall be strictly adhered during the conduct of the activity.
9. For any inquiries relative to the conduct of the activity, please contact the Office of the Administrative Officer V-Administrative Services at telephone numbers 228-3742 or the DIO at telephone nos.228-3801.
10. Immediate dissemination of this Memorandum is directed.

RUTH L. ESTACIO PhD, CESO VI
Schools Division Superintendent

Encl.: As stated

Reference: N o n e

To be indicated in Perpetual Index
under the following subjects:

COMMITTEES
MEETINGS
OFFICIALS

RJS/DM-first quarter DMANCOM meeting CY 2023
0000/March 20, 2023

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