



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division  
Superintendent**

**21 Mar 2023**

DIVISION MEMORANDUM  
SGOD No. **045**, s. 2023

**ESTABLISHMENT AND SUBMISSION OF PUBLIC SECONDARY SCHOOLS'  
APPOINTED AND ELECTED SGC CO-CHAIRPERSONS**

To: Public Schools District Supervisors/Principals In-Charge  
Public Secondary Schoolheads  
All Others Concerned

1. In view of the desire to strengthen the support system mechanisms on School-Governance Council (SGC) implementation and to establish a unified SGC Information System, this Division shall gather the list of all Public Secondary Schools' SGC Co-Chairpersons (both appointed and elected).
2. Anent this, all Secondary schools shall establish a new set of SGC officers following the standards set in **Deped Order No. 26, s. 2022** (Implementing Guidelines on the Establishment of School Governance Council).
3. The appointed school SGC co-chairperson shall encode the data needed by filling-out this link: **<https://tinyurl.com/DO26SGC>** on or before April 14, 2023.
4. For further inquiries, please contact, Jett A. Javellana, Education Program Specialist II - SMME at 09215622255.
5. Immediate dissemination of this memorandum is directed.

**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

ORGANIZATION      OFFICERS

JAJ/DM- establishment and submission of public secondary schools' appointed  
and elected SGC co-chairpersons  
0000/March 21, 2023

*SDOSC-OSDS-DIO-NM-v3.0r0.0, effective 04/06/2020*



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