



Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

---

**GENERAL GUIDELINES FOR SCHOOL PAPER CONTEST**

1. The School Paper contest is open to all elementary and secondary schools whose school papers qualify to the stipulated number of pages and required sections following the correct format and sizes.
2. The top ten (10) winners in each section per medium (English and Filipino) will be declared as the best school papers in the division. Points of the school paper contest shall NOT be included in the computation of the overall result.
3. The school paper must be submitted in **e-document format (pdf)**. Schools that will submit entries in this format should include a certification from the parents' association duly noted by the school principal, that no publication fee was collected from the students. This certification should be included in the documents submitted to the regional office before the regional judging of the school papers.
4. Any school paper found to have copied and published texts, images and other materials without duly acknowledging their sources shall be disqualified from the contest.
5. These are the different sections/categories to be evaluated for the school paper contest.
  - a. News Section/Pahinang Balita
  - b. Editorial Section/Pahinang Editoryal
  - c. Features Section/Pahinang Lathalain
  - d. Sports Section/Pahinang Pampalakasan
  - e. Science & Technology Section/Pahinang Agham at Teknolohiya
  - f. Layout and Page Design Category/Kategoryang Pag-aanyo at Disenyo ng Pahina
6. Each section will be judged/evaluated according to the guidelines/criteria set for the section/category.



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)



ISO 9001





Republic of the Philippines  
**Department of Education**

REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

---

7. These are the technical specifications for both elementary and secondary levels.

- a. Number of pages - minimum of 12, maximum of 20
  - News Section - at least 3 pages
  - Editorial Section - at least 2 pages
  - Features Section - at least 3 pages
  - Sports Section - at least 2 pages
  - Science & Technology - at least 2 pages
- b. Process: Digital
- c. Color: full-color
- d. Size – 9” x 12” - Elementary  
12” x 18” - Secondary

8. Deadline for submission of division entries for the school paper contest will be on **March 20, 2023 until 5:00 o'clock in the afternoon.**



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)

