



Republic of the Philippines  
**Department of Education**

REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

**CONDUCT OF ONE-DAY ORIENTATION-WORKSHOP AND UPLOADING ON THE BASIC EDUCATION INFORMATION SYSTEM (BEIS) DATA/INFORMATION REQUIREMENTS FOR SCHOOL YEAR 2022-2023 AND LEARNER INFORMATION SYSTEM (LIS)**

March 6-10, 2023 (5 Batches)

**ACTIVITY MATRIX**

Date	Time	Topics/ Activities	Persons Responsible
March 6-10, 2023 (Monday to Friday)	7:30 – 8:30 a.m.	Arrival of Participants & Attendance Preliminaries Invocation/National Anthem	Secretariat AVP
	8:30 – 9:00 a.m.		
	9:00 – 9:15 a.m.	Checking of Attendance	Cristopher T. Frusa SGOD Chief
	9:15 – 9:25 a.m.	Welcome Message	Jasmin P. Isla Assistant Schools Division Superintendent
	9:25 – 9:40 a.m.	Message of Support/ Statement of Purpose	Ruth L. Estacio, Phd. CESO VI Schools Division Superintendent
<i>SNACKS</i>			
	9:40 – 10:00 a.m.	Updates/Overview on the Data Collection & Validation re: DepEd Order 27, s. 2019	Mark Jefferson R. Montano Planning Officer III Agustin A. Pandoma Senior Educ. Program Specialist

*SDOSC-SGOD-HRD-PAA.M.-v3.0r0.0, effective 02/11/2021*



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)





Republic of the Philippines  
**Department of Education**

REGION XII  
 SCHOOLS DIVISION OF SOUTH COTABATO

	10:00 –12:00 nn	Data Management Presentation Government Elementary, Secondary (JHS & SHS), and Private School Profile (GESP, GJHSP, GSHSP and PSP)	Mark Jefferson R. Montano Planning Officer III
<i>LUNCH</i>			
	1:00 – 2:00 p.m.	Workshop and Uploading of GESP, GJHSP, GSHSP, and PSP per school	Mark Jefferson R. Montano Planning Officer III
	2:00 – 2:30 p.m.	Evaluation of the Current Information Systems	Mark Jefferson R. Montano Planning Officer III
	2:30 – 3:00 p.m.	Presentation of the DepEd Order on Institutionalization of DepEd Data Sources	Mark Jefferson R. Montano Planning Officer III
	3:00 – 3:30 p.m.	Presentation of the NAT and Quarterly Grade Integration in LIS	Mark Jefferson R. Montano Planning Officer III
	3:30 – 4:00 p.m.	System Updates for SY 2022-2023	Mark Jefferson R. Montano Planning Officer III
	4:00 – 4:15 p.m.	Ticketing System	Mark Jefferson R. Montano Planning Officer III
	4:15 – 4:30 p.m.	Timelines of Submission, Validation and Reporting	Agustin A. Pandoma Senior Education Progra.m. Specialist
	4:30 – 4:45 p.m.	LIS and BEIS Concerns and Issues ( <i>Open Forum</i> )	Mark Jefferson R. Montano Planning Officer III
	4:45 – 5:00 p.m.	Next Steps and Ways Forward (CLOSING)	Agustin A. Pandoma Senior Education Progra.m. Specialist

SDOSC-SGOD-HRD-PAA.M.-v3.0r0.0,effective02/11/2021



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

HOME SWEET HOME

Prepared by:

**MARK JEFFERSON R. MONTANO**  
Planning Officer III

Noted by:

**CRISTOPHER T. FRUSA**  
SGOD Chief

Approved:

**RUTH L. ESTACIO PhD, CESO VI**  
Schools Division Superintendent

*SDOSC-SGOD-HRD-PAA.M.-v3.0r0.0, effective 02/11/2021*



**Address:** Alunan Avenue, City of Koronadal, South Cotabato 9506  
**Telephone Number:** (083)228-3801  
**Email Address:** [south.cotabato@deped.gov.ph](mailto:south.cotabato@deped.gov.ph)

