



Republic of the Philippines
Department of Education
 REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

FIRST QUARTER DIVISION MANAGEMENT COMMITTEE MEETING (DMANCOM)

March 23, 2023

ACTIVITY MATRIX

Date	Time	Minutes	Topics/Activities	Persons Responsible/Facilitators
March 23, 2023	8:00 – 8:15a.m.	15 minutes	<ul style="list-style-type: none"> • Logging in 	Secretariat
	8:15 – 8:30 a.m.	15 minutes	<p style="text-align: center;">PRELIMINARIES</p> <ul style="list-style-type: none"> • Philippine National Anthem <ul style="list-style-type: none"> • Song of Prayer • Regional Hymn • South Cotabato Hymn • SDO South Cotabato’s Aspiration, Core Values, and Quality Policy <p style="text-align: center;">SAFETY BRIEFING</p>	<p style="text-align: center;">Multimedia</p> <p style="text-align: center;">JANE MICHELLE L. LASACA PDO II/ DRRM Coordinator</p>

SDOSC-SGOD-HRD-PAAM-v3.0r0.0, effective 02/11/2021



Address: Alunan Avenue, Koronadal City, South Cotabato 9506
Telephone Number: (083)228-3801
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			<p>WELCOME REMARKS</p> <p>OPENING REMARKS</p> <p>STATEMENT OF PURPOSE</p> <p>MESSAGE</p> <p>DECLARATION OF ACTUAL NUMBER OF PARTICIPANTS PRESENT</p> <ul style="list-style-type: none">• CID Personnel• SGOD Personnel• OSDS Personnel	<p>JASMIN P. ISLA ASDS</p> <p>CHRISTOPHER T. FRUSA Chief, SGOD</p> <p>RONALD JIM S. SOMERA AO V</p> <p>CARLITO D. ROCAFORT, CESO V Director III/RD, DepEd-RO- SoCCSKSarGen</p> <p>LALAINÉ SJ. MANUNTAG PhD CID Chief</p> <p>CHRISTOPHER T. FRUSA SGOD Chief</p> <p>ARLENE L. ALBUNA</p>
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				AO IV
	8:30– 9:00 a.m.	30 minutes	<p style="text-align: center;">DMANCOM PROPER</p> <ul style="list-style-type: none">• Call to Order• Declaration of a Quorum• Reading of the Minutes of the 4th Quarter DMANCOM Meeting for CY 2023<ul style="list-style-type: none">• Adoption of the Previous Minutes• Corrections, and Approval of the Previous Minutes of the Meeting (MoM)• Business Arising from the Previous MoM	<p style="text-align: center;">Presiding Officer:</p> <p style="text-align: center;">RUTH L. ESTACIO PhD, CESO VI Schools Division Superintendent</p> <p style="text-align: center;">Presiding Officer</p> <p style="text-align: center;">MA. TERESA S. HALLEGADO SEPS/DIO</p> <p style="text-align: center;">Presiding Officer</p> <p style="text-align: center;">Presiding Officer</p> <p style="text-align: center;">Presiding Officer</p>

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			SGOD Updates	
	10:40-10:45 a.m.	5 minutes	Human Resource Development	BERT D. LABUAYA SEPS
	10:45-10:50 a.m.	5 minutes	School Management, Monitoring and Evaluation	ARNEL B. BIEN EPS II
	10:50-10:55 a.m.	5 minutes	Social Mobilization and Networking	RODEL H. CATUBAY SEPS
				JETT A. JAVELLANA EPS II
				MA. TERESA S. HALLEGADO SEPS
				SOLEDAD O. BLANCADA EPS II

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10:55-11:00 a.m.	5 minutes	Planning and Research	AGUSTIN A. PANDOMA SEPS MARK JEFFERSON R. MONTANO PO III RONALD B. PANIMBATAN ENGR. III SIGREED FEROLYN A. MOSCOSA PDO I ROGELIO JR. P. DE JUAN PDO I JANE MICHELLE E. LASACA PDO II DR. AMIDA A. MACALIMBON Medical Officer III
11:00-11:05 a.m.	5 minutes	Education Facilities	
11:05-11:10 a.m.	5 minutes	Youth Formation	
11:10-11:15 a.m.	5 minutes	Disaster Risk Reduction	
11:15-11:30 a.m.	15 minutes	School Health Section	

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	11:30-1:00 p.m.	1 Hour	LUNCH BREAK	
	1:00-2:00 p.m.	1 Hour	Continuation of SGOD Updates MATATAG Agenda (OSDS/SGOD Updates) MATATAG Communications Plan and Branding	CRISTOPHER T. FRUSA CHIEF ES MA. TERESA S. HALLEGADO DCIO, Public Affairs/Information Office
	2:00-3:30 p.m.	1 Hour and 30 Minutes	CID UPDATES	LALAINÉ SJ. MANUNTAG PhD CID CHIEF
	3:30-4:00 p.m.	30 Minutes	Announcements	MASTER OF CEREMONY

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	4:00 – 4:30 p.m.	30 Minutes	Open Forum	
	4:30-5:00 p.m.		ADJOURNMENT	
			END OF THE ACTIVITY	
<u>MA. TERESA S. HALLEGADO, SEPS/DCIO</u> Master of the Ceremony				

Prepared by:

RONALD JIM S. SOMERA
Administrative Officer V

Noted by:

JASMIN P. ISLA
Assistant Schools Division Superintendent

APPROVED:

RUTH L. ESTACIO PhD, CESO VI
Schools Division Superintendent

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