



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

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March 10, 2023

REGION MEMORANDUM  
CLMD-2023-062

**REGULAR MEETING OF THE REGION AND DIVISION FOCAL PERSONS  
OF THE SPECIAL NEEDS EDUCATION (SNEd) PROGRAM**

To: Schools Division Superintendents

1. With reference to Memorandum DM-CT-2023-037 re-Regular Meeting of the Regional and Division Focal Persons of the Special Needs Education (SNEd) Program, the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) shall be conducting an online meeting with the region and division focal persons of SNEd on **March 17, 2023 at 8:30 a.m. to 11:00 a.m. via zoom**. The zoom link shall be sent to the regional focal persons' group chat.

2. The following are the objectives of the meeting:

- a. Track the progress of program implementation in terms of the following:
  1. Tagging of learners with disabilities in the Learner Information System (LIS) / enhanced Basic Education Information System (EBEIS);
  2. Utilization of Program Support Funds (template can be downloaded from the Google form link: [https://bit.ly/SPEDPSF Utilization](https://bit.ly/SPEDPSF_Utilization) )
  3. Updates on the conversion of Special Education (SPED) Centers into Inclusive Learning Resource Centers ( ILRCs)
  4. SNEd Items
  5. Other Matters
- b. Address policy issues and concerns on the implementation of the SNEd program
- c. Provide technical assistance in the implementation of the SNEd program.

3. To ensure the success of the meeting, the regional and division focal persons are expected to use the attached templates to prepare a report on the areas mentioned. Likewise, all division focal persons shall provide a soft copy of their reports to the regional focal on of before March 15, 2023 for consolidation.



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3. For any inquiries or clarifications, you may contact Cynthia G. Diaz, EPS, at [cynthia.diaz@deped.gov.ph](mailto:cynthia.diaz@deped.gov.ph).
4. Immediate dissemination of this memorandum is desired.

  
**CARLITO D. ROCAFORT**  
*Director IV*

*Enclosure: As stated*

*Reference: DM-CT-2023-037*

*Allotment: None*

*To be indicated in the PERPETUAL INDEX under the subject*  
**SPECIAL EDUCATION MEETING**

*CGD/CLMD/RM/REGULAR MEETING OF THE REGIONAL AND DIVISION FOCAL PERSONS OF THE SPECIAL NEEDS EDUCATION (SNEd) PROGRAM/067/March 10, 2023*



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Number of Learners with Disability in \_\_\_\_\_  
 SY 2022-2023

MANIFESTED LEARNERS DATA																							
MANIFESTED LEARNERS DATA (With Diagnosis From Licensed Medical Specialist)																							
Region	Division	Name of School	School ID	Name of Principal/School Head	School Contact Number	Address	Classification of School (	Visual Impairment				Grand Total											
								Kindergarten	Grade 1	Grade 2	Grade 3		Grade 4	Grade 5	Grade 6								
								Male	Female	Total	Male		Female	Total	Male	Female	Total	Male	Female	Total			
							Standalone SPED Center																
							SPED Center within a regular School with SPED Program																
							Regular School with LWDs enrollment without SPED																
Grand Total																							



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Conversion of SPED Centers into ILRCs

Region: \_\_\_\_\_ RO Focal Person \_\_\_\_\_  
 Division: \_\_\_\_\_ SDO Focal Person \_\_\_\_\_  
 School and School ID: \_\_\_\_\_ ILRC Coordinator \_\_\_\_\_

**Status of Conversion of Each ILRC Support Service Area**

ILRC Support Service Area	Status of Conversion	Utilization of ILRC Program Support Fund	Enrolment of LWDs			Remarks
			Male	Female	Total	
Assessment service area						
Physical therapy service area						
Occupational and behavioral therapy service						
Speech and language therapy service area						
Bridging service area						
E-Library						
Management service area						
Daily Living Skills Area						
Skills Development area						
Water/Hydrotherapy Area						

Challenges and Solutions Provided

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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**Utilization of SPED Program Support Fund**

A. Utilization of PSF at the Regional Level:			
Amount Downloaded	Amount Obligated	Amount Disbursed	Advocacy Programs for SPED
		Breakdown of Fund Utilization M & E SPED Programs	Breakdown of Fund Utilization attendance and conduct of training on SPED
B. Utilization of PSF at the Division Level:			
Amount Downloaded	Amount Obligated	Amount Disbursed	Advocacy Programs for SPED
		Breakdown of Fund Utilization M & E SPED Programs	Breakdown of Fund Utilization attendance and conduct of training on SPED
C. Utilization of PSF at the School Level:			
Amount Downloaded	Amount Obligated	Amount Disbursed	Advocacy Programs for SPED
		Breakdown of Fund Utilization M & E SPED Programs	Breakdown of Fund Utilization attendance and conduct of training on SPED
		Specialized Materials and Devices for LWDs	Immersion of LWDs and participation of LWDs Sport, curricular and co-curricular activities
		Formal Medical Assessment of LWDs	Communication Expenses of SPED Implementers
D. Utilization of PSF for the Training on FSL			
Amount Downloaded	Amount Obligated	Amount Disbursed	Number of Participants
		Number of Trainings Conducted	Number of Participants





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 BUREAU OF LEARNING DELIVERY

**Teacher Item Requirements**

Region: \_\_\_\_\_

Name of Teacher	Name of School	School ID	Division	Undergraduate Course	Masters/ Doctorate degree or units and Major	Total no. of years of teaching	Total no. of years handling LWDs	Type of learners handling (with disability and with manifestation)	Performance Rating (Last 3 Years)



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