



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

March 21, 2023

REGION MEMORANDUM  
FD-2023-008

**QUARTERLY REGIONAL WORKSHOP ON FAR 1 AND FAR 1A ALIGNMENT  
AND RECONCILIATION FOR FY 2023**

To: Schools Division Superintendents  
Division Budget Officers

1. The DepEd Central Office took an initiative to introduce new strategy to consolidate Financial Accountability Reports (FAR) Nos. 1 and 1-A which facilitated the timely submission of the agency's report to various oversights.
2. To support the initiative of the Central Office and to align the regional consolidation with its activity, there shall be a **quarterly 3-day workshop** to be hosted by division; to wit:

QUARTER- FY 2023	HOST SDO	INCLUSIVE DATES
First Quarter	General Santos City	April 12-14, 2023
Second Quarter	Cotabato	July 12-14, 2023
Third Quarter	Sultan Kudarat	October 11-13, 2023
Fourth Quarter	Koronadal City	January 10-12, 2024

3. The following RO and SDO personnel are required to attend the 3-day regional workshop:

Regional Office	Finance Chief Administrative Officer (1)
	Budget Officer III (1)
	Budget Officer II (1)
Schools Division Office	Budget Officer III (8)
	Budget Staff (9)
Host Division	Division Staff (2)

4. Participants are required to bring laptops, extension wires and printers during the workshop.
5. For the first quarter, all division offices are required to strictly comply with the submission of FAR No. 1 not later than **April 14, 2023** using the prescribed template which will be forwarded during the training. Similarly, submission of the same for the succeeding quarters shall be done not later than the last day of the scheduled quarterly workshop.
6. The first meal will be snacks on Day 1 and the last meal will be breakfast on Day 3.



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7. The participants are also requested to comply with all the COVID-19 Alert Level System protocols set by the national and local Inter-Agency Task Force for the Management of Emerging and Infectious Diseases (IATF), as well as the most recent DepEd rules and/or policies the whole duration of the workshop.
8. Board and lodging, supplies and materials and other incidental expenses of the participants shall be charged against the host Division funds while their transportation expenses shall be charged against local funds (current or continuing), subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of and compliance to this memorandum is desired.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: None

Reference: FAR-1 and 1-A

Allotment: None

To be indicated in the Perpetual Index under the subject

BUDGET

REPORT

WORKSHOP

NGL/FD-B/RM/REGIONAL WORKSHOP ON FAR 1/005/March 21, 2023

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