



Republic of the Philippines  
Department of Education  
SOCCSKSARGEN REGION

March 3, 2023

REGION MEMORANDUM  
FTAD-2023-003

**CONDUCT OF DIVISION KUMUSTAHAN ON SCHOOL GOVERNANCE  
COUNCILS (SGC)**

To: Schools Division Superintendents

1. DepEd Order No. 26, s. 2022 otherwise known as Implementing Guidelines on the Establishment of School Governance Council (SGC) sets the standard processes and procedures for public elementary and secondary schools in establishing their respective SGC.
2. Using the SGC Functionality Assessment Tool, this office determined the functionality of SGC in secondary schools in the region and based on the latest report submitted by the Schools Division Offices (SDOs), only 4.9% (31 out of 632 secondary schools) have functional SGCs.
3. The data implies that the RO and SDOs shall provide necessary technical assistance to all established SGCs in the region. Thus, the RO shall conduct **Quarterly Kumustahan to SDOs starting March 2023.**
4. The activity aims to achieve the following objectives:
  - a. Document practices on how shared governance is taking place in schools;
  - b. Establish effective feedback mechanism with SGCs on matters relevant to school operations; and
  - c. Provide technical assistance in crafting the SGC Sustainability Plan
5. For reference, see the following enclosures:
  - Enclosure 1 - SDOs SGC Kumustahan schedule
  - Enclosure 2 - Indicative Program of Activities
  - Enclosure 3 - SGC Functionality Assessment Tool Google Links
6. Though the Central Office (CO) piloted the SGC Functionality Assessment Tool to be accomplished by all secondary schools, all elementary schools are likewise encouraged to establish their own SGCs using the same assessment tool.
7. Expenses incurred in the conduct of the activity such as food, venue, transportation and other incidental expenses shall be charged against local funds subject to usual accounting and auditing procedures and regulations.
8. For details, kindly contact Agney C. Taruc, EPS/SBM Regional Focal Person at [agney.taruc@deped.gov.ph](mailto:agney.taruc@deped.gov.ph)



Regional Center, Brgy. Carpenter Hill, City of Koronadal  
Telefax No.: (083) 2288825/ (083) 2281893  
Website: [depedroxii.org](http://depedroxii.org) Email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)





Republic of the Philippines  
Department of Education  
SOCCSKSARGEN REGION

---

9. For the information and compliance of all concerned.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: As stated

Reference: DepEd Order no. 26, s. 2022

Allotment: MOOE

To be indicated in the Perpetual Index under the following subjects:  
SCHOOLS

ACT/FTAD/RM/ CONDUCT OF DIVISION KUMUSTAHAN ON SCHOOL GOVERNANCE COUNCILS (SGC)  
003/February 20, 2023



Regional Center, Brgy. Carpenter Hill, City of Koronadal  
Telefax No.: (083) 2288825/ (083) 2281893  
Website: [depedroxii.org](http://depedroxii.org) Email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)





Republic of the Philippines  
Department of Education  
SOCCSKSARGEN REGION

Enclosure 1 to Region Memorandum FTAD-2023-003

**CONDUCT OF DIVISION KUMUSTAHAN ON SCHOOL GOVERNANCE COUNCILS  
(SGC)**

**Introduction:**

The Department of Education (DepEd) believes that shared responsibility of school heads, teachers, parents, learners, Local Government Units (LGUs), and the community at large is a core enabler in providing accessible and quality basic education in a safe, healthy, and nurturing learning environment. With School-Based Management as the face of shared governance in schools, it embodies a participative approach in decision-making through decentralization, while promoting the rights and well-being of learners in support of the rights-based education (RBE) approach.

The DepEd SOCCSKSARGEN in its quest to install effective quality management system in schools through shared governance and stakeholders' feedback mechanisms designed a program wherein opportunities to invite, involve, and influence school stakeholders to partake in decision making and making schools more effective are established. This can be possible through the conduct of Division Kumustahan on SGC.

**SDO Schedule of SGC Kumustahan**

Quarter	SDO	Target Dates
1st	Cotabato Province	March 15 am -16 am
	Kidapawan City	March 16 pm -17pm
2nd	Sultan Kudarat	May 17 am - May 18 am
	Tacurong City	May 18 pm - May 19pm
3rd	South Cotabato	August 23 am – August 24 am
	Koronadal City	August 24 pm – August 25 pm
4th	Sarangani	October 25 am – October 26 am
	General Santos City	October 26 pm – October 27 pm

**Participants:**

1. FTAD Personnel	4
2. SGOD Chief	1
3. SBM/SGC Focal Person and Alternate	2
4. SGC Elected Co-Chairperson	10
5. SGC Secretary	10
6. School Heads	10
7. PSDS (5-big SDOs, 2-small SDOs)	5
8. Secretariat	3
TOTAL	45





Republic of the Philippines  
Department of Education  
SOCCSKSARGEN REGION

Enclosure 2 to Region Memorandum FTAD-2023-003

**Indicative Program of Activities**

<b>Time</b>	<b>Activities</b>	<b>Person In-charge</b>
8:00am-8:30am	Courtesy Call to SDS and SGOD Chief	FTAD Personnel
8:30am-9:00am	Preliminaries	SDO Secretariat
9:00am-10:15am	Presentation of SGC Accomplishment Reports, Best Practices, Gaps and Recommended Actions	SGC Focal Person
10:15am-10:30am	Inputs on SGC	Agney C. Taruc
10:30am-11:30am	Open Forum	Emily F. Enolpe
11:30am-12:00nn	SGC Sustainability Plan	Alt.Focal Person
12:00nn-1:00pm	Lunch Break	
1:00pm-5:00pm	On-site Visit/Kumustahan to Selected SGCs	SDO



Regional Center, Brgy. Carpenter Hill, City of Koronadal  
Telefax No.: (083) 2288825/ (083) 2281893  
Website: [depedroxii.org](http://depedroxii.org) Email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)





Republic of the Philippines  
Department of Education  
SOCCSKSARGEN REGION

Enclosure 3 to Region Memorandum FTAD-2023-003

**SGC Functionality Assessment Tool**

Google Forms of the SGC Functionality Assessment Tool (2022)	
Region XII – SOCCSKSARGEN	
SDO	Assigned Google Forms Link
1. Cotabato	<a href="https://bit.ly/2022SGCTool_R12-SDOC">https://bit.ly/2022SGCTool_R12-SDOC</a>
2. Sarangani	<a href="https://bit.ly/2022SGCTool_R12-SDOS">https://bit.ly/2022SGCTool_R12-SDOS</a>
3. South Cotabato	<a href="https://bit.ly/2022SGCTool_R12-SDOSC">https://bit.ly/2022SGCTool_R12-SDOSC</a>
4. Sultan Kudarat	<a href="https://bit.ly/2022SGCTool_R12-SDOSK">https://bit.ly/2022SGCTool_R12-SDOSK</a>
5. General Santos City	<a href="https://bit.ly/2022SGCTool_R12-SDOGSC">https://bit.ly/2022SGCTool_R12-SDOGSC</a>
6. Kidapawan City	<a href="https://bit.ly/2022SGCTool_R12-SDOKwC">https://bit.ly/2022SGCTool_R12-SDOKwC</a>
7. Koronadal City	<a href="https://bit.ly/2022SGCTool_R12-SDOKrC">https://bit.ly/2022SGCTool_R12-SDOKrC</a>
8. Tacurong City	<a href="https://bit.ly/2022SGCTool_R12-SDOTC">https://bit.ly/2022SGCTool_R12-SDOTC</a>



Regional Center, Brgy. Carpenter Hill, City of Koronadal  
Telefax No.: (083) 2288825/ (083) 2281893  
Website: [depedroxii.org](http://depedroxii.org) Email: [region12@deped.gov.ph](mailto:region12@deped.gov.ph)

