



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

March 6, 2023

REGION MEMORANDUM  
ORD-2023-008

**CORRIGENDUM TO REGION MEMORANDUM ORD-2023-004**

To: Schools Division Superintendents

1. This has reference to the Region Memorandum dated January 13, 2023 on the Validation of School Sites for Survey and Titling in FY 2023 and Monitoring of Survey and Titling of School Sites in FY 2019-2021.
2. As directed by the Office of the Legal and Legislative Affairs, through the Sites Titling Office, the regional visit has been moved from April 12, 2023 to **March 21-22, 2022**.
3. Anent this, all documentary requirements, together with the **Request for Funds for the Survey and Titling of School Sites for FY 2023** and the **Accomplishment Reports for the Financial and Physical Utilization** of the downloaded funds for the survey and titling of school sites for FY 2019-2021 shall be submitted to [ro12.legal@deped.gov.ph](mailto:ro12.legal@deped.gov.ph) on or before **March 15, 2023**. Unless otherwise advised, the SDOs with downloaded funds for survey and titling of school sites for FY 2019-2021 shall use the existing template for the accomplishment report for each fiscal year, herein enclosed for reference.
4. All regional and division lawyers, **engineers**, and the School Sites Titling Focal Persons are enjoined to attend the said event at **NEAP XII**, President Quirino Ave, General Santos City. The program will start at 8:30 a.m. on March 21, 2023, with the following agenda:
  - 4.1 Presentation of issues and concerns on school sites titling
  - 4.2 Reporting per SDO on the utilization of downloaded funds for FY 2019-2021
  - 4.3 Validation of request for funds for survey and titling of school sites for FY 2023
5. Board and lodging shall be borne from the region office's MOOE while travel and other incidental expenses shall be charged to the local funds of the participants subject to accounting and auditing rules and regulation.
6. All other information contained in Region Memorandum ORD-2023-004 not in conflict with this one remains enforced.
7. For immediate dissemination.

  
**CARLITO D. ROCAFORT**  
Director IV

Enclosure: As stated

Reference: Memorandum from Legal Affairs dated February 9, 2023

Allotment: MOOE, School Sites Titling

To be indicated in the Perpetual Index under the following subjects:

BUDGET  
MONITORING AND EVALUATION  
SCHOOL SITE  
SURVEY

MBDB/ORD-LU/RM/CORRIGENDUM TO REGION MEMO ORD-2023-004/005/March 6, 2023/



**Address:** Regional Center, Brgy. Carpenter Hill, City of Koronadal  
**Telefax No.:** (083) 2288825/ (083) 2281893  
**Website:** depedroxii.org  
**Email:** region12@deped.gov.ph





Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION

Enclosure No.1 to Region Memorandum ORD-2023-008

Annex 1

**Accomplishment on the Survey and Titling of School Sites, and Registration of Special Patents**

Schools Division Office: \_\_\_\_\_

Region: \_\_\_\_\_

School Site	Survey		Titling		Registration of Special Patents		Remarks
	Physical	Financial	Physical	Financial	Physical	Financial	
<b>TOTAL</b>							

Prepared by:

\_\_\_\_\_  
Name and Designation

Approved by:

\_\_\_\_\_  
Name and Designation



**Address:** Regional Center, Brgy. Carpenter Hill, City of Koronadal  
**Telefax No.:** (083) 2288825/ (083) 2281893  
**Website:** depedroxii.org  
**Email:** region12@deped.gov.ph



