



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION

March 3, 2023

REGION MEMORANDUM
QAD-2023-010

**PLANNING MEETING FOR THE CONDUCT OF 1st QUARTER CY 2023
MONITORING AND EVALUATION ACTIVITIES**

To: Schools Division Superintendents
Region and Division Functional Divisions Concerned

1. To ensure efficient data collection, analysis, and reporting on the implementation of DepEd policies, programs and major activities during the 1st Quarter of Calendar Year 2023, **an in-person planning meeting with the process owners of monitoring and evaluation (M&E) in the region and division is set on March 9, 2023, 9:00 a.m.** at Fe Hidalgo Hall, DepEd Regional Office, Carpenter Hill, Koronadal City.

2. The activity aims to:
- Discuss the contextualized quarterly M&E mechanisms on Regional Monitoring, Evaluation and Plan Adjustment (RMEPA), Budget Accountability Report (BAR)-1, and Program Implementation Review (PIR).
 - Discuss the specific parameters and indicators of the quarterly M&E tools and templates
 - Present the M&E plans of the region and SDOs.
 - Adopt a unified calendar for M&E activities in the region.
 - Discuss other QAD-related matters

3. Invited to attend are:

Governance Level	Position/Designation	Total Number
RO	QAD Chief (1), EPSs (5), Admin Chief (1), PPRD Chief (1), Planning Officer III (1), PPRD EPS (1), QAD ADAS (1)	11
SDO	SGOD Chief (1), SEPS SMME (1), EPS II (1)	24

4. Enclosed is the schedule of activities for reference.



Address: Regional Center, Brgy. Carpenter Hill, City of Koronadal
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5. Lunch and snacks of the participants shall be charged against regional MOOE while transportation and other related expenses of SDO participants shall be charged against their respective local funds, subject to the usual accounting and auditing rules and procedures.
6. For the information and compliance of all concerned.


CARLITO D. ROCAFORT
Director IV

Encl.: As stated

Reference: DO 29, s. 2022, REDP, QAD OM

Allotment: MOOE

To be indicated in the Perpetual Index under the subject

MONITORING & EVALUATION **MEETINGS**

MAP/QAD/RM/ PLANNING MEETING FOR THE CONDUCT OF 1st QUARTER CY 2023 MONITORING AND EVALUATION ACTIVITIES/010/March 3, 2023



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Enclosure No. 1 to Region Memorandum QAD-2023-010

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 MONITORING AND EVALUATION ACTIVITIES**

Schedule of Activities

Time	Activity/Topic	Person/s Involved	Expected Output
8:00 a.m.-8:30 a.m.	Registration	QAD Secretariat	Attendance
8:30 a.m.-8:45 a.m.	Preliminaries <ul style="list-style-type: none"> • Prayer • Acknowledgement of Participants • Statement of Purpose 	AV Nathaniel Bangoc II <i>QAD EPS</i> Luz Lalli Ferrer CES, QAD	
8:45-9:30	Contextualized quarterly M&E mechanisms: <ul style="list-style-type: none"> • RMEPA • BAR-1 • PIR 	Michael Poblador Louella Jabido Grace Patrice Mondragon <i>QAD Education Program Supervisors</i>	Toolkits and Templates
9:30-10:00	BAR1 Parameters	Shirley Saur PPRD EPS	BAR1 Parameters
10:00 -11:30	<ul style="list-style-type: none"> • Presentation of RO M& Plan • Presentation of SDO M&E Plan 	Norman Valeroso QAD EPS SDO SEPS SMME	M&E Plans
11:30 a.m.-12:00nn	Unified Calendar of M&E Activities (CY 2023)	Nathaniel Bangoc II	Unified M&E Calendar
12:00nn-1:00 p.m.	<i>Lunch Break</i>		
1:00 p.m.-2:00 p.m.	Other QAD-related Matters	QAD CES and EPS	Agreements
2:00 – 2:30 p.m.	Agreements and Ways Forward	QAD CES and EPS, SDO-SGOD	



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