



Republic of the Philippines
Department of Education

REGION XII
 SCHOOLS DIVISION OF SOUTH COTABATO

CONDUCT OF HALF-DAY ORIENTATION ON THE NATIONAL SCHOOL BUILDING INVENTORY SY 2022-2023

April 20-21, 2023, 8:00 AM – 12:00 NN (1st and 2nd Batches) and 1:00 p.m. – 5:00 p.m. (3rd and 4th Batches)

ACTIVITY MATRIX

Date	Time	Topics/ Activities	Persons Responsible
April 20-21, 2023 Morning and Afternoon Session in 2 days (4 Batches)	12:30 – 1:30 PM 1:30 – 1:40 PM	Attendance Preliminaries Prayer/ National Anthem	Secretariat/Support Staff AVP
	1:40 - 2:00 PM	Opening Message	Ruth L. Estacio, Phd. CESO VI Schools Division Superintendent Jasmin P. Isla, Al Hadja Assistant Schools Division Superintendent
	2:00 - 2:20 PM	Message/ Rationale	Cristopher T. Frusa SGOD Chief
	2:20 - 2:30 PM	Objectives and House Rules	Agustin A. Pandoma Senior Education Program Specialist, PRS
	2:30 - 2:45 PM	Guidelines in the Conduct of NSBI SY 2022-2023 and Overview	Cristopher T. Frusa SGOD Chief
	2:45 - 3:30 PM	NSBI Data Gathering Forms (as of December 31, 2022) and Answering Guides	Mark Jefferson R. Montano Planning Officer III, PRS

SDOSC-SGOD-HRD-PAAM-v3.0r0.0,effective02/11/2021



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	3:30 - 3:45 PM	NSBI Forms SY 2021-2022 Data Issue (October 16, 2022)	Mark Jefferson R. Montano Planning Officer III, PRS Ronald B. Panimbatan Engineer III, EFS Ray O. Lloren Supply Officer IV
	3:45 - 4:00 PM	Types of Building	Ronald B. Panimbatan Engineer III, EFS
	4:00 - 4:30 PM	NSBI Encoding/Updating for SY 2022-2023 (User Guide)	Mark Jefferson R. Montano Planning Officer III, PRS
	4:30 - 4:55 PM	Ways Forward Open Forum	Mark Jefferson R. Montano Planning Officer III, PRS Ronald B. Panimbatan Engineer III, EFS Ray O. Lloren Supply Officer IV
	4:55 - 5:00 PM	Closing Remarks	Cristopher T. Frusa Chief - SGOD

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