



Republic of the Philippines
Department of Education

REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

**Office of the Schools Division
Superintendent**

18 May 2023

DIVISION MEMORANDUM
CID No. **057**, s. 2023

**MEETING OF COACHES IN PREPARATION FOR THE CONDUCT
OF DIVISION FESTIVAL OF TALENTS (DFOT)**

To: Public Schools District Supervisors/Principals In-Charge
Public Elementary and Secondary School Heads
Municipal Coaches concerned
All Others Concerned

1. The Schools Division of South Cotabato through the Curriculum Implementation Division (CID) shall conduct a meeting of all winning Municipal coaches in Read-A-Thone (English and Filipino), SNED, STEMazing, and Sining Tanghalan (Likhawitan, Himig Bulilit, Pintahusay, Sayaw ng Kabataang Pinoy, Philippine Folkdance and Guhit Bulilit) at San Vicente National High School on May 20, 2023, at 8:00 a.m. onwards.
2. The said activity aims to discuss matters about the DFOT Contest Guidelines and Mechanics in the different contest skills in preparation for the conduct of Division Festival of Talents (DFOT).
3. For services rendered on Saturday personnel concerned are entitled to Compensatory Time Off (CTO) or Service Credits in accordance with Civil Service and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered or DO 53, s. 2003 titled Updated Guidelines on Grant of Vacation Service Credit to Teachers.
4. Food and snacks, transportation and other incidental expenses are chargeable against School/Division MOOE and other local funds subject to the usual accounting and auditing rules and procedures.
5. Immediate dissemination of this memorandum is directed.

LEONARDO M. BALALA, CESE
Schools Division Superintendent

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CPD/DM- meeting of coaches in preparation for the conduct of DFOT
0000/May 18, 2023

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